



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: October 15, 2009
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website (www.bcsberlin.k12.nj.us), Borough Hall, and Channel 19.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month:

Grade 5: Jennifer Civatte
Grade 6: Thomas McElroy
Grade 7: Michael Palma
Grade 8: Karlee Spirit

2. Student report – student body representative: Jade Dixon

F. Presentations

1. Violence and Vandalism Reporting, Mr. Michael Fanelli
2. Gifted and Talented Program Framework, Mr. Wesley Hill (Attachment F.2)
3. NJ ASK 2008-2009 Results, Mr. Michael Fanelli (Attachment F.3)



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G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Call Vote)

1. September 17, 2009 Regular Meeting and Executive Session

(Attachment H.1)

I. Correspondence

(Call Vote)

1. H1N1 Survey Results
2. School Alliance Insurance Fund Rebate

(Attachment I.1)

(Attachment I.2)

J. Facilities

(Call Vote)

1. Business Administrator's Report: Frank Domin

(Attachment J.1)

2. Comprehensive Maintenance Plan.

(Attachment J.2)

Motion to approve the Comprehensive Maintenance Plan and the M-1 form by Resolution for submission to the County Office in compliance with Department of Education requirements.

(Attachment J.2.a)

K. Finance: Mr. Frank Domin

(Roll Call)

1. Treasurer's Report.

(Attachment K.1)

Ratify and affirm Treasurer's Report for 08/31/2009.

2. Report of the Board Secretary.

(Attachment K.2)

Ratify and affirm Board Secretary Report for 08/31/2009.

3. Monthly Budgetary Certification.

(Attachment K.3)

Motion to approve monthly budgetary certification.

- a. Certification of Board Secretary.
- b. Certification of Board of Education.

4. Transfers.

(Attachment K.4)

Motion to approve transfers for the month of 08/31/2009.

5. Cafeteria Report.

No Report.

6. Approval of Bills.

(Attachment K.6)

Recommend bills to be paid as of 10/08/2009, in the amount of \$431,916.59.



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7. Student Activity Report. *(Attachment K.7)*
Motion to approve Student Activity Report for 08/31/2009.
8. Nutri-Serve Food Management Company.
Motion to approve, per bids opened 03/13/2009, Nutri-Serve Food Management Company to provide food service management for the 09/10 school year with an annual management fee of \$13,750.00. The FSMC guarantees a profit/**guaranteed return of no less than \$324.00**, including the administrative management fee. In the event that program costs exceed total revenues (from all sources,) the FSMC shall be responsible for any losses (shortfalls,) only up to one hundred percent (100%) of the FSMC fee. *(Revised March 18, 2009 motion – breakeven replaced with guaranteed return of no less than \$324.00.)*

II. SUPERINTENDENT’S REPORT: Dr. James J. Lavender

A. For Your Information (Call Vote)

B. Program Reports (Call Vote)

1. Elementary School Report: Mr. Havers *(Attachment S-B.1)*
2. Middle School Report: Mr. Fanelli *(Attachment S-B.2)*
3. Special Education Report: Mrs. Hall *(Attachment S-B.3)*
4. CER Report: Mr. Louis *(Attachment S-B.4)*
5. Health Office Report: Mrs. Hollander *(Attachment S-B.5)*
6. Food Service Update: Ms. Frohlich *(Attachment S-B.6)*

C. Superintendent’s Monthly Report (Roll Call)
Attachment S-C

D. Policy First Reading (Roll Call)

1. Board Bylaws, Policies and Regulations. Motion to approve Board Bylaws, Policies 1000 Administration, 2000 Program, 3000 Teaching Staff Members, 4000 Support Staff Members, 5000 Pupils, 6000 Finances, 7000 Property, 8000 Operations, 9000 Community and corresponding regulations as attached.

Policy Second Reading/Public Hearing (Roll Call)

2. Second Reading/Public Hearing.

E. Administration (Roll Call)

F. Personnel (Roll Call)

1. Personnel Report.
Motion to approve the attached personnel report. *(Attachment S-F)*



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G. Public Participation – All Issues

(Call Vote)

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H. Unfinished Business

III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District may desire to discuss certain matters in closed session described in the aforementioned law. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible.

IV. RETURN TO PUBLIC SESSION

(Call Vote)

V. NEW BUSINESS

VI. MEETING ADJOURNED

(Call Vote)

Next Meeting: November 19, 2009
Location: Media Center
Time: 7:00 p.m.