



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** October 20, 2011  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

1. Students of the month:
- Deklin Parker, Grade 5
  - Jessica Miller, Grade 6
  - Andrew Thomas, Grade 7
  - Gary Dunnet, Grade 8

2. Student body representatives:
- Evan Maloney (President)
  - Caitlin Porter (Secretary)

**F. Presentations**

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

**H. Approval of Minutes**

**(Roll Call)**

1. September 22, 2011 Regular Meeting and Executive Session.



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**I. Correspondence** **(Call Vote)**

**J. Facilities** **(Call Vote)**

1. Business Administrator's Report: Frank Domin
2. Safety Grand Award
3. Comprehensive Maintenance Plan (M-1).  
Motion to approve the Comprehensive Maintenance Plan and the M-1 form by Resolution for Submission to the County Office in compliance with Department of Education requirements.

**K. Finance: Mr. Frank Domin** **(Roll Call)**

1. Treasurer's Report.  
Ratify and affirm Treasurer's Report for August 31, 2011.
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for August 31, 2011.
3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. Certification of Board Secretary
  - b. Certification of Board of Education
4. Transfers.  
Motion to approve transfers for the month of August 31, 2011.
5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for September 30, 2011.
6. Approval of Bills.  
Recommend bills to be paid as of October 20, 2011, in the amount of \$234,178.44.
7. Student Activity Report.  
Motion to approve Student Activity Report for August 31, 2011.
8. Vendor Services Contract. Motion to approve a Vendor Services Contract between the Berlin Borough School District and Maureen Lynch (vendor,) to provide counseling services to Berlin Community School 'at risk' population. Contract term September 1, 2011 through June 30, 2012; not to exceed a total of 264 (two hundred sixty four) days of service at payment of \$57.00 per hour issued on a monthly basis, not to exceed \$15,048.00.
9. Vendor Services Contract. Motion to approve contract with Eden Autism Services to provide in-home extended school day services 6 hours per week at \$40.00 per hour, and 2 hours per month consultation services at \$110.00 per hour.
10. SEMI Waiver Request. Motion to authorize the Business Administrator to request a waiver to opt out of the (SEMI) Special Education Medicaid Initiative due to the low Medicaid enrollment in accordance with 6A:23A-5.3.

**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information** **(Call Vote)**



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1. NJQSAC Update

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent's Monthly Report**

**(Roll Call)**

October 2011 Monthly Report of the Superintendent's Office

**D. Policy**

**(Roll Call)**

1. First Reading.

2361: Acceptable Use of Computer Network Computers and Resources Policy

2361: Acceptable Use of Computer Network Computers and Resources Regulations

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing.

2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries.

0142: Board Member Qualifications, Prohibited Acts, and Code of Ethics.

**E. Administration**

**(Roll Call)**

1. 2011-2012 Wrestling Schedule
2. Memorandum of Agreement between Berlin Borough Police Department and Berlin Borough School District.

**F. Personnel**

**(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**(Call Vote)**

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**H. Unfinished Business**

**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as



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soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 20 minutes.

**IV. RETURN TO PUBLIC SESSION** (Call Vote)

**V. NEW BUSINESS**

A. Calendar Change – November 17, 2011 from full day to early dismissal (parent conferences).

**VI. MEETING ADJOURNED** (Call Vote)

Next Meeting: November 17, 2011

Location: Media Center

Time: 7:00 p.m.