



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** March 21, 2013  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

- |  |   |
|--|---|
| 1. Students of the month January:                | Ashley Norkus, Grade 7  |
| Students of the month February:                  | Tara Smith, Grade 5<br>Madison Edwards, Grade 6<br>Julia Spanfelner, Grade 7<br>Samuel Fitzpatrick, Grade 8 |
| 2. Student report – student body representative: | Shannon McElroy, Vice President   |

**F. Presentations**

- |  |               |
|--|---------------|
| 1. Introduction of Joseph Bowen, Safety and Security Director: | Tony Trongone |
| 2. EVVR/HIB Report:  | K. Martello   |
| 3. State School of Character:                                  | K. Martello   |

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may



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or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

- H. Approval of Minutes** **(Roll Call)**  
1. February 28, 2013 Regular Meeting and Executive Session
- I. Correspondence** **(Call Vote)**  
1. Diane Kochon
- J. Facilities** **(Call Vote)**  
1. Business Administrator's Report: Frank Domin
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Treasurer's Report.  
Ratify and affirm Treasurer's Report for (N/A).
  2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for (N/A).
  3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
    - a. **Certification of Board Secretary**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of February 28, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
    - b. **Certification of Board of Education**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of December 31, 2012, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
    - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending February 28, 2013 as follows:  
Increased/Decreased state aid:     (\$0.00)
  4. Transfers.  
Motion to approve transfers for the month of N/A.
  5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for February 28, 2013.
  6. Approval of Bills.  
Recommend bills to be paid as of March 21, 2013 in the amount of \$219,103.28.
  7. Student Activity Report.  
Motion to approve Student Activity Report for N/A.
  8. Donations:  
Motion to accept the following donations, as of (N/A):



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Donation	Group Offering	Amount/Value

9. Motion to approve Resolution 1, 3-13: AUTHORIZATION SEEKING CAMDEN COUNTY OPEN SPACE FUNDS FOR \$25,000 IMPROVING PLAYGROUND AND RECREATION AREAS. (Attachment)

**RESOLUTION 1, 3-13**

AUTHORIZATION SEEKING CAMDEN COUNTY OPEN SPACE FUNDS FOR IMPROVING PLAYGROUND AND RECREATION AREAS

**WHEREAS**, the Berlin Borough Board of Education is desirous for improving open space and recreation areas at the Berlin Community School in the Borough of Berlin, and;

**WHEREAS**, the Berlin Borough Board of Education would like to seek funding from Camden County Open Space Funds and;

**NOW, THEREFORE, BE IT RESOLVED** by the Berlin Borough Board of Education, County of Camden, State of New Jersey that authorization is hereby given to seek Camden County Open Space Funds in the amount of \$25,000.

10. Motion to approve contract.  
Motion to approve contract with Camden County Educational Services for 2013-2014 school year to Include:

Transportation  
192-193 Programs  
Non-Public School Services

11. Motion to approve Shared Services. Motion to approve Child Study Team administrative shared services between Berlin Borough School District and Gibbsboro School District, where the Gibbsboro School District Child Study Team will perform student evaluations at a rate of \$40.00 per hour, not to exceed \$4,000.00.
12. Partial Roof Replacement. Motion: Per the recommendation of Garrison Architects to award "Summer 2013 Partial Roof Replacement" to D.A. Nolte, Inc., 53 Cross Keys Rd, Berlin NJ, base bid and alternates 1,2,3 and 4 in the total sum of \$464,753.

Other bids			
Patriot Roofing	\$ 465,065	United States Roofing	\$ 512,300
Jottan Roofing	\$ 466,818	USA General Contractors	\$ 531,700
David Randall Assoc.	\$ 512,300	P&C Roofing	\$ 537,430
Robert Ganter Contractors	\$ 509,000		



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**II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone**

**A. For Your Information**

1. Kindergarten Registration Update
2. 3rd Annual Sue Cardamone Scholarship Run: Thursday, May 16, 2013  
(33 Blatherwick Road, Berlin NJ)
3. EE4NJ Update **see attached**
4. PARCC Assessment Update
5. Curriculum Update

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent’s Monthly Report**

**(Roll Call)**

**D. Policy**

**(Roll Call)**

1. First Reading.

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing .

**E. Administration**

**(Roll Call)**

**F. Personnel**

**(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Facilities**

**(Roll Call)**

1. Drills:  
Security Lockdown, Tier I: 01/23/2013 @ 12:57 p.m.  
Security Lockdown Tier III: 02/13/2013 @ 9:51 a.m.  
Fire: 02/25/2013 @ 1:45 p.m.

**H. Public Participation – All Issues**

**(Call Vote)**

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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student and/or personnel matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a



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public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

- IV. RETURN TO PUBLIC SESSION (Call Vote)**
- VI. NEW BUSINESS**
- VII. MEETING ADJOURNED (Call Vote)**

Next Meeting: April 18, 2013  
Location: Media Center  
Time: 7:00 p.m.