



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: February 16, 2012
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

- | | | |
|-------------------------------------|----------|-----------------|
| 1. Students of the month – January: | Grade 5: | Madison Cowdin |
| | Grade 6: | Brielle Piccone |
| | Grade 7: | Lauren Mauri |
| | Grade 8: | David Missigman |

2. Student report – student body representative:

Vice President: Jessie Kirk
Treasurer: Sean Alexander

F. Presentations

1. State School of Character, Mrs. Martello.
2. Rachel's Challenge, Mrs. Martello.

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may



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or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

- H. Approval of Minutes** **(Roll Call)**
1. January 19, 2012 Regular Meeting and Executive Session
- I. Correspondence** **(Call Vote)**
- J. Facilities** **(Call Vote)**
1. Business Administrator's Report: Frank Domin
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Treasurer's Report.
Ratify and affirm Treasurer's Report for December 30, 2011.
 2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for December 30, 2011.
 3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
 4. Transfers.
Motion to approve transfers for the month of December 30, 2011.
 5. Cafeteria Report.
Ratify and affirm Cafeteria Report for January 31, 2012.
 6. Approval of Bills.
Recommend bills to be paid as of February 16, 2012, in the amount of \$155,429.90.
 7. Student Activity Report.
Motion to approve Student Activity Report for December 30, 2011.
 8. Interactive Kids Consultation Services. Motion to approve "Interactive Kids" to provide consult services, as needed, at an hourly rate of \$115.00 per hour.
 9. Race to the Top 3. Motion to approve submission of the New Jersey Participating Memorandum of Understanding – Race to the Top 3. Purpose of this agreement is to establish a framework of collaboration, as well as articulate specific roles and responsibilities in support of the state in its implementation of an approved Race to the Top Grant.
 10. Safety Grant Submission. Motion to submit the 2012-2013 New Jersey School Board Association Insurance Group Safety Grant application for \$3,673.
 11. Food Service Management Company Renewal. Motion to renew (in accordance with bids opened 03/13/2009,) Nutri-Serve Food Management Company to provide food service management for the 2012-2013 school year with an annual management fee of \$14,368.00 (\$343.75 increase). The FSMC guarantees a profit/guaranteed return of no less than \$324.00, including the administrative management fee. In the event that program costs exceed total revenues (from all sources,) the FSMC shall be responsible for any losses (shortfalls,) only up to one hundred percent (100%) of the FSMC fee.

(Continued)



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12. 2012-2013 Tentative Budget Submission. Motion to approve the following resolution for submission of the Tentative 2012-2013 Budget to the County Office: Approval of the tentative 2012-2013 district budget based on a 2% Tax Levy Cap increase of \$121,242. Any changes in State Aid or additional Revenue will be reflected in the General Fund Budget.

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

A. For Your Information

(Call Vote)

1. In honor of Mrs. Regina Mielish, grandmother of Michael Pechlivanoglou, a \$50.00 donation has been made to the BCS Library for the purchase of library books.
2. New NJDOE Mandated Teachers Evaluation Update.
3. Math Walk Throughs.
4. Superintendent Math Lessons.
5. Budget Calendar.
6. Superintendent's Recognition Program
7. Sue Cardamone 2nd Annual Scholarship Run

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

(Roll Call)

1. Superintendent's Monthly Report

D. Policy

(Roll Call)

1. First Reading.

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.
 - Policy #0168: Recording Board Meetings
 - Policy #6424: Emergency Contracts
 - Policy #6472: Tuition Assistance
 - Policy #8505: School Nutrition
 - Policy #9180: School Volunteers
 - Policy #9181: Volunteer Athletic Coaches

E. Administration

(Roll Call)

1. 2012-2013 Calendar. Motion to accept the 2012-2013 School Year Calendar.
2. Baseball Schedule. Motion to approve the Spring 2012 Baseball schedule.
3. Mid-Year Goal Review. Motion to approve the mid-year update Goals Review.



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F. Personnel **(Roll Call)**

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Public Participation – All Issues **(Call Vote)**

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H. Unfinished Business

III. NONPUBLIC EXECUTIVE SESSION **(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

IV. RETURN TO PUBLIC SESSION **(Call Vote)**

V. NEW BUSINESS

VI. OLD BUSINESS **(Roll Call)**

VI. MEETING ADJOURNED **(Call Vote)**

Next Meeting: March 22, 2012
Location: Media Center
Time: 7:00 p.m.