



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** May 19, 2011  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

1. Students of the month:

Grade 5:	Amanda Spratt
Grade 6:	Armen Mardikian
Grade 7:	Maria Ventura
Grade 8:	Stephanie Harvey
  
2. Student report – student body representative: Samantha Starkey  
June Diep
3. BCS Jazz Band
4. Claire Probst, *Conserve Wildlife Foundation of NJ's Species on the Edge Art and Essay Contest County Winner* (Attachment E.4)

**F. Presentations**

1. Gifted and Talented Program: Wes Hill

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

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or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

- H. Approval of Minutes** **(Roll Call)**
1. Motion to ratify the actions taken at the Board reorganization meeting on May 5, 2011.
  2. April 14, 2011 Regular Meeting and Executive Session *(Attachment H.2)*
  3. May 5, 2011 Reorganization *(Attachment H.3)*
- I. Correspondence** **(Call Vote)**
- J. Facilities** **(Call Vote)**
1. Business Administrator's Report: Frank Domin *(Attachment J.1)*
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Treasurer's Report. *(Attachment K.1)*  
Ratify and affirm Treasurer's Report for March 31, 2011.
  2. Report of the Board Secretary. *(Attachment K.2)*  
Ratify and affirm Board Secretary Report for March 31, 2011.
  3. Monthly Budgetary Certification. *(Attachment K.3)*  
Motion to approve monthly budgetary certification.
    - a. Certification of Board Secretary
    - b. Certification of Board of Education
  4. Transfers. *(Attachment K.4)*  
Motion to approve transfers for the month of March 31, 2011.
  5. Cafeteria Report. *(Attachment K.5)*  
Ratify and affirm Cafeteria Report for April 30, 2011.
  6. Approval of Bills. *(Attachment K.6)*  
Recommend bills to be paid as of May 19, 2011, in the amount of \$121,864.10.
  7. Student Activity Report. *(Attachment K.7)*  
Motion to approve Student Activity Report for March 31, 2011.
  8. Professional Services Contracts. Motion to approve professional services contracts July 1, 2011 to June 30, 2012:
    - A. Rehab Connection: Part time up to 6 hours per week at \$76.00/hour.
    - B. Heartland Rehabilitation Services: OT 14-17 hours per week at \$76.50/hour.
  9. Nutri-Serve Food Management. Motion to renew (in accordance with bids opened 03/13/2009,) Nutri-Serve Food Management Company to provide food service management for the 2011-2012 school year with an annual management fee of \$14,025.00. The FSMC guarantees a profit/**guaranteed return of no less than \$324.00**, including the administrative management fee. In the event that program costs exceed total revenues (from all sources,) the FSMC shall be responsible for any losses (shortfalls,) only up to one hundred percent (100%) of the FSMC fee.



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**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information**

**(Call Vote)**

1. District Performance Review (QSAC Indicators)
2. Camden County Association of School Administrators  
Scholarship Recipient: Eric Hertzberg

*(Attachment S.A.1)*

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

*(Attachment S-B.1)*

*(Attachment S-B.2)*

*(Attachment S-B.3)*

*(Attachment S-B.4)*

*(Attachment S-B.5)*

**C. Superintendent's Monthly Report**

**(Roll Call)**

*(Attachment S-C)*

**D. Policy**

**(Roll Call)**

1. First Reading.

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing .

**E. Administration**

**(Roll Call)**

1. Golf Camp. Motion to approve a Berlin CER Golf Camp.

*(Attachment E.1)*

**F. Personnel**

**(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.

*(Attachment S-F)*

2. Staff Renewals 2011-2012

*(Attachment S.F.2)*

Motion to approve the attached Staff Renewals for the 2011-2012 School Year.

**G. Public Participation – All Issues**

**(Call Vote)**

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**H. Unfinished Business**



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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**V. NEW BUSINESS**

1. Adoption of new textbooks for Mathematics.

**VI. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: June 23, 2011  
Location: Media Center  
Time: 7:00 p.m.