



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** December 17, 2009  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channel 19.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

1. November students of the month:

Grade 5: Davis Schneider  
Grade 6: Cassie Wall  
Grade 7: Mackenzie Goshaw  
Grade 8: Ishita Patel

2. Student report – student body representative:

Jamie Casseus

**F. Presentations**

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may



**Berlin Borough School District  
Regular Meeting of the Board of Education**

or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

- H. Approval of Minutes** **(Call Vote)**  
1. November 19, 2009 Regular Meeting and Executive Session. *(Attachment H.1)*
- I. Correspondence** **(Roll Call)**  
1. Board member leave of absence request. *(Attachment I.1)*  
2. Courier-Post Newspaper Article. *(Attachment I.2)*  
*“Students donate lunches and give hope to hungry.” - December 10, 2009.*
- J. Facilities** **(Call Vote)**  
1. Business Administrator’s Report: Frank Domin. *(Attachment J.1)*  
2. Garrison Architects.  
Motion to authorize Garrison Architects to submit application to the NJ Department of Education for (ROD) Grant funding for capital improvements roof work.
- K. Finance: Mr. Frank Domin** **(Roll Call)**  
1. Treasurer’s Report. *(Attachment K.1)*  
Ratify and affirm Treasurer’s Report for October 31, 2009.  
2. Report of the Board Secretary. *(Attachment K.2)*  
Ratify and affirm Board Secretary Report for October 30, 2009  
3. Monthly Budgetary Certification. *(Attachment K.3)*  
Motion to approve monthly budgetary certification.  
a. Certification of Board Secretary.  
b. Certification of Board of Education.  
4. Transfers. *(Attachment K.4)*  
Motion to approve transfers for the month of October 2009.  
5. Cafeteria Report. *(Attachment K.5)*  
Ratify and affirm Cafeteria Report for October 31, 2009.  
6. Approval of Bills. *(Attachment K.6)*  
Recommend bills to be paid as of 12/08/2009, in the amount of \$295,367.37.  
7. Student Activity Report. *(Attachment K.7)*  
Motion to approve Student Activity Report for October, 2009.  
8. Student transportation.  
Motion to approve the transportation of homeless students by T& L Transportation, at \$70.00 per diem, retroactive to 12/4/2009.  
9. Center for Family Guidance.  
Motion to approve Center for Family Guidance to provide comprehensive psychiatric evaluations on an as needed basis at \$450.00 per evaluation (1/2010 through 12/2010).



**Berlin Borough School District  
Regular Meeting of the Board of Education**

10. SEMI Waiver Request. Motion to request waiver to opt out of the (SEMI) Special Education Medicaid Initiative in accordance with 6A:23A-5.3.
11. ACT (Alliance for Competitive Telecommunications) Participation. *(Attachment K.11)*  
Motion to approve participation agreement for cooperative purchasing of Telecommunications services in the Alliance for Competitive Telecommunications.

**II. SUPERINTENDENT’S REPORT: Dr. James J. Lavender**

- A. For Your Information** **(Call Vote)**
1. E-News mailing list.
  2. Thank You Letter – Alex’s Lemonade Stand. *(Attachment S-A.2)*
  3. “Giving Tree” in teacher’s lounges – gifts for local needy families.
- B. Program Reports** **(Call Vote)**
1. Elementary School Report: Mr. Havers. *(Attachment S-B.1)*
  2. Middle School Report: Mr. Fanelli. *(Attachment S-B.2)*
  3. Special Education Report: Mrs. Hall. *(Attachment S-B.3)*
  4. CER Report: Mr. Louis. *(Attachment S-B.4)*
  5. Health Office Report: Mrs. Hollander. *(Attachment S-B.5)*
  6. Food Service Update: Ms. Frohlich. *(Attachment S-B.6)*
- C. Superintendent’s Monthly Report** **(Roll Call)**  
*(Attachment S-C)*
- D. Policy** **(Roll Call)**
1. First Reading.  
No Policy readings.
- Policy Second Reading/Public Hearing** **(Roll Call)**
2. Second Reading/Public Hearing.  
No policy readings.
- E. Administration** **(Roll Call)**
1. Girls’ Basketball schedule.  
Motion to approve the 2009-2010 girls’ basketball schedule. *(Attachment S-E.1)*
  2. Boys’ Wrestling schedule.  
Motion to approve the 2009-2010 boys’ wrestling schedule. *(Attachment S-E.2)*
  3. Boys’ Basketball schedule.  
Motion to approve the 2009-2010 boys’ basketball schedule. *(Attachment S-E.3)*



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**F. Personnel**

**(Roll Call)**

1. Personnel Report.

*(Attachment S-F)*

Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

**H. Unfinished Business**

**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel and litigation update. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 10 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**V. NEW BUSINESS**

**(Roll Call)**

1. Motion to approve a requested leave of absence by Board Member Daniel MacDonnell, for nine month military deployment.

**VI. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: January 21, 2010  
Location: Media Center  
Time: 7:00 p.m.