



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** January 20, 2011  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

- |  |          |                |
|--|----------|----------------|
| 1. Students of the month November, 2010: | Grade 5: | Emmalee Hohing |
|  | Grade 6: | Rachel Shea    |
|  | Grade 7: | Evan Maloney   |
|  | Grade 8: | Meghan Naus    |
| Student of the month December 2010:      | Grade 5: | Kofi Asare     |
|  | Grade 6: | Kiara Ross     |
|  | Grade 7: | Carli Coppola  |
|  | Grade 8: | Alyssa Jurski  |

2. Student report – student body representative: Samantha Starkey  
June Diep

**F. Presentations**

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may



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or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

- H. Approval of Minutes** **(Roll Call)**  
1. November 18, 2010 Regular Meeting and Executive Session
- I. Correspondence** **(Call Vote)**
- J. Facilities** **(Call Vote)**  
1. Business Administrator's Report: Frank Domin
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Treasurer's Report.  
Ratify and affirm Treasurer's Report for month ending October 29, 2010.  
Ratify and affirm Treasurer's Report for month ending November 30, 2010.
  2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for October 29, 2010.  
Ratify and affirm Board Secretary Report for November 30, 2010
  3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
    - a. Certification of Board Secretary
    - b. Certification of Board of Education
  4. Transfers.  
Motion to approve transfers for the month of October 28, 2010  
Motion to approve transfers for the month of November 9, 2010
  5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for November 30, 2010.  
Ratify and affirm Cafeteria Report for December 31, 2010.
  6. Approval of Bills.  
Recommend bills to be paid as of 12/15/2010, in the amount of \$240,916.22.  
Recommend bills to be paid as of 1/20/2011, in the amount of \$244,190.12.
  7. Student Activity Report.  
Motion to approve Student Activity Report for October, 2010.  
Motion to approve Student Activity Report for November, 2010.
  8. Grant Transfer. Motion to approve submission of budget modification for NCLB Title IIA  
As follows:

<b>Transfer Out:</b>		
BCS Staff Development:	1-20-270-200-500-01-00	\$1,000.00
<b>Transfer In:</b>		
Supplies:	1-20-250-200-610-01-00	\$1,000.00
  9. Vendor Services Contract. Motion to approve a Vendor Services Contract between the Berlin Borough School District and Maureen Lynch (vendor,) to provide counseling services to Berlin Community School 'at risk' population. Contract term January 3, 2011 through June 30, 2011; not to exceed a total of 60 (sixty) days of service, at approximately 3 (three) hours per day. Payment of \$57.00 per hour issued on a monthly basis, not to exceed \$10,260.00.



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10. Bank Depository Signatures. Motion to approve Resolution #1, 1-11, update signatures for bank depositories.
11. State Unemployment Fund. Motion to approve Resolution #2, 1-11 (Join State Unemployment Fund) to change from a reimbursable unemployment account to contributory financing option. Effective January 1, 2011.

**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information**

**(Call Vote)**

1. [Kindergarten Registration to be held Tuesday and Wednesday, March 22<sup>nd</sup> and 23<sup>rd</sup>](#).
2. [Pen and Paw Online](#).
3. Superintendent and District Goals and Objectives Update.
4. Tri-County School Boards Meeting – February 1, 2011.

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report December 2010: Mr. Louis  
CER Report January 2011: Mr. Louis
4. Health Office Report November 2010: Mrs. Shallow  
Health Office Report December 2010: Mrs. Shallow
5. NutriServe Food Service Update: November 2010  
NutriServe Food Service Update: December 2010

**C. Superintendent's Monthly Report**

**(Roll Call)**

**D. Policy**

**(Roll Call)**

1. First Reading.  
Policy 1110: Organizational Chart  
Policy Alert #191:  
Policy 1140: Affirmative Action Program  
Policy 1523: Comprehensive Equity Plan  
Policy 1530: Equal Employment Opportunities  
Policy 1550: Affirmative Action Program for Employment and Contract Practices  
Policy 2260: Affirmative Action Program for School and Classroom Practices  
Policy 2415.01: Academic Standards, Academic Assessments, and Accountability  
Policy 2415.04: Title I – District-wide Parental Involvement  
Policy 2423: Bilingual and ESL Education  
Policy 6360: Political Contributions  
Policy 6362: Contributions to Board Members and Contract Awards  
Policy 8420: Emergency and Crisis Situations  
Policy 8740: Bonding



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**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing.

Policy 0142.1 Nepotism

Policy 2415.03 Highly Qualified Teachers

Policy 3126 Induction Program for Provisional Teachers

Policy 3240 Professional Development

Policy 3431.3 New Jersey Family Leave Insurance Program

Policy 5338 Diabetes Management

Policy 5512.01 Harassment, Intimidation, and Bullying

Policy 6111 Special Education Medicaid Initiative

Policy 6471 School District Travel

Policy 8461 Reporting Violence, Vandalism, Alcohol and Other Drug Abuse

**E. Administration**

**(Roll Call)**

1. Academic Club. Motion to approve the creation of a 3<sup>rd</sup>/4<sup>th</sup> Grade Academic Club to help struggling students at risk of not being proficient on the NJASK.
2. Wrestling Schedule. Motion to approve the 2010-2011 Wrestling Schedule.
3. 2011-2012 Calendar. 2011-2012 Academic calendar first draft.

**F. Personnel**

**(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**(Call Vote)**

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**H. Unfinished Business**

**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to negotiations and other legal issues. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**V. NEW BUSINESS**

**(Call Vote)**

1. Motion to approve a rescheduling of the March Board of Education Meeting from March 17, 2011 to Thursday, March 24, 2011, due to a conflict with the annual Fashion Show fundraiser.



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**VI. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: February 17, 2011  
Location: Media Center  
Time: 7:00 p.m.