



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: July 22, 2017
Time: 9:00 a.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

**MINUTES
Retreat – Overview of Budget Process**

I. PUBLIC SESSION

A. Meeting Called to Order - Rebecca Holland, Board President presiding at 9:02 a.m.

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org), Borough Hall, and Channels 19 and 38.

LEGAL NOTICE

Berlin Borough Board of Education

The Berlin Borough Board of Education will hold a special meeting on Saturday, July 22, 2017 at 9 AM. The meeting will be held in the Community School Media Center, 215 S. Franklin Ave., Berlin, NJ 08009.

The meeting is called as a Board Retreat. No action to be taken. Cande Kristoff, Board Secretary

C. Flag Salute

D. Roll Call

| Member | Present | Absent |
|------------------------------|--------------|--------|
| Lisa Asare | Arrived 9:10 | |
| Fran Ballak | X | |
| Michelle Goshaw | | X |
| Nicholas Guerere | X | |
| Lisa Kehoe | | X |
| Dennis Quinn | X | |
| Fran Viscome | X | |
| Linda Welte – Vice President | X | |
| Rebecca Holland - President | X | |



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F. Presentations

1. Cande Kristoff, Business Administrator reviewed the 2018-2019 budget process calendar.
2. Kristen Martello, Superintendent of Schools discussed additional \$23,673 in State aid for 2017-2018 fiscal year.

G. Public Participation – Agenda Items Only – No public present

Motion: Rebecca Holland seconded by Linda Welte to enter into Executive Session for approximately 20 minutes to discuss anticipated litigation at 10:35 a.m.

| Member | Present | Absent |
|------------------------------|---------|--------|
| Lisa Asare | X | |
| Fran Ballak | X | |
| Michelle Goshaw | | X |
| Nicholas Guerere | X | |
| Lisa Kehoe | | X |
| Dennis Quinn | X | |
| Fran Viscome | X | |
| Linda Welte – Vice President | X | |
| Rebecca Holland - President | X | |

III. NONPUBLIC EXECUTIVE SESSION

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (07-17) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for: Anticipated Litigation.

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

Superintendent updated the Board concerning an anticipated litigation.



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IV. RETURN TO PUBLIC SESSION

Motion: Nicholas Guerere seconded Linda Welte to return to public session at 10:47 a.m.

| Member | Present | Absent |
|------------------------------|----------------|---------------|
| Lisa Asare | X | |
| Fran Ballak | X | |
| Michelle Goshaw | | X |
| Nicholas Guerere | X | |
| Lisa Kehoe | | X |
| Dennis Quinn | X | |
| Fran Viscome | X | |
| Linda Welte – Vice President | X | |
| Rebecca Holland - President | X | |

VII. MEETING ADJOURNED

Motion: Rebecca Holland seconded Nicholas Guerere to adjourn meeting at 10:49 a.m.

Next Meeting: August 17, 2017
Location: Media Center
Time: 7:00 p.m.