



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: August 21, 2014
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION 7:05 pm

A. Meeting Called to Order - Mr. Guerere presiding

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present

Karen Costanzo
Nick Guerere
Rebecca Holland
Dennis Quinn
Fran Viscome
Linda Welte

Absent

Susan Bobb
Kristin Braidwood
Kristine Height

E. Student Recognition - None for this meeting

1. Students of the month
2. Student report – student body representative:

F. Presentations

Introduced New Teachers – Reading Specialist – Sonia Francisco

G. Public Participation –

No One Came Forward



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H. Approval of Minutes

Motion: Mrs. Welte, seconded by Mrs. Constanzo to approve the minutes for:

Roll Call - 5 Yes – 1 abstention (Mr. Quinn) - Motion passed

1. August 7, 2014 Regular Meeting and Executive Session

I. Correspondence

J. Facilities

Motion: Mrs. Constanzo, seconded by Mr. Quinn to accept Business Administrator's Report:

Call Vote - Unanimous yes - Motion passed

1. Business Administrator's Report: Frank Domin

K. Finance: Mr. Frank Domin

Motion: Mrs. Constanzo, seconded by Mrs. Viscome to approve Finance items 1 through 10.

Roll Call - Unanimous Yes - Motion passed

1. Reconciliation Report.
Ratify and affirm Reconciliation Report for July 31, 2014.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for July 31, 2014.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of July 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of July 31, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending July 31, 2014 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers.
Motion to approve transfers for the month of July 31, 2014.



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- 5. Cafeteria Report.
Ratify and affirm Cafeteria Report for (N/A).
- 6. Approval of Bills.
Recommend bills to be paid as of 08/21/2014, in the amount of \$379,911.88.
- 7. Student Activity Report.
Motion to approve Student Activity Report for July 31, 2014.
- 8. Donations:
Motion to accept the following donations, as of (N/A):

Donation	Group Offering	Amount/Value

- 9. Special Education Contracts. Motion to approve the following Special Education Contracts 2014-15 School year:
EDEN Autism Services for R.H., Direct Service \$10,800, Consultation Services \$2,500
Interactive Kids @ \$115 hour not to exceed \$6,000
- 10. Summer Work Contracts. Motion to amend the motion of August 7, 2014 Summer Work Contracts:
Garden State paving to \$15,900 (an increase of \$3,000.00; next lowest quote was \$22,900.00).
Corby Associates to \$5,798 (an increase of \$750 for additional installation work).

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information - None for this Meeting

B. Program Reports

Motion: Mr. Quinn, seconded by Mrs. Welte to approve program reports 1 through 5.

Call Vote - Unanimous Yes - Motion passed

- 1. Elementary School Report: Mr. Havers
- 2. Special Education Report: Mrs. Lindsay
- 3. CER Report: Mrs. DiBella
- 4. Health Office Report: Mrs. Shallow
- 5. NutriServe Food Service Update

C. Superintendent’s Monthly Report

Motion: Mr. Quinn , seconded by Mrs. Welte to approve Superintendents report.

Roll Call - Unanimous yes - Motion Passed



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D. Policy

1. First Reading - None for this meeting

Policy Second Reading/Public Hearing

Motion Mrs. Viscome, seconded by Mrs. Welte to approve the following 12 policies as read.

Roll Call - Unanimous Yes - Motion passed

2. Second Reading/Public Hearing.

P2481: Home or OOS Instruction for Gen Ed Student Reasons Other Than a Temp or Chronic Health Condition (M) (Revised (2)

P3283: Electronic Communications Between Teaching Staff Members and Students

P4283: Electronic Communications Between Support Staff Members and Students (M) (New)

P5200: Attendance (M) (Revised)

P5610: Suspension (M) (Revised)

P5611: Removal of Students for Firearms Offenses (M) (Revised)

P5612: Assaults on District Board of Education Members or Employees (M) (Revised)

P5613: Removal of Students for Assaults with Weapons Offenses (M) (New)

P5620: Expulsion (Revised)

P8462: Reporting Potentially Missing or Abused Children (M) (Revised)

P2412: Home Instruction due to Health Condition

P2417: Student Intervention and Referral Services (M) (Revised)

E. Administration

Motion: Mrs. Costanzo, seconded by Mrs. Holland to approve Administration items 1 to 5.

Roll Call - Unanimous Yes - Motion passed

1. Boys' 2014 Soccer Schedule
2. 2014-2015 Bell Schedule
3. LAL Curriculum:

K Unit 1	
K Unit 2	
Grade 1, Unit 1	Grade 5, Unit 1
Grade 1, Unit 2	Grade 5, Unit 2
Grade 2, Unit 1	Grade 6, Unit 1
Grade 2, Unit 2	Grade 6, Unit 2
Grade 3, Unit 1	Grade 7, Unit 1
Grade 3, Unit 2	Grade 7, Unit 2
Grade 4, Unit 1	Grade 8, Unit 1
Grade 4, Unit 2	Grade 8, Unit 2
4. 2014-2015 Staff Handbook
5. 2014-2015 Parent/Student Handbook



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F. Personnel

Motion: Mrs. Viscome, seconded by Mrs. Costanzo to approve the attached Personnel items 1 and 2.

Roll Call – unanimous yes - Motion passed

1. Personnel Report.

Motion to approve the attached Personnel Report.

2. Interim Hiring Authorizations.

Motion to authorize the Superintendent to hire in the interim (for the purposes of opening the school,) in conjunction with the Personnel Committee. All interim authorizations will be formally confirmed at the September 18, 2014 Board of Education Meeting.

G. Facilities

1. Drills: N/A

H. Public Participation – No One Came Forward

III. NONPUBLIC EXECUTIVE SESSION – None for this Meeting

IV. NEW BUSINESS –

Test Scores – Board Discussion

Nexus Properties LLC – Proposed Construction of 470 homes

Board Discussion – what is being done to prepare. We are doing a demographic study to project enrollment to plan construction needs for number of proposed students.

V. MEETING ADJOURNED

MOTION: Mrs. Viscome, seconded by Mr. Quinn to Adjourn Meeting at 8:04pm.

Call Vote – unanimous yes - Motion passed

Next Meeting: September 18, 2014

Location: Media Center

Time: 7:00 p.m.