



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: March 22, 2012
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Student of the month December 2012:

Grade 6: Siddeeq Hightower

Students of the month February, 2012:

Grade 5: Philip Varner

Grade 6: AJ Shaw

Grade 7: Anthony DeLeo

Grade 8: Brent Campenella

2. Student report – student body representative: Evan Maloney (President)
Caitlin Porter (Secretary)

F. Presentations

1. SGP: Student Growth Percentiles, Mr. Trongone



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G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. February 16, 2012 Regular Board of Education Meeting and Executive Session

I. Correspondence

(Call Vote)

J. Facilities

(Call Vote)

1. Business Administrator’s Report: Frank Domin

K. Finance: Mr. Frank Domin

(Roll Call)

1. Treasurer’s Report.
Ratify and affirm Treasurer’s Report for (N/A).
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for (N/A).
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of January 31, 2012.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for February 29, 2012.
6. Approval of Bills.
Recommend bills to be paid as of March 22, 2012, in the amount of \$237,653.53.
7. Student Activity Report.
Motion to approve Student Activity Report for January 31, 2012.
8. 2012-2013 School District Budget. Motion to approve the 2012-2013 Budget.
BE IT RESOLVED that the Berlin Borough School District Board of Education does hereby approve the 2012-2013 budget for submission to the Executive County Superintendent of Schools in the grand total amount of \$11,490,366 which includes a General Fund total of \$10,278,503, a Special Revenue Fund total of \$449,476., and a Debt Service Total of \$762,387; and also includes a General Fund local tax levy of \$6,336,341; and a Debt Service local tax levy of \$615,088; and BE IT RESOLVED that this budget will include a Withdrawal from Capital Reserve of \$231,000 for partial roof replacement.



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9. T & L Transportation contract. Motion to approve the transportation contract with T & L Transportation at the State approved CPI of 1.89% for \$167,080.00.
- | | |
|--------------|---------------------|
| Route 1A & B | \$ 33,416.00 |
| Route 2A & B | \$ 33,416.00 |
| Route 3A & B | \$ 33,416.00 |
| Route 4A & B | \$ 33,416.00 |
| Route 5A & B | <u>\$ 33,416.00</u> |
| Total: | \$167,080.00 |
10. Transportation Contracts. Motion to approve the following contracts with T & L Transportation at the state approved CPI of 1.89%:
- | | |
|-----------------------|-------------|
| Sport Transportation: | \$11,829.06 |
| OLMC: | \$ 1,002.49 |
11. Summer 2011 Payment Application. Motion to approve payment application #5 \$28,103.20. Final payment of retainage partial roof project summer 2011 as recommended by Garrison Architects.
12. Three-Year Comprehensive Maintenance Plan. Motion to approve the Three-Year Comprehensive Maintenance Plan.
13. Summer Roof Project. Motion to authorize Garrison Architects to submit the required approvals and advertisement for bids for Summer Roof Project 2012. *This is a new Capital Project that will receive no State Funding.*

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

A. For Your Information

(Call Vote)

1. Kindergarten Registration Update
2. 3rd Annual Sue Cardamone Scholarship Run:
May 17th, 2012 at 7:00 p.m. at Berlin Woods Neighborhood
3. BCSHA Annual Fashion Show
4. Character Education Award – Rider University
5. Education Funding Report – Changes in State Aid
6. Private School Enrollment

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

(Roll Call)

1. Motion to approve the attached Superintendent's Report.



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D. Policy **(Roll Call)**

1. First Reading.
Policy 1631: Resident Requirement for Persons Holding School District Office, Employment,
Or Position
Policy 2431: Athletic Competition
Policy 3324: Right of Privacy
Policy 4324: Right of Privacy
Policy 5117: Interdistrict Public School Choice
Policy 5600: Pupil Discipline Code of Conduct
Policy 7510: Use of School Facilities
Policy 8613: Waiver of Pupil Transportation
Policy 9270: Home Schooling and Equivalent Education
2. Larc School Nutrition Program. Motion to approve resolution as follows: BE IT RESOLVED that
The Berlin Borough Board of Education does not require the Larc School to charge students for
reduced and/or paid meals for the 2012/2013 school year.

Policy Second Reading/Public Hearing **(Roll Call)**

2. Second Reading/Public Hearing .

E. Administration **(Roll Call)**

1. Girls' Softball Schedule. Motion to approve the 2012 Girls' Softball Schedule.

F. Personnel **(Roll Call)**

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Public Participation – All Issues **(Call Vote)**

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III. NONPUBLIC EXECUTIVE SESSION **(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

IV. RETURN TO PUBLIC SESSION **(Call Vote)**

VI. NEW BUSINESS **(Roll Call)**

1. Meeting time. Motion to change the April meeting time from 6:30 p.m. to 7:00 p.m. due to reorganization taking place in January 2013.



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VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: April 26, 2012
Location: Media Center
Time: 7:00 p.m.