



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** October 18, 2012  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

- |                           |          |                     |
|---------------------------|----------|---------------------|
| 1. Students of the month: | Grade 5: | Anna DeMasi         |
|                           | Grade 6: | Rachel Snyder       |
|                           | Grade 7: | Christopher Bracchi |
|                           | Grade 8: | Victoria Bettelli   |

2. Student report – student body representative:

Jack Francesconi, Treasurer

**F. Presentations**

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.



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- H. Approval of Minutes** (Roll Call)
  - 1. September 20, 2012 Regular Meeting and Executive Session

- I. Correspondence** (Call Vote)

- J. Facilities** (Call Vote)
  - 1. Business Administrator’s Report: Frank Domin

- K. Finance: Mr. Frank Domin** (Roll Call)

- 1. Treasurer’s Report.  
Ratify and affirm Treasurer’s Report for August 31, 2012.
- 2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for August 31, 2012.
- 3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. Certification of Board Secretary
  - b. Certification of Board of Education
- 4. Transfers.  
Motion to approve transfers for the month of August 31, 2012.
- 5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for month ending September 20, 2012.
- 6. Approval of Bills.  
Recommend bills to be paid as of October 18, 2012 in the amount of \$319,796.74.
- 7. Student Activity Report.  
Motion to approve Student Activity Report for August 31, 2012.
- 8. Donations:  
Motion to accept the following donations, as of October 18, 2012:

Donation	Group Offering	Amount/Value

- 9. IDEA Entitlement Grant. Motion to approve submission of the Individuals with Disabilities Education Improvement Act (IDEA) Part B for 2012/2013 school year in the following amounts:  
 Basic:  
 PreSchool:
- 10. SEMI Waiver Request. Motion to authorize the Business administrator to request a waiver to opt out of the SEMI (Special Education Medicaid Initiative,) due to the low Medicaid enrollment, in accordance with 6A:23A-5.3.
- 11. Summer 2012 Roof Project. Per architect’s recommendation, motion to approve payment application #2, (\$45,291.25,) and application #3, (\$3,720.85). Payment will be made after transfer of funds.
- 12. Archway Payment Settlement. Motion to approve payment settlement (with solicitor changes to agreement).



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13. NCLB Consolidated Grant Application. Motion to approve submission of the NCLB Consolidated Grant application for the 2012-13 school year in the following amounts:

NCLB Consolidated Application.

Title I	\$64,429
Title II Part A	19,393
Title III	<u>1,307</u>
TOTAL	\$84,688

**II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone**

**A. For Your Information** **(Call Vote)**

1. Website Upgrade (Centricity 2)
2. Changes to NCLB Accountability
3. EE4NJ
4. CPR/AED Training

**B. Program Reports** **(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent’s Monthly Report** **(Roll Call)**

**D. Policy** **(Roll Call)**

1. First Reading.

**Policy Second Reading/Public Hearing** **(Roll Call)**

2. Second Reading/Public Hearing .

**E. Administration** **(Roll Call)**

1. Motion to approve Flu Clinic. Motion to approve a Flu Clinic to be held on Friday, October 19, 2012, between the hours of 10:30 a.m. and 1:30 p.m., in conjunction with Rite Aid Pharmacies, for the administration of the flu vaccine for faculty/staff.
2. Motion to adopt Lead Teacher Job Description. Motion to adopt the attached Lead Teacher Job Description.
3. Memorandum of Agreement. Motion to approve the Memorandum of Agreement between The Berlin Borough School District and local law enforcement.

**F. Personnel** **(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.



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**G. Public Participation – All Issues**

**(Call Vote)**

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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**VI. NEW BUSINESS**

**VII. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: November 15, 2012  
Location: Media Center  
Time: 7:00 p.m.