



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: January 10, 2013
Time: 7:00 p.m.
Location: Cafeteria/All Purpose Room
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order – Mr. Domin, Board Secretary/Business Administrator

B. Statement of Open Meeting Compliance – Board Solicitor – Mr. John Geppert

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Election Results - 3 Year Term

- | | |
|-----------------------|-------|
| 1. Kristin Braidwood: | 1,295 |
| 2. Linda Welte: | 1,316 |
| 3. Nicholas Guerere: | 1,362 |

Election Results - 1 Year Term (Write in candidate)

- | | |
|--------------------|----|
| 1. Kristine Height | 51 |
|--------------------|----|

E. Oaths of Office to new members

Mr. Guerere
Mrs. Braidwood
Mrs. Welte



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F. Roll call

Mrs. Height notified the Board that she would be at another school function this evening.

Present

Absent

Kristin Braidwood
Nick Guerere
Juan Perez
Dennis Quinn
Fran Viscome
Linda Welte

Eileen German
Kristine Height
Joe Mammarella

G. Nominations for President – Mr. Domin opened the floor for nominations.

Motion: Mrs. Viscome, seconded by Mr. Quinn to nominate Mr. Guerrere.

There were no other nominations.

H. Motion to close nominations for President. Mr. Perez, seconded by Mrs. Welte.

Roll Call – 5 yes, Mr. Guerere abstained

Mr. Domin turned the chair over to President Guerere.

I. Nominations for Vice-President

Motion: Mr. Perez, seconded by Mrs. Welte nominating Mr. Quinn.

There being no other nominations

J. Motion to close nominations for Vice President, Mrs. Viscome seconded by Mrs. Welte.

Roll Call – 5 yes, Mr. Quinn abstained

K. Motion: Mr. Quinn, seconded by Mrs. Welte to move into regular meeting.

Call Vote - Unanimous Yes - Motion passed

L. Presentations

1. Boys' Soccer Team Championship Recognition: Mr. Andy Snyder/Mrs. Barbara Caruso
Mr. Snyder spoke about the teams' support of the Susan G. Komen Breast Cancer Foundation in raising money for reach goal scored this season. With an 11-0 undefeated season that amounted to \$2,008.00
2. STEM Activities: Mr. Wes Hill/Mrs. Maureen DeBella – Science Technology Engineering Math.
2. SMART Goals: Mr. Jeff Havers - Power Point presentation.



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M. Public Participation

Motion to open the meeting for public participation Mr. Perez, seconded by Mrs. Welte.

Call Vote - Unanimous Yes - Motion passed

Anthony Piccone – Rutgers Blvd came to Board requesting that the Board approve changes that will allow parents easier access to sign students out after school in advance of bus traffic. Recent changes have created delays in picking up students.

Beth Covone –Rutgers Blvd has a 7th grader in OLMC. Can OLMC students try out for BCS Baseball team? The Board asked the Administration to review and contact Mrs. Covone.

Various - parents of Eastern High School student came to address the BCS math curriculum. Mr. Trongone spoke on the program that was adopted 2 years ago to prepare the students to properly matriculate BCS students into Eastern High School. Mr. Trongone also urged the parents to have their high school students attend the math program offered here at BCS. It was free and he would be teaching the Algebra review.

Motion: Mrs. Welte, seconded by Mr. Quinn to close public session.

Roll Call - Unanimous Yes - Motion passed

N. Approval of Minutes

Motion: Mr. Quinn, seconded by Mrs. Viscome to approve minutes of November 15, 2012 Regular Meeting.

Roll Call - 4 yes, 2 abstentions (Mrs. Braidwood, Mrs. Welte) - Motion passed

O. Correspondence

1. Susan G. Komen for the Cure letter of appreciation.
2. Dissertation Research Request.

Motion Mr. Perez, seconded by Mr. Quinn to approve Carole Masino Bellaver to conduct dissertation research, as per attached correspondence, for a study entitled, “RTI vs NCLB: A study to determine a correlation between a Response to Intervention Program and MAPs scores among middle school students.” (Aggregate results will be available upon completion).

Roll Call - Unanimous Yes - Motion passed

P. Facilities

1. Business Administrator’s Report: Frank Domin

Motion to approve Mrs. Welte, seconded by Mr. Perez to approve Business Administrator’s Report.

Call Vote - Unanimous Yes - Motion passed



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Q. Finance: Mr. Frank Domin

Motion: Mrs. Viscome, seconded by Mr. Perez to approve Finance items 1 through 8.

Roll Call - Unanimous Yes - Motion passed

1. Treasurer’s Report.
Ratify and affirm Treasurer’s Report for October 31, 2012.
Ratify and affirm Treasurer’s Report for November 30, 2012.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for October 31, 2012.
Ratify and affirm Board Secretary Report for November 30, 2012.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of October 31, 2012.
Motion to approve transfers for the month of November 30, 2012.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for November 30, 2012.
6. Approval of Bills.
Recommend bills to be paid as of December 14, 2012, in the amount of \$335,611.81.
Recommend bills to be paid as of January 10, 2013, in the amount of \$98,759.46.
7. Student Activity Report.
Motion to approve Student Activity Report for October 31, 2012.
Motion to approve Student Activity Report for November 30, 2012.
8. Donations:
Motion to accept the following donations, as of December 31, 2012:

Donation	Group Offering	Amount/Value
None		-0-

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

Motion: Mr. Perez, seconded by Mrs. Welte to accept Superintendent’s Report Items A, 1-5.

Call Vote - Unanimous Yes - Motion passed

A. For Your Information

1. Kohl’s Associates in Action \$500.00 technology workshop grant awarded to Pre-Engineering (W. Hill).
2. Kindergarten Registration: February 27 – 28, 2013.
3. School Safety and Security
4. Redi-Step Results
5. New Teacher Evaluation – Flex Option Update



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B. Program Reports

Motion: Mrs. Viscome, seconded by Mr. Perez to accept items 1 through 5.

Call Vote - Unanimous Yes - Motion passed

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
 - A. November Activity
 - B. December Activity
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

Motion: Mrs. Viscome, seconded by Mr. Perez to accept Superintendent's Monthly Report.

Call Vote - Unanimous Yes - Motion passed

D. Policy

Motion: Mr. Viscome, seconded by Mr. Quinn to approve the following policies for first reading.

Roll Vote - Unanimous Yes - Motion passed

1. First Reading.
 - 0132: Executive Authority
 - 2415: No Child Left Behind Programs
 - 2431: Athletic Competition
 - 2468: Independent Educational Evaluations
 - 3230: Outside Activities
 - 4230: Outside Activities
 - 3281: Inappropriate Staff Conduct
 - 4281: Inappropriate Staff Conduct
 - 8505: School Nutrition

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing. **None for this meeting**

E. Student Recognition –Superintendent Trongone congratulated each of the students and invited them up to read a short autobiography that they had prepared.

1. Students of the month **October 2012:**

Grade 8: Anthony Murphy

Students of the month November 2012:	Grade 8: Carson Graziano
	Grade 7: Brandon Casper
	Grade 6: Manoj Kuntamukkula
	Grade 5: Michael Costa



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Students of the month **December 2012:**
Grade 8: Zachary Kane
Grade 7: Francesca Ferri
Grade 6: Deklin Parker
Grade 5: Zachary Davis

2. Student report – student body representative: Anthony O’Connell.

Hi my name is Anthony O’Connell and I am here to update you on the BCS sports. The boys basketball time has a record of 4 wins and 2 losses. The girls’ basketball team also has a 4-2 record. There next game will be on Friday at Runnemedede. The wrestling team has won 1 match and lost 6. They have a meet today against Voorhees. Yesterday, January 9th the eighth grade class took graduation pictures in their gowns.

F. Administration

Motion: Mrs. Welte, seconded by Mr. Quinn to approve Administration items 1 - 3.

Roll Call – unanimous yes -

Motion passed

1. New Position.
Motion to approve new position per the attached job description, “School Safety and Security Attendant.”
2. HIB Reporting.
Motion to approve HIB Data Collection Submission.
Motion to approve HIB Training Sessions Data Collection Submission.
3. Nursing Services Plan.
Motion to approve the 2012-2013 Nursing Services Plan.

G. Personnel

1. Personnel Report.
Motion: Mrs. Viscome, seconded by Mr. Perez to approve the attached Personnel Report.

Roll Call – unanimous yes - Motion passed

H. Public Participation – All Issues

No one came forward



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8:50 PM

MOTION: Mrs. Welte, seconded by Mrs. Viscome to enter into Executive Session.

Voice Vote – unanimous yes - Motion passed

III. NONPUBLIC EXECUTIVE SESSION

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to negotiations. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 15 minutes. Action may be taken as a result.

Roll Call

Present

Kristin Braidwood
Nick Guerere
Juan Perez
Dennis Quinn
Fran Viscome
Linda Welte

Absent

Eileen German
Kristine Height
Joe Mammarella

BTA Union request for Board to voluntarily recognize additional units.

Motion: Mrs. Welte, seconded by Mr. Quinn to close and return to the regular open public meeting.

Call Vote – unanimous yes - Motion passed

IV. RETURN TO PUBLIC SESSION 9:45 PM

VI. NEW BUSINESS –

Advertise for Special Meeting Thursday January 24th @ 6pm in the Board Office Conference Room.

BASEBALL – Discussion on request for Our Lady of Mount Carmel School students to try out for the Berlin Community School baseball program. Feasibility of admitting additional students in current program.



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MOTION: Mrs. Welte, seconded by Mr. Quinn to accept the request of the Berlin Teachers Association to recognize new employee titles to be represented as members in the Berlin Teachers Association.

RESOLUTION #1, 1-13

WHEREAS, the BERLIN BOROUGH BOARD OF EDUCATION (the "BOARD") has been requested to recognize the BERLIN EDUCATION ASSOCIATION (the "ASSOCIATION") as the exclusive representative for certain unrepresented BOARD employees; and

WHEREAS, the BOARD has satisfied itself that it has documentation of an appropriate showing of interest in support of this request; and

WHEREAS, the BOARD deems it to be in the best interest of its operations to resolve the question of unit recognition as to these certain BOARD employees without the intervention of the New Jersey Public Employment Relations Commission,

NOW, THEREFORE, BE IT RESOLVED, that notice be conspicuously posted on bulletin boards in the BOARD offices where notices are normally posted for a period of at least ten (10) consecutive days, advising all persons that this BOARD intends to grant exclusive recognition without an election to the ASSOCIATION, for a negotiating unit to include, in addition to the current titles, regularly employed custodians and paraprofessionals; and be it

FURTHER RESOLVED, in connection with the foregoing that the requirements of N.J.A.C. 19:11-3.1 of the New Jersey Public Employment Relations Commission shall be complied with; and

WHEREAS, no other employee organization has claimed, by a written communication within the year preceding, to represent any of the employees in the proposed titles involved; and

BE IT FURTHER RESOLVED, that should no other employee organization within the ten (10) day posting period notify this BOARD of a claim to represent the above listed titles and should no Petition for Certification of public employee representative be filed by any other organization with the New Jersey Public Employment Relations Commission, that pursuant to the provisions of N.J.S.A. 34:13A-1 et seq., and N.J.A.C. 19:11-1.1 et seq., the BOARD hereby recognizes the ASSOCIATION, as the majority representative and thereby as the exclusive and sole representative for collective negotiations concerning the terms and conditions of employment as permitted by law of the hereinabove included titles employed by the BOARD; and

BE IT FURTHER RESOLVED, that all current terms & conditions of employment for such positions will remain status quo until changes, if any, are agreed to by the parties .

Roll Call – unanimous yes - Motion passed



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VII. MEETING ADJOURNED

MOTION: Mrs. Viscome, seconded by Mr. Quinn to adjourn the meeting at 9:50 pm.

Call Vote – unanimous yes - Motion passed

Next Meeting: February 28, 2012
Location: Media Center
Time: 7:00 p.m.

Attest: