



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: June 20, 2019
Time: 7:00 p.m. Regular Meeting
Location: Media Center
 Berlin Community School
 215 South Franklin Avenue
 Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order – Jocelyn Lewis, Board President **Time:** 7:01 p.m.

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org.) Borough Hall.

C. Flag Salute

D. Roll Call

Member	Present	Absent
Lisa Asare	Arrived 7:04	
Jenine Del Palazzo	X	
Jeffrey Greenberg	X	
Lisa Kehoe	X	
Dennis Quinn	X	
Brandy Titus	X	
Francine Viscome	X	
Rebecca Holland - Vice President	X	
Jocelyn Lewis - President	X	

E. Student Recognition

A Student of the Month is an active listener and member of the community who continually strives for personal excellence and respects all staff, students, and community members by supporting the Six Pillars of Character. Students of the Month contribute to an overall positive school environment. Grade level teachers work together to nominate just one student from grades five through eight each month throughout the academic school year. Those selected as Student of the Month serve as role models to their peers and should be extremely proud of their efforts and recognition!

- Class of 2019 Graduation SlideShow presented

F. Correspondence

- None

G. Presentations

- School Safety Data System Report (SDSS) - Dr. Joseph Campisi

H. Approval of Minutes

Motion: Brandy Titus seconded by Jenine Del Palazzo to approve the Minutes of the Regular Meeting of May 9, 2019

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		



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Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

I. Facilities

1. Drills:

Type	Date	Time	Duration	Police
Fire Drill	5/9/2019	9:10 AM	4 minutes	Present
Shelter-in-Place	5/31/2019	1:35 PM	5 minutes	Present
Fire Drill	6/6/2019	9:00 AM	4 minutes	Present
Lockdown	6/11/2019	10:15 AM	4 minutes	Present

J. Finance: Business Administrator Report, Cande Kristoff

Motion: Brandy Titus seconded by Jenine Del Palazzo to approve finance items 1 through 10.

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. Reconciliation Report.

Ratify and affirm Reconciliation Report for month ending April 2019.

2. Report of the Board Secretary.

Ratify and affirm Board Secretary Report for April 2019.

3. Monthly Budgetary Certification.

Motion to approve monthly budgetary certification.

a. **Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of April 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1. The Monthly Reconciliation Report is in accordance with 18A:17-36 and 18A:17-9 for the month(s) of April 30, 2019. The Reconciliation Report and Secretary's Report are in agreement for the month of: April 30, 2019.

b. **Certification of Board of Education**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of April 30, 2019, and after review of the Secretary's Monthly Financial Report and the Monthly Reconciliation Report and upon consultation with the appropriate



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district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending April 30, 2019 as follows: Increased/Decreased state aid: (\$0.00)

4. Transfers.

Motion to approve transfers for the month of April 2019.

5. Cafeteria Report.

Ratify and affirm Cafeteria Report for period ending April 2019.

6. Approval of Bills.

Recommend bills to be paid as of June 20, 2019 in the amount of \$500,530.38

7. Student Activity Report.

Motion to approve Student Activity Report for the month ending April 2019.

8. Donations:

Donation	Group Offering	Amount/Value
none		

9. Business Administrator’s Contract. Motion to approve the Business Administrator’s Contract for the period of July 1, 2019 through June 30, 2020, as reviewed and approved by the Executive County Superintendent of Schools.

10. End of Year Summer Bills. Motion to authorize the Business Administrator to make transfers and pay bills to close out the school year and to pay summer bills, in conjunction with the Finance committee. All interim authorizations will be formally confirmed at the August 2019 Board of Education meeting.

Motion: Jeffrey Greenberg seconded by Brandy Titus to approve finance item 11

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

11. Board Solicitor. Motion to approve the renewal of professional service to Wade, Long, Wood & Long , LLC for the 2019-2020 year.

Motion: Brandy Titus seconded by Rebecca Holland to approve finance items 12 through 58.

Roll Call: Item # 52 8 – Yes, 1-Abstain - Motion Passed, All other Items Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		#52



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Jocelyn Lewis - President	X		
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12. Interlocal Contracts. Motion to approve the Interlocal Teacher Contract with Gibbsboro
13. **Resolution #1 6-19** Transfer of Current Year Surplus to Reserve. Motion to approve transfer of current year anticipated surplus into a Capital Reserve and Maintenance Reserve up to the amounts as follows:
Capital Reserve \$200,000 Maintenance Reserve \$100,000
14. **Resolution #2 6-19** - Corporate Certificate (TD Bank). Motion to approve Bank Signatures 2019-2020:

Board President	Jocelyn Lewis
Superintendent	TBD
Business Administrator	Cande Kristoff
Elementary School Principal	Jean-Philippe Silva
Middle School Principal	TBD
15. **Resolution #3 6-19** School Alliance Insurance Fund Commissioner. Motion to approve appoint of Cande Kristoff as the School Alliance Insurance Fund Commissioner (NJSIG) for 2019-2020.
16. **Resolution #4 6-19** New Jersey Schools Insurance Group. Motion to approve to Renewal Membership (NJSIG) for 2019-2020.
17. Public Risk Group LLC. Motion to approve Property and Casualty Insurance Group
18. Special Education ESY summer transportation. Motion to approve Special Education ESY summer transportation with T&L Transportation for 2019-2020.
19. Parental Transportation Contract. Agreement 210 days at \$32.50 per run for 2019-2020 school year
20. Medical Benefits Renewal. Motion to approve the medical benefit renewals for medical, prescription, and dental:

Medical Aetna - decrease -2.4%
Prescription Express Script - decrease -7.3%
Dental Delta - decrease -1.9%
21. Burlington County Special Services Agreement. Motion to approve Professional Services for 2019-2020 as presented.
23. Blackboard. Motion to approve renewal for website and content management system software in the amount of \$8,190 for 2019-2020
24. Annual Transportation Approval with EHS and CCVTS. Motion to approve Eastern Regional School District and Camden County Vocational/Technical School District to provide transportation to students.
25. Annual Transportation Approval with OLMC. Motion to approve transporting Our Lady Of Mount Carmel students on the Berlin Community School's regular bus routes.
26. NCLB/ESEA 2019-2020 Grant Applications. Motion to approve the request to apply for money allocated for the district in NCLB/ESEA grant funding through the New Jersey Department of Education.

Title IA	\$80,351
Title IIA	\$16,407
Title III	\$ 1,288
Title IV	\$10,000
27. IDEA 2019-2020 Grant Application. Motion to approve the request to apply for money allocated for the IDEA grant funding through the New Jersey Department of Education.

IDEA Basic	\$190,571
IDEA Preschool	\$ 8,760
28. New Jersey Schools Insurance Group. Motion to approve the Safety Grant Program Application in the amount of \$6,401.57
29. Frontline Education. Motion to approve the renewal subscription for absence and substitute subscription in the amount of \$3,852 for 2019-2020.
30. Environment Design Inc. Motion to approve AHERA annual compliance services in the amount of \$1,300 for 2019-2020.
31. ACS Quality Services, Inc. Motion to approve Full Maintenance Water Service Program for a monthly rate of \$99 for a total heating season at an annual cost of \$594 for 2019-2020
32. TruGreen. Motion to approve the 2019-2020 contract renewal for lawn fertilization in the amount of



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- \$1,290.
33. Honeywell Building Solutions. Motion to approve service agreement in the amount of \$16,335 for Temperature Control Service and Mechanical Maintenance Services for 2019-2020
 34. Western Pest Service. Motion to approve Integrated Pest Management service for a monthly service of \$100 for 2019-2020.
 35. SaniGlaze Tile Restoration. Motion to approve floor maintenance for student restrooms as quoted E-Wing Staff (2) and E-Wing Boys and Girls Restrooms \$5,303.04
 36. A&F Lawncare LLC. Motion to approve landscaping services at \$190 a cut for the 2019-2020 year.
 37. Security Services. Motion to approve Fire and Security Technologies (FAST) service for the following:
NFPA 10 Fire Extinguisher Inspections and Service as quoted
NFPA 25 Sprinkler Inspection \$525
NFPA 72 Fire Alarm Inspection \$500
Fire Alarm monitoring with testing \$300
Fire Extinguishers Tags \$125
Kitchen Hood Suppression System Inspection and Service as quoted
 38. Capital Floors LLC. Motion to approve repair and maintenance of gym A and B in the amount of \$17,410 utilizing insurance funds received in November 2018.
 39. KLT Sales & Service. Motion to approve gymnasium preventive maintenance on bleachers, basketball backstops and operable wall \$1,525 for 2019-2020
 40. Alliance for Competitive Energy Services (ACES). Motion to approve participation in the purchase of electricity and gas through the cooperative pricing system for 2019-2020
 41. Wellness Grant Program. Motion to approve participation in the Wellness Grant Program through the School Health Insurance Fund for 2019-2020
 42. Requisition for T-1 Taxes and T-2 Debt Service. Motion to approve the 2019-2020 T-1 Requisition for Taxes and T-2 Requisition for Debt Service. The following payment schedule is needed to meet the obligation of the Board.
 43. NJ Association for Middle Level Education. Motion to approve school membership with NJ Association for Middle Level Education for the 2019-2020 school year in the amount of \$99.
 44. GCSI Security Group. Motion to approve the annual security monitoring costs for 2019-2020 in the amount of \$550.80.
 45. Breaker Group Inc. Motion to approve technology services: Firewall, system backup, class website, and professional technical services annual amount of \$6,330 for 2019-2020
 46. e2e Exchange LLC. Motion to approve E-rate Consulting Service for an annual amount of \$2,000 for 2019-2020
 47. Educational Data Services, Inc. Motion to approve group purchasing license & maintenance for an annual amount of \$3,040 for 2019-2020.
 48. Strauss Esmay Associates, LLP. Motion to approve Policy Alert and Support System, maintenance fee online users, public access at an annual rate of \$4,680 for 2019-2020.
 49. Genesis Educational Services. Motion to approve Student Information Systems ASP Services, school software interface import and export, and staff management ASP services in the amount of \$20,537 for 2019-2020.
 50. Educational Business Services, PC. Motion to approve records management maintenance service for an annual amount of \$1,100 for 2019-2020.
 51. Gibbsboro Interlocal Services Agreement. Motion to approve supervisory services for the shared ESY program for the 2019 summer at a rate of \$4,166.
 52. Camden County Educational Services Commission. Motion to approve the 2019-2020 General Services Contract along with the associated price list as presented.
 53. Bayada Home Health Care, Inc. Motion to approve nursing services for the 2019 ESY Program at an hourly rate of \$50 for RN services from July 1, 2019 to August 31, 2019.
 54. Bayada Home Health Care, Inc. Motion to approve nursing services at a rate of \$55.00 hourly for RN



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and \$45.00 hourly for LPN for 2019-2020.

- 55. Eastern Camden County Regional School District. Motion to approve student transportation jointure contract from April 16, 2019 through June 18, 2019 at a cost of \$1,820.72
- 56. Hamilton Township School District. Motion to approve tuition contract agreement for a homeless student from September 6, 2018 to March 6, 2019 at a prorated rate of \$7,658.56.
- 57. **Resolution #5 6-19 Nutri-Serve Food Management**. BE IT RESOLVED that Nutri-Serve Food Management, Inc be approved to provide food service management services for the 2019-2020 year, in accordance with the terms and conditions of the base year contract, for a Flat Fee not to exceed \$21,893.08 with no guarantee.
- 58. Student Lunch Rate Increase. Motion to approve the student daily lunch rate from \$2.50 to \$2.55 for the 2019-2020 school year.

Appointments

Motion: Dennis Quinn seconded by Francine Viscome to approve Finance Appointment Items K - Y

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

K. Professional Services for the 2019-2020 School Year:

Consider a motion to approve the following professional services:

- 1. Auditor Robert Inverso \$19,300
- 2. Medical Officer Julian Maressa, D.O. \$2,500
- 3. Insurance Brokers
 - Conner Strong
 - AFLAC
 - Public Risk Group LLC

L. Depository:

Consider a motion to designate the following depositories for the 2019-2020 school year.

- TD Bank North
- New Jersey Arm
- New Jersey Cash Management
- Any other depository more beneficial to the district

M. Tax Shelter Annuity Companies/Brokers:

Consider a motion to designate the following Tax Shelter Annuity Companies/Brokers for the 2019-2020 school year:

- AXA Equitable
- Lincoln Financial
- Any other Tax Shelter Annuity Companies/Brokers more beneficial to the district.

N. Travel Limitations for the 2019-2020 school year:

Consider a motion to establish travel limitations as set forth in district policy and with P.L. 2007 c. 53 for the 2019-2020 school year, not to exceed \$20,000.00.

O. Authorization to Award Contracts for the 2019-2020 school year:

Consider a motion to authorize the business administrator as the certified purchasing agent to



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award contracts up to in accordance with N.J. Statutes for the 2019-2020 school year, to set the quote threshold at 15% of the bid threshold, and to approve procurement of goods and services through state agencies (state contract) and cooperative purchasing agreements.

P. Authorization to Sign Warrants (Checks) for the 2019-2020 school year:

Consider a motion to authorize the following personnel to sign checks for the 2019-2020 school year:

1. President of the Board of Education
2. Business Administrator/Board Secretary
3. Superintendent of Schools
4. Elementary School Principal
5. Middle School Principal

Q. Authorization of Payment of Bills between BOE Meetings for the 2019-2020 school year.

Consider a motion to authorize the payment of bills between Board of Education Meetings for the 2019-2020 school year.

R. Authorization to Establish Petty Cash Funds for the 2019-2020 school year:

Consider a motion to authorize the establishment of individual petty cash funds in the amount not to exceed \$250 for the 2019-2020 school year.

S. Approval of Parliamentary Procedure for the 2019-2020 school year:

Consider a motion to adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the 2019-2020 school year.

T. Appointment of Board Secretary and Custodian of Records (OPRA):

Consider a motion to appoint Cande Kristoff as Board Secretary and Custodian of Records for the 2019-2020 school year.

U. Appointment of Affirmative Action Officer:

Consider a motion to appoint Phil Silva of the Berlin Borough School District as the Affirmative Action Officer for the 2019-2020 school year.

V. Appointment of Right To Know Officer:

Consider a motion to appoint the Thomas Pratt of the Berlin Borough School District as the Right to Know Officer for the 2019-2020 school year.

W. Appointment of Integrated Pest Management Coordinator/Asbestos Management and PEOSA Officer/Indoor Air Quality Designee:

Consider a motion to appoint Thomas Pratt as the Integrated Pest Management Coordinator/Asbestos Management and PEOSA Officer/Indoor Air Quality Designee for the 2019-2020 school year.

X. Consider the adoption of the following Resolution #6 6-19: (Required under the Sunshine Law)

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Board of Education be posted in one public place designated by the Board and mailed, telephoned, faxed or hand delivered to one local newspaper designated by resolution, and mailed to all persons requesting a copy of same upon payment of an established fee

NOW THEREFORE, Be It Resolved by the Board of Education of the Borough of Berlin Borough as follows:

1. All advance written notices of Board meetings shall be posted by the Board Secretary: on the bulletin board located in the Berlin Borough School Elementary and Middle School Offices, on the school website, and on the bulletin board located in the Berlin Borough Administration Building.
2. All advance written notices of Board meetings shall be given to at least one of the following newspapers:
The Courier Post Newspaper (primary)
The Central Record (secondary)
3. All advance written notices of Board meetings and any change throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$15.00. News media shall be exempt from such fee.



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Y. Motion to adopt prior rules and regulations of the Board including school programs and curriculum as follows:

1. Existing Board Policy Manual, Bylaws and Regulations
2. Art, Computer, Family Life, Life Skills, Physical Education, Language Arts, Library, Mathematics, Music, Science, Social Studies, Health, Guidance Services, Child Study Team Services, and all other programs and curriculum now presently in force.
3. All textbook series currently in use and previously approved library books.

The Sign-In sheet for participation in the public comment portion of the meeting will be collected now.

II. SUPERINTENDENT’S OFFICE: Dr. Joseph Campisi

A. For Your Information

1. Superintendent reviewed the closing of the school year and the opening of the 2019-2020 year.

B. Program Reports

1. Principal’s Report: Dr. Ward Richards
2. Special Education Report: Mrs. Lindsay
3. Instruction, Achievement & Student Activities Report: Mrs. Steinen
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update: May 2019

C. Superintendent’s Monthly Report – N/A

D. Policy

Motion: Rebecca Holland seconded by Jeffrey Greenberg to approve Policies 1 through 9 First Reading

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. First Reading.

2415.06 Unsafe School Choice Option

4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing

5337 Service Animals

5600 Student Discipline/Code Of Conduct

5611 Removal Of Students For Firearms Offenses



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5612 Assaults On District Board Of Education Members Or Employees

5613 Removal Of Students For Assaults With Weapons Offenses

7440 School District Security

8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing - None

E. Administration

Motion: Dennis Quinn seconded by Jenine Del Palazzo to approve finance items 1 through 10.

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. CER Staffing. Motion to approve the updated CER Staff.
2. Fundraising. Motion to approve the Field Hockey Bake Sale Fundraiser.
3. Evaluation Framework. Motion to re-adopt the Danielson Framework as the Observation Tool for Teachers and Principals for the 2019-2020 School Year.
4. Science Program. Motion to approve the Amplify Science Program for grades 6, 7, & 8 for grades 6, 7, & 8.
5. Curriculum. Motion to approve the Health & PE Curriculum for grades 6, 7, & 8.
6. Program Approval. Motion to approve the Teachers College Homegrown Reading Institute K-2.
7. Sports Schedule. Motion to approve the 2019-2020 Wrestling & Field Hockey Schedules.
8. Interim Hiring Authorizations. Motion to authorize the Superintendent to hire in the interim (no July meeting) in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the August Board of Education meeting.
9. Board Meeting Dates. Motion to approve the Board of Education Meeting Dates for the 2019-2020 School Year.
10. Month HIB Report. Motion to approve the monthly HIB report as presented.

F. Personnel

Motion: Lisa Asare seconded by Francine Viscome to approve personnel item 1

Roll Call: 8-Yes; 1-Abstain – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo			X
Jeffrey Greenberg	X		
Lisa Kehoe	X		



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Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. Motion to approve Dr. Joseph Campisi as the Superintendent for the period of July 1, 2019, through June 30, 2022, with a total annual salary of \$130,000 pending approval by the Executive County Superintendent.

Motion: Francine Viscome seconded by Jeffrey Greenberg to approve personnel item 2

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

2. Motion to approve Kellilyn Mawson as the Middle School Principal for the period July 1, 2019, through June 30, 2020, with a total annual salary of \$92,000.

Motion: Francine Viscome seconded by Jenine Del Palazzo to approve personnel items 3-5

Roll Call: Unanimous Yes Item 3; 8-Yes, 1-Abstain Item 4; 8-Yes, 1 Abstain Item 5 – All Motions Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		#4 & 5
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

3. Personnel Report. Motion to approve the attached Personnel Report.*

4. Revised ESY Roster. Motion to approve revised ESY 2019 Employee Roster.*

5. Schedule B. Motion to approve the Schedule B appointments as attached.*

Motion: Francine Viscome seconded by Jenine Del Palazzo to approve personal items 3-5

Roll Call: Unanimous Yes Item 3; 8-Yes, 1-Abstain Item 4; 8-Yes, 1 Abstain Item 5 –Motions Passed -All

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		#4 & 5
Rebecca Holland - Vice President	X		



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Jocelyn Lewis - President	X		
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**Hourly and per diem rates are subject to current negotiation between the Berlin Borough Education Association and the Berlin Borough Board of Education.*

G. Public Participation – All Issues

Motion: Jenine Del Palazzo seconded by Lisa Asare to open the meeting to the public

Call Vote: Unanimous Yes – Motion Passed

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

Any person wishing to participate in the public Board meeting must register prior to the conclusion of the finance section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.

Motion: Brandy Titus seconded by Francine Viscome to close public session

Call Vote: Unanimous Yes – Motion Passed

III. NONPUBLIC EXECUTIVE SESSION - NONE

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of ___ minutes.

Resolution #6, 6-19 Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes pertaining to personnel issues, student discipline, and litigation

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary



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IV. RETURN TO PUBLIC SESSION – N/A

V. NEW BUSINESS

1. Board Retreat – October 5, 2019
2. Dennis Quinn addressed the cost of substitutes
3. Board President states that all Board members completed the Board self evaluation

VI. OLD BUSINESS

VII. MEETING ADJOURNED

Time: 7:45 p.m.

Motion: Rebecca Holland seconded by Jenine Del Palazzo to adjourn the meeting

Call Vote: Unanimous Yes – Motion Passed

Next Meeting: August 14, 2019
Location: Media Center
Time: 7:00 p.m.