



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: March 18, 2010
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channel 19.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month: Ashley Thomas, Grade 5
Michelle Squillace, Grade 6
Michael Merlino, Grade 7
Kara Winkler, Grade 8
2. Student report – student body representative:
Karlee Spirit
3. South Jersey Middle School Wrestling League Champions (undefeated seasons):
Fred Mase, Grade 7
Colin Mitchell, Grade 8
4. 2009 BCS Field Hockey Team:
Camden County Elementary Colonial Suburban League Champions (Attachment E.4)

F. Presentations

1. Gifted and Talented: Grade 5 - Ranell Baldino
Grade 8 - Wes Hill

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may



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or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes **(Call Vote)**
1. February 18, 2010 Regular Meeting and Executive Session *(Attachment H.1)*

I. Correspondence **(Call Vote)**
1. Bill and Linda Civatte – letter of recognition for Wes Hill. *(Attachment I.1)*
2. Berlin Community School March of Dimes Walk *(Attachment I.2)*
3. BCS Jazz Band News *(Attachment I.3)*

J. Facilities **(Call Vote)**
1. Business Administrator’s Report: Frank Domin *(Attachment J.1)*

K. Finance: Mr. Frank Domin **(Roll Call)**

1. Treasurer’s Report. *(Attachment K.1)*
Ratify and affirm Treasurer’s Report for January 31, 2010.

2. Report of the Board Secretary. *(Attachment K.2)*
Ratify and affirm Board Secretary Report for 01/31/2010.

3. Monthly Budgetary Certification. *(Attachment K.3)*
Motion to approve monthly budgetary certification.
a. Certification of Board Secretary
b. Certification of Board of Education

4. Transfers. *(Attachment K.4)*
Motion to approve transfers for the month of 01/12/2010.

5. Cafeteria Report. *(Attachment K.5)*
Ratify and affirm Cafeteria Report for 02/28/2010.

6. Approval of Bills. *(Attachment K.6)*
Recommend bills to be paid as of 03/10/2010, in the amount of \$411,789.12.

7. Student Activity Report. *(Attachment K.7)*
Motion to approve Student Activity Report for February, 2010.

8. Scholarship Run Fundraiser. *(Attachment K.8)*
Motion to approve the Sue Cardamone Scholarship Run scheduled for Wednesday, May 26, 2010.

9. 2010-2011 School District Budget.
Motion to approve the tentative 2010/2011 School District Budget for submission to the County Superintendent of Schools and to authorize the Board Secretary/Business Administrator to make necessary changes as requested by the County Office to receive approval.

<u>Fund</u>	<u>Budget</u>	<u>Local Tax Levy</u>
General:	\$10,119,656	\$6,163.141
Special Revenue:	\$ 499,630	
Debt Service:	\$ 777,832	\$ 631,921
Total Base Budget:	\$11,397,118.	\$6,795,062



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10. Nutri-Serve Food Management Company.

Motion to renew in accordance with bids opened 03/13/2009, Nutri-Serve Food Management Company to provide food service management for the 2010-2011 school year with an annual management fee of \$13,750.00. The FSMC guarantees a profit/**guaranteed return of no less than \$324.00**, including the administrative management fee. In the event that program costs exceed total revenues (from all sources,) the FSMC shall be responsible for any losses (shortfalls,) only up to one hundred percent (100%) of the FSMC fee.

11. Student Settlement Agreement.

Motion to approve settlement agreement regarding student matter with attorney fees not to exceed \$5,000.00.

12. Homeless Tuition Contracts.

Motion to accept Homeless Tuition Contracts between BCS and Bellmawr, Oaklyn, and Southampton school districts as follows:

BCS and Bellmawr:	\$ 6,600.33
BCS and Oaklyn:	\$12,263.18
BCS and Southampton:	\$ 1,788.58

13. Tuition Students.

Motion to approve contract for tuition students #1, and #2, to Oaklyn in the amount of \$13,055.10.

II. SUPERINTENDENT'S REPORT: Dr. James J. Lavender

A. For Your Information

(Call Vote)

1. Amended 2009-2010 District Calendar
2. Superintendent Evaluation
3. Board Self-Evaluation

(Attachment A.1)

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Middle School Report: Mr. Fanelli
3. Special Education Report: Mrs. Hall
4. CER Report: Mr. Louis
5. Health Office Report: Mrs. Shallow
6. Food Service Update: Ms. Frohlich

(Attachment S-B.1)

(Attachment S-B.2)

(Attachment S-B.3)

(Attachment S-B.4)

(Attachment S-B.5)

(Attachment S-B.6)

C. Superintendent's Monthly Report

(Roll Call)

(Attachment S-C)

D. Policy

(Roll Call)

1. First Reading.
2. Larc School Nutrition Program.

Motion to approve resolution as follows: Be it resolved that the Berlin Borough Board of Education does not require the Larc School to charge students for reduced and/or paid



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Meals for the 2010-2011 school year.

Policy Second Reading/Public Hearing (Roll Call)

2. Second Reading/Public Hearing .

E. Administration (Roll Call)

1. 2010 Boys Baseball Schedule. (Attachment E-1)
Motion to approve the boys' 2010 baseball schedule.
2. 2010 Girls Softball Schedule. (Attachment E-2)
Motion to approve the 2010 girls' softball schedule.
3. 2009-2010 Professional Development Plan. (Attachment E-3)
Motion to approve the 2009-2010 Professional Development Plan.
4. Research Study Proposal. (Attachment E-4)
Motion to authorize Dr. Evelyn Browne to conduct a research study,
Engaging Students as Active Learners: Alternative Strategies for Student Success.

F. Personnel (Roll Call)

1. Personnel Report. (Attachment S-F)
Motion to approve the attached Personnel Report.

G. Public Participation – All Issues (Call Vote)

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H. Unfinished Business

III. NONPUBLIC EXECUTIVE SESSION (Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to legal update, contracts and negotiations. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

IV. RETURN TO PUBLIC SESSION (Call Vote)

V. NEW BUSINESS

VI. MEETING ADJOURNED (Call Vote)

Next Meeting: Special Budget Hearing
Date: Monday, March 29, 2010
Location: Gym A
Time: 6:30 p.m.



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Next Meeting: Reorganization followed by Regular Meeting
Date: Thursday, April 29, 2010
Location: Media Center
Time: 6:30 p.m.