



Regular Board of Education Meeting

Date	Time	Location
July 20, 2022	7:00 PM	Cafeteria, Berlin Community School

Board of Education

Mrs. Jocelyn Lewis, President	Mrs. Jeannine Foster	Mrs. Kristen Simone
Mrs. Rebecca Holland, Vice-President	Mrs. Lisa Kehoe	Mrs. Brandy Titus
Mrs. Susan Embrey	Mrs. Alison Moyer	Mr. Joshua Zagorski

Board Solicitor	Superintendent	Interim Business Administrator
John Moustakas, Esq.	Dr. Joseph Campisi	Mr. John Scavelli

Mission Statement

The mission of the Berlin Community School, in an active partnership between school and community, is to provide effective and comprehensive educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence and responsible citizenship. This will foster the pursuit of lifelong learning while achieving proficiency in the New Jersey Student Learning Standards and meet the challenges of an evolving global society.

REGULAR MEETING MINUTES

I. PUBLIC SESSION

- A. **Meeting Called to Order by Board President Jocelyn Lewis at 7:00 p.m.**
- B. **Statement of Open Meeting Compliance**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org,) Borough Hall.

- C. **Flag Salute**
- D. **Roll Call**

Board Member	Present	Absent
Susan Embrey		X
Jeannine Foster	X	



Rebecca Holland	X	
Lisa Kehoe	X	
Jocelyn Lewis	X	
Alison Moyer	X	
Kristen Simone		X
Brandy Titus		X
Joshua Zagorski	X	

Anyone who wishes to speak during the public comment portion of the meeting is reminded to sign in at the podium at this time.

E. STUDENT RECOGNITION

- Students of the Month: *Will return in September*

5th Grade	6th Grade	7th Grade	8th Grade
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- Superintendent’s Award: *Will resume in September*
- Student Government Report: *Will resume after 2022-2023 Student Government Elections*

President	Vice President	Secretary	Treasurer
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Will resume after 2022-2023 Student Government Elections

Motion to open Public Participation - **The sign-in sheet for participation in the public comment portion was collected and there were none listed for action items.**

Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Moyer	Ms. Foster	6	0	Passed

F. PUBLIC PARTICIPATION (Action Items Only) - None

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public. Any person wishing to participate in the public Board meeting must register prior to the conclusion of the presentations section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess.



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The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.

All public participation is governed by [District Bylaw 0167](#).

Motion to close Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Holland	Mr. Zagorski	6	0	Passed

II. APPROVAL OF MINUTES

#	Meeting Date	Type of Minutes	Attach
1.	June 22, 2022	Public Session	M-1
2.	N/A	Executive (Closed) Session	N/A

Motion to approve the board meeting minutes #1 of June 22, 2022					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster	X		X		
Lisa Kehoe			X		
Alison Moyer		X	X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

III. PRESENTATION(S)

21-22 Championship Baseball Team

Mrs. Therese Bonmati & Mr. Brent Woods

IV. CORRESPONDENCE - None

V. [SUPERINTENDENT'S REPORT](#) by Dr. Joseph Campisi

#	Action Items	Attach
1.	Enrollment Report	SR-1



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2.	Student Attendance Report	SR-2
3.	Staff Attendance Report	SR-3
4.	Code of Conduct Report	SR-4
5.	Accept the monthly HIB Report	SR-5
6.	Elementary Principal's Report	SR-6
7.	Middle School Principal's Report	SR-7
8.	Special Education Report	SR-8
9.	PALS/CER Report	SR-9
10.	Health Office Report	SR-10

Motion to approve reports #1-10 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster			X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland	X		X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

VI. FACILITIES - report presented by Interim Business Administrator, John Scavelli

Drills						
#	Type	Date	Time	Duration	Temp	Police
1.	Fire Drill	7/18/2022	10:45 am	7 minutes	87 degrees	yes
2.	Shelter-in-Place	7/18/2022	9:31 am	5 minutes	na	yes

#	Action Items
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3.	Use of Facilities	FA-1
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Motion to affirm Drills #1-2 and approve Facilities Action Item #3 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster	X		X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

VII. FINANCE - report presented by Chairperson, Lisa Kehoe

#	Action Items	Attach
1.	Business Administrator's Report	FI-1
2.	Cash Reconciliation Report for June 2022	FI-2
3.	Report of the Board Secretary for June 2022	FI-3
4.	Monthly Certifications of the Board Secretary and Board of Education for June 2022	FI-4
5.	Appropriation Transfers for June 2022	FI-5.a FI-5.b
6.	Cafeteria Report for June 2022	FI-6
7.	Approval of Bills for June 2022 (Supplemental) and July 2022	FI-7.a FI-7.b
8.	Student Activity Report for June 2022	FI-8
9.	2022-23 School Nursing Services Agreement with Bayada Home Health Care, Inc. in the amount of \$60/hour, as needed (11-000-213-300-00-10 and 20-509-213-300-00-00)	FI-9
10.	2022-23 Student Transportation Contract for School Related Activities (Athletics & Field Trips) with Hillman's Bus Service, Inc. in the amount of \$133/hour/bus with a three hour minimum as per Bid #TRANSP 2022-23-1 (11-000-270-512-00-10)	FI-10



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11.	2022-23 IDEA Federal Grant Application submission in the amount of \$218,982 and accept the funds as follows: <ul style="list-style-type: none"> • IDEA, Part B - \$209,065 • IDEA, Preschool - \$9,917 	FI-11
12.	2022-23 Agreement with the Camden County Educational Services Commission to provide Occupational Therapy Services from July 1, 2022 - March 31, 2023 in the amount of \$65,590 (11-000-216-320-00-00) REVISED: THIS WAS PREVIOUSLY APPROVED ON 2/23/22 BUT DID NOT INCLUDE ESY	N/A
13.	2022-23 ESY special education tuition contract agreement with Berlin Township Board of Education for one student received in the amount of \$2,128 (10-1320-000)	N/A
14.	2022-23 special education tuition contract agreement with Berlin Township Board of Education for one student received in the amount of \$20,160 (10-1320-000)	N/A
15.	2022-23 Special Education Service Providers: <ul style="list-style-type: none"> • Interactive Kids Educational Services - BCBA and other related services • REM Audiology - Audiologist Evaluations 	FI-15.a FI-15.b
16.	2022-23 Professional Municipal Advisor Services <ul style="list-style-type: none"> • Phoenix Advisors 	FI-16.a FI-16.b
17.	2022-23 special education tuition contract agreement with Brookfield Elementary for one student sent in the amount of \$72,488 which includes 200 days @ \$362.44/day (11-000-100-566-00-30 and/or 20-250-100-500-00-00)	N/A
18.	Payment in the amount of \$162,810.00 to W.J. Gross, Inc. as certified by Garrison Architects according to Payment Application #1 (12-000-400-450-00-10)	FI-18
19.	2022-23 Agreement for Professional Services, to be used as needed, with the Gloucester County Special Services School District	FI-19

Motion to approve Finance Action Items #1-19 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster			X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland	X		X		
Jocelyn Lewis			X, #1-8 and #10-19		X, #9
Result of Motion			Passed 6-0 or 5-0-1		



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VIII. CURRICULUM - report presented by Chairperson, Joshua Zagorski

Action Items		
#	Plans	Attach
1.	District Professional Development Plan	CI-1

Motion to approve Curriculum Action Item #1 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster			X		
Lisa Kehoe	X		X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland		X	X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

IX. AD HOC COMMITTEE - CULTURAL PROFICIENCY & EQUITY STAKEHOLDER GROUP - meetings will resume in September 2022

X. POLICY - report presented by Superintendent, Dr. Joseph Campisi

Action Items								
Summary of Policies & Regulations								
Policies & Regulations								
#	No.	Title	Pol	Reg	1st	2nd	Rev	Ab
1.	P 1511	Board of Education Website Accessibility (M)	x				x	
2.	P 2415	Every Student Succeeds Act (M)	x				x	
3.	P 2432	School Sponsored Publications	x					x
4.	R 2432	School Sponsored Publications		x				x



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5.	P 5513	Care of School Property (M)	x				x	
6.	R 5513	Care of School Property (M)		x			x	
7.	P 5722	Student Journalism (M)	x		x			

Motion to approve Policy Action Items #1-7 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster		X	X		
Lisa Kehoe	X		X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

XI. PERSONNEL - report presented by Superintendent, Dr. Joseph Campisi

Professional Development					
#	Program	Location	Date(s)	Attendee	Cost (Not to Exceed)
1.	School Law Boot Camp for School Administrators	SRI & ETTC	8/3/2022	Joseph Campisi	\$178
2.	Teaching Every Reader	Online	Self Paced	Leslie Banister	\$249
3.	ELA Success Summit	Online	Self Paced	Taylor Russo	\$30

Extended School Year (ESY)						
#	Name	Position	Hours Per Day	Days per Week	Hourly Rate	Effective Dates
4.	Kelly Stroemel	Substitute	As Needed	As Needed	\$50	7/5/2022-8/4/2022
5.	Stephanie Way	Substitute	As Needed	As Needed	\$50	7/5/2022-8/4/2022



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Extended School Year (ESY)						
6.	Joann Stepler	Substitute Aide	As Needed	As Needed	\$19.21	7/5/2022-8/4/2022
7.	Margeret Gibson	Nurse	4	4	\$50	7/5/2022-8/4/2022

Summer Academy						
#	Name	Grades/Subject	Hours per Day	Days per Week	Hourly Rate	Effective Dates
8.	Scott Nalick	Writers Clinic/ELA	4	3	\$50	7/5/2022-8/4/2022
9.	Lori Benchoff	Substitute	As needed	As needed	\$50	7/5/2022-8/4/2022
10.	Sydney Opizzi	Kindergarten Readiness	4	3	\$50	7/5/2022-8/4/2022

New Hires						
#	Name	Position	Step	Salary	Reason for Vacancy	Effective Date
11.	Rylee Jacobs	Art Teacher (Part-Time)	BA, 1 (50%)	\$28,617	Student Needs	9/1/2022
12.	Sydney Opizzi	Special Education Teacher	BA, 1	\$57,234	Student Needs	9/1/2022

Miscellaneous Summer Help						
#	Name	Hours per Day	Days per Week	Pay Rate	Effective Dates	
13.	Mason O'Donnell (Painting)	As needed	As needed	\$15/hour	6/20/2022 - 8/31/2022	
14.	Amber Yoder (Office/Clerical)	As needed	As needed	\$15/hour	6/20/2022 - 8/31/2022	
15.	Gianna Squillace (Office/Clerical)	As needed	As needed	\$15/hour	7/21/2022 - 8/31/2022	
16.	Trey Jaworski (Technology)	As needed	As needed	\$15/hour	7/21/2022 - 8/31/2022	

Afterschool					
#	Name	Reason	Pay Rate	Time	Effective Dates
17.	Timothy Trout	Jazz Band	\$49/hour	2 hours per day	9/1/2022-6/30/2023

Schedule "B" Position				
#	Name	Position	Stipend	School Year



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18.	Scott Nalick	Wrestling Head Coach (revised from 6/22/22)	\$3,975	2022-2023
19.	Trey Jaworski	Wrestling Assistant (revised from 6/22/22)	\$2,561	2022-2023

Homebound Instruction			
#	Name	Compensation	Effective Dates
20.	All District Certificated Staff	\$50/hour*	7/1/2022 - 6/30/2023

**In accordance with the Collective Bargaining Agreement*

Mentoring			
#	Name	Fiscal Impact	Attach
21.	District Mentoring Plan	Not to exceed \$1,500	PR-1

Substitute Services Report				
#	Service	Time Frame	Fill Rate	Attach
22.	Kelly Educational Staffing	6/1/2022 - 6/30/2022	68.75%	PR-2

Motion to approve Personnel Action Items #1-22 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster	X		X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone					
Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		X
Result of Motion			Passed 6-0		

Motion to open Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Ms. Foster	Mrs. Moyer	6	0	Passed



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XII. PUBLIC PARTICIPATION

This meeting will now be open to the public. If your questions or comments pertaining to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

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Taylor Polimeni, Alison Adams, Regina Mitchell, and Ashley Mikolajczak provided comments regarding the CER Little Lions Preschool program and the district decision to not allow non-residents. They also commented regarding the late notice when they had registered in March. They asked the board to reconsider. Ms. Mikolajczak also commented regarding the payment history of another parent as well as her own.

Dr. Campisi commented that the first priority is the residents of Berlin Borough. He also commented that he made the changes as soon as he became aware of the situation.

Motion to close Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Kehoe	Ms. Foster	6	0	Passed

XIII. NEW BUSINESS

#	Action Items	Attach
1.	Sidebar Agreement between the Berlin Borough Board of Education and the Berlin Borough Education Association	NB-1

Motion to approve New Business Action Item #1 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey					
Jeannine Foster		X	X		
Lisa Kehoe	X		X		
Alison Moyer			X		
Kristen Simone					



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Brandy Titus					
Joshua Zagorski			X		
Rebecca Holland			X		
Jocelyn Lewis			X		
Result of Motion			Passed 6-0		

XIV. OLD BUSINESS - None

XV. NON-PUBLIC EXECUTIVE SESSION - None

WHEREAS, in accordance with the NJ Open Public Meetings Act, the Berlin Borough School District Board of Education desires to discuss certain matters which are exempted from the public; and

WHEREAS, the Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as permissible; and

NOW THEREFORE BE IT RESOLVED that the Berlin Borough School District Board of Education will enter into closed session for approximately 30 minutes for said purposes pertaining to:

	Negotiations		Personnel		Legal		Individual Privacy
	Security		Student Matters		Litigation		Investment/Property Acquisition

XVI. MEETING ADJOURNED at 7:38 p.m.

Motion to adjourn the meeting				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Holland	Mrs. Kehoe	6	0	Passed

BERLIN BOROUGH BOARD OF EDUCATION

John Scavelli

John Scavelli, Board Secretary

The next Board of Education Meeting is scheduled for August 24, 2022 at 7:00 p.m.