



**Regular Meeting of the Board of Education**

<b>Date</b>	<b>Time</b>	<b>Location</b>
July 14, 2021	6:30 PM	Cafeteria, Berlin Community School

**Board of Education**

Mrs. Jocelyn Lewis, President	Mrs. Jenine Del Palazzo	Mrs. Kristen Simone
Mrs. Rebecca Holland, Vice-President	Mr. Jeffrey Greenberg	Mrs. Brandy Titus
Mrs. Susan Embrey	Mrs. Lisa Kehoe	Mr. Joshua Zagorski

<b>Board Solicitor</b>	<b>Superintendent</b>	<b>Interim Business Administrator</b>
Dan Long, Esq	Dr. Joseph Campisi	Mr. John Scavelli

**Mission Statement**

The mission of the Berlin Community School, in an active partnership between school and community, is to provide effective and comprehensive educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence and responsible citizenship. This will foster the pursuit of lifelong learning while achieving proficiency in the New Jersey Student Learning Standards and meet the challenges of an evolving global society.

Anyone who wishes to speak during the public comment portion of the superintendent's contract hearing is reminded to sign in at the podium.

**REGULAR MEETING MINUTES**

**I. PUBLIC SESSION**

- A. **Meeting Called to Order by Board President Jocelyn Lewis at 6:35 p.m.**
- B. **Statement of Open Meeting Compliance**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org,) Borough Hall.

- C. **Flag Salute**



**Berlin Borough School District**  
**215 South Franklin Ave**  
**Berlin, NJ 08009**



**D. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Jenine Del Palazzo	<b>X</b>	
Susan Embrey	<b>X</b>	
Jeffrey Greenberg	<b>X</b>	
Lisa Kehoe	<b>X</b>	
Kristen Simone	<b>X</b>	
Brandy Titus	<b>X</b>	
Joshua Zagorski	<b>X</b>	
Rebecca Holland, VP	<b>X</b>	
Jocelyn Lewis, President	<b>X</b>	

Motion to open Public Participation - **The sign-in sheet for participation in the public comment portion was collected and there were no participants signed in for the Superintendent's Contract Hearing.**

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>	<b>Result of Motion</b>
Kristen Simone	Lisa Kehoe	9	0	Passed

**E. PUBLIC PARTICIPATION (Superintendent's Contract Hearing)**

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public. Any person wishing to participate in the public Board meeting must register prior to the conclusion of the presentations section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.

All public participation is governed by [District Bylaw 0167](#).

Motion to close Public Participation

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>	<b>Result of Motion</b>
Kristen Simone	Lisa Kehoe	9	0	Passed



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**SUPERINTENDENT CONTRACT HEARING ADJOURNED**

<b>Resolution 7-14-21-1</b>	
<b>RESOLUTION OF THE BERLIN BOROUGH BOARD OF EDUCATION TO APPROVE A RENEGOTIATED EMPLOYMENT CONTRACT FOR DR. JOSEPH CAMPISI AS SUPERINTENDENT FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2024</b>	
<p>WHEREAS, the Berlin Borough Board of Education (“the Board”) desires to appoint Dr. Joseph Campisi (“Dr. Campisi”) as Superintendent for the period of July 1, 2021 through June 30, 2024; and</p> <p>WHEREAS, the Board and Dr. Campisi have agreed to terms on a renegotiated employment contract for the period of July 1, 2021 through June 30, 2024; and</p> <p>WHEREAS, N.J.S.A. 18A:11-11 requires boards of education to provide public notices 30 days and 10 days, as well as a public hearing, prior to the renegotiation, extension, amendment or alteration of an employment contract with the Superintendent of Schools; and</p> <p>WHEREAS, all required public notices were provided; and</p> <p>WHEREAS, the Executive County Superintendent has approved the renegotiated employment contract; and</p> <p>WHEREAS, a public hearing on the new contract was held at the Board of Education Meeting of July 14, 2021; and</p> <p>NOW, THEREFORE, BE IT RESOLVED that the Berlin Borough Board of Education hereby approves a renegotiated employment contract for Dr. Joseph Campisi for the period of July 1, 2021 through June 30, 2024.</p>	<a href="#"><u>SC-1</u></a>

Motion to approve Resolution 7-14-21-1 (Superintendent Contract, July 1, 2021 - June 30, 2024)					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe		X	X		
Kristen Simone			X		
Brandy Titus	X		X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			<b>Passed 9-0</b>		



Anyone who wishes to speak during the public comment portion of the meeting is reminded to sign in at the podium at this time.

**E. STUDENT RECOGNITION**

1. Students of the Month: *Resumes in September of 2021*

5th Grade	6th Grade	7th Grade	8th Grade
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2. Superintendent's Award: *Resumes in September of 2021*

3. Student Government Report: *Resumes in September of 2021*

President	Vice President	Secretary	Treasurer
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Motion to open Public Participation - <b>The sign-in sheet for participation in the public comment portion was collected and there were no participants signed in for Action Items.</b>				
Motion	Second	All in Favor	All Opposed	Result of Motion
Jenine Del Palazzo	Jeffrey Greenberg	9	0	Passed

**F. PUBLIC PARTICIPATION (Action Items Only)**

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

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Motion to close Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Kristen Simone	Lisa Kehoe	9	0	Passed



**II. APPROVAL OF MINUTES**

#	Meeting Date	Type of Minutes	Attach
1.	June 23, 2021	Public Session	<a href="#">M-1</a>
2.	June 23, 2021	Executive (Closed) Session	N/A

Motion to approve the board meeting minutes of June 23, 2021					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe		X	X		
Kristen Simone	X		X		
Brandy Titus			X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		

**III. PRESENTATION(S)**

Berlin Borough Strategic Plan - presented by Mr. Jesse Adams, NJSBA Representative

Motion to approve and adopt the Berlin Borough School District Five-Year Strategic Plan					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo	X		X		
Susan Embrey			X		
Jeffrey Greenberg		X	X		
Lisa Kehoe			X		
Kristen Simone			X		
Brandy Titus			X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		



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**IV. CORRESPONDENCE - None**

**V. SUPERINTENDENT'S REPORT - Dr. Campisi thanked the Board of Education for his contract renewal and stated that he is looking forward to the next three years working with the community.**

#	Action Items	Attach
1.	Enrollment Report	<a href="#">SR-1</a>
2.	Student Attendance Report	<a href="#">SR-2</a>
3.	Staff Attendance Report	<a href="#">SR-3</a>
4.	Code of Conduct Report	<a href="#">SR-4</a>
5.	Accept the monthly HIB Report	<a href="#">SR-5</a>
6.	Elementary Principal's Report - <i>Resumes in August of 2021</i>	--
7.	Middle School Principal's Report - <i>Resumes in August of 2021</i>	--
8.	Special Education Report	<a href="#">SR-8</a>
9.	PALS/CER Report	<a href="#">SR-9</a>
10.	Health Office Report	<a href="#">SR-10</a>

Motion to approve reports #1-10 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe	X		X		
Kristen Simone			X		
Brandy Titus		X	X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		



**VI. FACILITIES - report presented by Chairperson, Brandy Titus**

Drills						
#	Type	Date	Time	Duration	Temp	Police
July drills will be approved at the August 25, 2021 Regular Meeting of the Board of Education						

Action Items	
1.	'21-22 Reopening Plan for S.Y.*

FA-1

*\*Subject to adjustments pending updated guidance from the NJDOH, CCDOH, and NJDOE*

Motion to affirm the Drills and approve Facilities Action Item #1 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe	X		X		
Kristen Simone			X		
Brandy Titus		X	X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		

**VII FINANCE - report presented by Chairperson, Lisa Kehoe**

#	Action Items	Attach
1.	Business Administrator's Report <i>(to be approved at August Meeting)</i>	FI-1
2.	Cash Reconciliation Report for June 2021 <i>(to be approved at August Meeting)</i>	FI-2
3.	Report of the Board Secretary for June 2021 <i>(to be approved at August Meeting)</i>	FI-3
4.	Monthly Certifications of the Board Secretary and Board of Education for June 2021 <i>(to be approved at August Meeting)</i>	FI-4
5.	Appropriation Transfers for June 2021 <i>(to be approved at August Meeting)</i>	FI-5



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6.	Cafeteria Report for June 2021 <i>(to be approved at August Meeting)</i>	FI-6
7.	Approval of Bills for June 2021	<a href="#">FI-7</a>
8.	Student Activity Report for June 2021 <i>(to be approved at August Meeting)</i>	FI-8
9.	Collaborative Federal Desk Monitoring Corrective Action Plan	<a href="#">FI-9</a>
10.	2021-22 special education tuition contract agreement with Brookfield Elementary Academy for one student sent in the amount of \$74,278.00 (ESY - \$7,427.80 and School Year - \$66,850.20) (11-000-100-566-00-00 and/or IDEA)	N/A
11.	2021-22 agreement with the Camden County Educational Services Commission for Student Transportation Services to be used as needed (11-000-270-514-00-00)	<a href="#">FI-11</a>
12.	Payment in the amount of \$122,825.50 to Duga Construction, LLC as certified by Garrison Architects according to Payment Application #1 (Capital Projects)	<a href="#">FI-12</a>

Motion to approve Finance Action Items #1-12 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo	X		X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe			X		
Kristen Simone			X		
Brandy Titus			X		
Joshua Zagorski			X		
Rebecca Holland		X	X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		

**VIII. CURRICULUM - report presented by Kristen Simone**

Action Items		
1.	Updated Social Studies Curriculum (K-8)	<a href="#">CI-1</a>

Motion to approve Curriculum Action Item #1 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		





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Jeffrey Greenberg		<b>X</b>	<b>X</b>		
Lisa Kehoe			<b>X</b>		
Kristen Simone	<b>X</b>		<b>X</b>		
Brandy Titus			<b>X</b>		
Joshua Zagorski			<b>X</b>		
Rebecca Holland			<b>X</b>		
Jocelyn Lewis			<b>X</b>		
Result of Motion			<b>Passed 9-0</b>		

**IX. AD HOC COMMITTEE - CULTURAL PROFICIENCY & EQUITY STAKEHOLDER GROUP - report presented by Kristen Simone**

**X. POLICY - report provided by Chairperson, Jeff Greenberg**

<a href="#">Summary of Policies &amp; Regulations</a>								
<a href="#">Policies &amp; Regulations</a>								
<b>Action Items</b>								
#	No.	Title	Pol	Reg	1st	2nd	Rev	Ab
1.	1649	Federal Families First Coronavirus (COVID-19) Response Act (M)	x					x
2.	3221	Evaluation of Teachers (M)	x				x	
3.	3221	Evaluation of Teachers (M)		x			x	
4.	3223	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	x				x	
5.	3223	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)		x			x	
6.	3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)	x				x	
7.	3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)		x			x	
8.	6471	School District Travel (M)	x				x	
9.	6471	School District Travel (M)		x			x	
10.	8561	Procurement Procedures for School Nutrition Programs (M)	x				x	



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Motion to approve Policy Action Items #1-10 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe	X		X		
Kristen Simone			X		
Brandy Titus		X	X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 9-0		

**XI. PERSONNEL - report provided by Chairperson, Jenine Del Palazzo**

Retirement					
#	Name	Position	Salary	Reason	Effective Date
1.	Doreen McDevitt	MS Social Studies Teacher	\$66,700	Retirement	8/31/2021

Summer Work						
#	Name	Position	Rate	Hours Per Week	Effective Dates	Attach
2.	Trey Jaworski	Summer Technology Assistant	\$15/hour	Not to exceed 20 hours	7/15/2021 - 8/31/2021	<a href="#">PR-1</a>

Schedule "B" Position				
#	Name	Position	Stipend	Effective Date
3.	Alyssa Bentz	Assistant Coach Girls Soccer	\$2,275	9/1/2021

Substitute Services Report				
#	Service	Time Frame	Fill Rate	Attach
4.	Kelly Educational Staffing	6/1/2021 - 6/30/2021	77.68%	<a href="#">PR-2</a>



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**Salary Adjustments Due to Earned College Credits**

#	Name	Position	Current Step & Salary	Adjusted Current Step & Salary	Effective Date
5.	Andrew Viereck	PE/Health Teacher	BA - Step 4-5, \$56,175	MA - Step 4-5, \$59,801	9/1/2021
6.	Marissa Furnari	ES School Counselor	MA - Step 2-3, \$59,301	MA+30, Step 2-3, \$61,718	9/1/2021

*In accordance with Article 8.4 of the Collective Bargaining Agreement*

**Substitute**

#	Name	Position	Per Diem	Effective Date
7.	Lisa Gillespie	Nurse	\$297.89	7/12/2021

Motion to approve Personnel Action Items #1-7 as recommended by the Superintendent

Board Member	Motion	Second	Yes	No	Abstain
Jenine Del Palazzo			X		
Susan Embrey			X		
Jeffrey Greenberg			X		
Lisa Kehoe	X		X		
Kristen Simone			X		
Brandy Titus		X	X		
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			<b>Passed 9-0</b>		

Motion to open Public Participation

Motion	Second	All in Favor	All Opposed	Result of Motion
Jenine Del Palazzo	Jeffrey Greenberg	9	0	Passed

**XII. PUBLIC PARTICIPATION - None**

This meeting will now be open to the public. If your questions or comments pertaining to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

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subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

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Motion to close Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Kristen Simone	Lisa Kehoe	9	0	Passed

**XIII. NEW BUSINESS - None**

**XIV. OLD BUSINESS - None**

**XV. NON-PUBLIC EXECUTIVE SESSION - N/A**

WHEREAS, in accordance with the NJ Open Public Meetings Act, the Berlin Borough School District Board of Education desires to discuss certain matters which are exempted from the public; and

WHEREAS, the Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as permissible; and

NOW THEREFORE BE IT RESOLVED that the Berlin Borough School District Board of Education will enter into closed session for approximately 10 minutes for said purposes pertaining to:

	Negotiations		Personnel		Legal		Individual Privacy
	Security		Student Matters		Litigation		Investment/Property Acquisition

**XVI. MEETING ADJOURNED at 7:27 p.m.**

Motion to adjourn the meeting				
Motion	Second	All in Favor	All Opposed	Result of Motion
Jenine Del Palazzo	Jeff Greenberg	9	0	Passed

BERLIN BOROUGH BOARD OF EDUCATION



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*John Scavelli*

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John Scavelli, Board Secretary

**The next regular meeting is scheduled for August 25, 2021 at 7:00 p.m.**