



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: November 18, 2010
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

- Students of the month: 5th – Kaitlyn Lesniewski
6th – Shannon McElroy
7th – Jamie Wilson
8th – Ryan Kraus
- Student report – student body representative.

F. Presentations

- Annual Audit: Mr. Robert Inverso
- BCS Car Show: Mr. Andy Snyder
- NJ ASK: Mr. Jeff Havers
- NWEA/MAP Results: Mrs. Kristen Martello

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

- October 21, 2010 Regular Meeting and Executive Session

I. Correspondence

(Call Vote)



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1. SJ Breast Cancer Coalition
2. NJSBA Semi-Annual Delegate Assembly

J. Facilities

(Call Vote)

1. Business Administrator's Report: Frank Domin

K. Finance: Mr. Frank Domin

(Roll Call)

1. Treasurer's Report.
Ratify and affirm Treasurer's Report for September 30, 2010
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for September 30, 2010.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of September 30, 2010
5. Cafeteria Report. (No report this month.)
6. Approval of Bills.
Recommend bills to be paid as of November 18, 2010, in the amount of \$252,918.50.
7. Student Activity Report.
Motion to approve Student Activity Report for September 30, 2010.
8. CAFR Audit Report.
Motion to accept the FY 2010 Audit Report (as presented by auditor Robert Inverso of Inverso and Stewart, LLC.) with the Board's Corrective Action Plan below:
 - A. Move that the Board accept the 2009-2010 Comprehensive Annual Financial Report as presented and move that the Audit Summary be received as read in accordance with N.J.S.A. 18A:23-4 and 5, and further move that the Secretary be instructed to comply with the recommendations contained herein.
 - B. Recommend approval of the Corrective Action Plan as read and filed in the minutes for submission to the Department of Education.

Corrective Action Plan:

Other Special Federal and/or State Projects

1. *Recommend.* That only those costs associated with federal grants are charged to the grant.
Action. The Business Administrator will oversee that only costs outlined and approved by Federal Grant Guidelines will be charged to the grants.

School Food Service

1. *Recommend.* That the District carefully reviews the accuracy of federal/state reimbursement vouchers submitted.
2. *Action.* The business Administrator will oversee the monthly edit check of State reimbursement vouchers.

Application for State School Aid

1. *Recommend.* That care is exercised in preparing the Application for State School Aid.
 2. *Action.* ASSA supporting documentation will be crosschecked during the application process.
9. Partial Roof Replacement.
Motion to approve authorizing execution and delivery of the Grant Agreement State Project,



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No. 0330-020-10-1001.

10. Delegation of Authority.

Motion to approve the “Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project,” No. 0330-020-10-1001.

11. Removal and Disposition of Obsolete School Property.

Motion to approve the Business Administrator to seek the most efficient means of removal and sale of obsolete school property – Classroom television sets in accordance with NJAC disposal of school property.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. Schoolwires Survey Capabilities
2. Parent and Teacher Focus Group Sessions – Student Arrival/Departure
3. Girls Field Hockey Championship (Record: 12-1-1)
4. Shared Services Update
5. Common Core State Standards Initiative
6. NJ QSAC Update
7. Camden County Honor Roll

B. Program Reports

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. Food Service Update

C. Superintendent’s Monthly Report

(Roll Call)

1. Gibbsboro Student Wrestlers.
Motion to approve allowing Gibbsboro students to participate in the BCS Wrestling program.
2. Interim Hiring Authorizations. Motion to authorize the Superintendent to hire in the interim (no December meeting,) in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the January 20, 2011 Board of Education meeting.

D. Policy

Motion to approve policies for first reading.

(Roll Call)

1. First Reading.

- Policy 0142.1 Nepotism
- Policy 2415.03 Highly Qualified Teachers
- Policy 3126 Induction Program for Provisional Teachers
- Policy 3240 Professional Development
- Policy 3431.3 New Jersey Family Leave Insurance Program
- Policy 5338 Diabetes Management
- Policy 5512.01 Harassment, Intimidation, and Bullying
- Policy 6111 Special Education Medicaid Initiative



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Policy 6471 School District Travel

Policy 8461 Reporting Violence, Vandalism, Alcohol and Other Drug Abuse

Policy Second Reading/Public Hearing

(Roll Call)

Motion to approve policies for second reading.

2. Second Reading/Public Hearing

Policy 0146 Board Member Authority

Policy 0171 Duties of Board President and Vice President

Policy 0173 Duties of Public School Accountant

Policy 2431.3 Practice and Pre-Season Heat Acclimation for
Interscholastic Athletics

Policy 2431.4 Concussion Testing and Return to Play

Policy 3144 Certification of Tenure Charges

Policy 4159 Support Staff Member/School District Reporting Responsibilities

Policy 5516 Use of Electronic Communication and Recording Devices

Policy 6112 Reimbursement of Federal and Other Grant Expenditures

Policy 6830 Audit and Financial Annual Comprehensive Report

Policy 8310 Public Records

E. Administration

(Roll Call)

1. Boys Basketball Schedule
2. Girls Basketball Schedule

F. Personnel

(Roll Call)

1. Personnel Report. Motion to approve the attached Personnel Report.
2. Interim Hiring Authorizations.
Motion to authorize the Superintendent to hire in the interim (no December meeting,) in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the January 20, 2010 Board of Education meeting.

G. Public Participation – All Issues

(Call Vote)

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H. Unfinished Business

III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to negotiations. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.



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IV. RETURN TO PUBLIC SESSION (Call Vote)

V. NEW BUSINESS

VI. MEETING ADJOURNED (Call Vote)

Next Meeting: January 20, 2011
Location: Media Center
Time: 7:00 p.m.