



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** January 19, 2012  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

1. Students of the month <b>November:</b>	Grade 5:	Alyssa Middleton
	Grade 6:	Kevin Gillespie
	Grade 7:	Destini Costello
	Grade 8:	Anastasia Schneider

Students of the month <b>December:</b>	Grade 5:	Matthew Chaves
	Grade 6:	Siddeeq Hightower
	Grade 7:	Dominick Fonte
	Grade 8:	Austin Pelosi

2. Student report – student body representative:	Evan Maloney (President)
	Caitlin Porter (Secretary)

3. Soccer Team Championship Jacket Presentations:	Andy Snyder
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**F. Presentations**



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- G. Public Participation – Agenda Items Only** **(Call Vote)**  
This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.
- H. Approval of Minutes** **(Roll Call)**  
1. November 17, 2011 Regular Meeting and Executive Session
- I. Correspondence** **(Call Vote)**  
1. Local VFW **“Thank You”** letter.
- J. Facilities** **(Call Vote)**  
1. Business Administrator’s Report: Frank Domin
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Treasurer’s Report.  
Ratify and affirm Treasurer’s Report for month ending October 31, 2011.  
Ratify and affirm Treasurer’s Report for month ending November 30, 2011.
  2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for October 31, 2011.  
Ratify and affirm Board Secretary Report for November 30, 2011.
  3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification: October 31, 2011.
    - a. Certification of Board Secretary
    - b. Certification of Board of EducationMotion to approve monthly budgetary certification: November 30, 2011.
    - a. Certification of Board Secretary
    - b. Certification of Board of Education
  4. Transfers.  
Motion to approve transfers for the month of October 31, 2011.  
Motion to approve transfers for the month of November 30, 2011.
  5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for November 30, 2011.  
Ratify and affirm Cafeteria Report for December 31, 2011.
  6. Approval of Bills.  
Recommend bills to be paid as of 12/14/2011, in the amount of \$233,681.81.  
Recommend bills to be paid as of 1/13/2011, in the amount of \$206, 541.10.
  7. Student Activity Report.  
Motion to approve Student Activity Report for October 31, 2011.  
Motion to approve Student Activity Report for November 30, 2011.
  8. Resolution #2, 1-12 to Amend NJSBAIG ByLaws  
WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and



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WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed Amendments within one hundred (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Berlin Borough Board of Education held on the 19<sup>th</sup> day of January 2012, the Board does hereby approve the proposed Amendments to the NJSBAIG Bylaws.

**II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone**

**A. For Your Information**

**(Call Vote)**

1. New teacher evaluations (EE4NJ)
2. Scheduling
3. Draft of 2012-2013 calendar
4. Attendance Improvement Plan
5. Kindergarten Registration: March 6 – 7, 2012.

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report November 2011: Mrs. Shallow  
Health Office Report December 2011: Mrs. Shallow
5. NutriServe Food Service Update, November 2011  
NutriServe Food Service Update, December 2011

**C. Superintendent’s Monthly Report**

**(Roll Call)**

1. January 2012 Superintendent’s Report

**D. Policy**

**(Roll Call)**

1. First Reading.  
Policy #0168: Recording Board Meetings  
Policy #6424: Emergency Contracts  
Policy #6472: Tuition Assistance  
Policy #8505: School Nutrition  
Policy #9180: School Volunteers  
Policy #9181: Volunteer Athletic Coaches

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing.  
P5519: Dating Violence at School.



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**E. Administration**

**(Roll Call)**

1. NJQSAC Statement of Assurance (SOA) Resolution.

**Revised NJQSAC STATEMENT OF ASSURANCE RESOLUTION:**

WHEREAS, as of October 20, 2011,

the Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements; **WHEREAS**, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of October 20, 2011 and WHEREAS, the New Jersey Department of Education issued a broadcast dated October 12, 2011, revising and clarifying the documents initially distributed and WHEREAS, the New Jersey Department of Education clarified the Statement of assurances further by District Broadcast on November 4, 2011 and WHEREAS, due to the revisions, the original resolution must be revised to comply with the up to date Statement of Assurance, NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.

2. NJQSAC District Performance Review (DPR) Resolution.

**Revised NJQSAC DISTRICT PERFORMANCE REVIEW RESOLUTION:**

WHEREAS, as of October 20, 2011, the

Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum District Performance Review and have determined that all items of the District Performance Review have been satisfactorily completed in accordance with applicable requirements; **WHEREAS**, that the Board of Education hereby affirms the accuracy of the School District's District Performance Review as of October 20, 2011 and WHEREAS, the New Jersey Department of Education issued a broadcast dated October 12, 2011, revising and clarifying the documents initially distributed and WHEREAS, the New Jersey Department of Education clarified the District Performance Review further by District Broadcast on November 4, 2011 and WHEREAS, due to the revisions, the original resolution must be revised to comply with the up to date District Performance Review, NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised Berlin Borough School District's District Performance Review.

3. Resolution #1,1-12 NJQSAC Checklist.

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached NJQSAC (New Jersey Quality Single Accountability Continuum) checklist and approved the submission of the attached checklists to the County Executive Superintendent.

4. Wrestling Schedule Change.

Additional match scheduled for February 1, 2012 – BCS vs. Voorhees at Eastern High School.

5. School Security Drill Form.

Motion to accept the bi-annual (December 31, 2011) School Security Drill form.

6. Professional Development Training.

Motion to approve the proposed Professional Development proposal, Math Grades 5-8, to be held May 16 and May 23, 2012.



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**F. Personnel**

**(Roll Call)**

1. Personnel Report.

Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

**H. Unfinished Business**

**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to: student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**V. NEW BUSINESS**

**(Roll Call)**

- A. Motion to approve Resolution #3, 1-12.

**Resolution #3, 1-12 School Board Recognition Month**

**WHEREAS,** The New Jersey School Boards Association and the National School Boards Association have declared January 2012 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Berlin Borough Board of Education is one of 587 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS,** The Berlin Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it



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**RESOLVED**, That the Berlin Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2012 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Berlin Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

**VI. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: February 16, 2012  
Location: Media Center  
Time: 7:00 p.m.