



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: November 15, 2012
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order – Mr. Guerere presided

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present

Eileen German
Nick Guerere
Kristine Height
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome

Absent

Linda Welte
Joe Mammarella

E. Student Recognition

1. Students of the month

Grade 5:	Amanda Middleman
Grade 6:	Ciara Miller
Grade 7:	Gabriella Boal
Grade 8:	Anthony Murphy

2. Student report – student body representative: Anthony O’Connell, Secretary



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Hello my name is Anthony O'Connell, I am here to talk to you briefly about our sports teams, the dance this Friday and a little fundraiser the student council will be holding. The Girls and Boys soccer teams made it to the playoffs along with the field hockey team this year. Girls soccer lost to Medford. The Field Hockey Team lost in the Championship to Medford and the boys' soccer team won the Championship. The dance this Friday will be hosted by the 8th Grade Dinner Dance Committee. If enough kids come we can raise enough money for the eighth grade dinner dance and for the Hershey Trip. The Student Council is thinking of holding a fundraiser to help those who lost a home or a loved one at the shore (during Hurricane Sandy). Thank you and have a good day.

F. Presentations

1. Comprehensive Annual Financial Report – Mr. Robert Inverso, CPA.
2. ELA Committee Update; Maureen DiBella

G. Public Participation

No One Came Forward

H. Approval of Minutes

Motion: Mrs. German seconded by Mr. Perez to approve Minutes for:

Roll Call – 6 yes, 1 abstention (Mrs. Viscome) - Motion passed

1. October 18, 2012 Regular Meeting and Executive Session

I. Correspondence

Motion: Mrs. German seconded by Mr. Quinn to approve Correspondence for:

Voice Vote – unanimous yes. Motion passed

1. Archway Settlement

J. Facilities

MOTION: Mrs. Viscome, seconded by Mrs. Height to approve Facilities Item 1.

Voice Vote – unanimous yes. Motion passed

1. Business Administrator's Report: Frank Domin

K. Finance: Mr. Frank Domin

MOTION: Mrs. Height, seconded by Mrs. German to approve Finance items 1 through 12.

Roll Call – unanimous yes. Motion passed



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1. Treasurer’s Report.
Ratify and affirm Treasurer’s Report for September 28, 2012.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for September 28, 2012.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of September 28, 2012.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for October 31, 2012.
6. Approval of Bills.
Recommend bills to be paid as of 11/15/2012, in the amount of \$133,152.86.
7. Student Activity Report.
Motion to approve Student Activity Report for September 28, 2012.
8. Donations:
Motion to accept the following donations, as of September 28, 2012:

Donation	Group Offering	Amount/Value

9. CAFR Audit Report.
Motion to accept the FY 2012 Audit Report (as presented by auditor Robert Inverso of Inverso and Stewart, LLC.) with the Board’s Corrective Action Plan below:
 - A. Move that the Board accept the 2010-2011 Comprehensive Annual Financial Report as presented and move that the Audit Summary be received as read in accordance with N.J.S.A. 18A:23-4 and 5, and further move that the Secretary be instructed to comply with the recommendations contained herein.
 - B. Recommend approval of the Corrective Action Plan as read and filed in the minutes for submission to the Department of Education.
10. Long Range Facility Plan. – Summer 2013 Partial Roof Replacement
Motion to authorize the Architect of Record, Garrison Architects, to review and update the Long Range Facility Plan and submit the required approvals and advertisement for bids for Summer Roof Project 2013 for Gym A, B and C-Wing roof replacement. *This is a new Capital Project that will receive no State Funding.*
11. Appoint Negotiator. Approve firm of Schwartz, Simon, Edelstein & Celso to act as negotiator for the Berlin Board of Education during 2013-2016 teacher contract negotiations. Contract Cap \$10,000
12. Three-Year Comprehensive Maintenance Plan. Motion to approve the Three-Year Comprehensive Maintenance Plan.



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II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

A. For Your Information

1. Hurricane Sandy
2. Student Enrollment
3. Placement of BCS Students at Eastern

B. Program Reports

MOTION: Mr. Perez, seconded by Mr. Quinn to approve Superintendents Report items B & C.

Voice Vote – unanimous yes. Motion passed

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

D. Policy -Nothing for this meeting

1. First Reading.

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing .

E. Administration

MOTION: Mrs. Height, seconded by Mrs. German to approve Administration items 1 - 8.

Roll Call – unanimous yes - Motion passed

1. Gibbsboro Student Wrestlers. Motion to approve allowing Gibbsboro students to participate in the BCS Wrestling program.
2. Interim Hiring Authorizations. Motion to authorize the Superintendent to hire in the interim (no December meeting,) in conjunction with the personnel committee. All interim authorizations Will be formally confirmed at the January 19, 2012 Board of Education meeting.
3. Girls' Basketball Schedule. Motion to approve the 2012-2013 Girls' Basketball Schedule.
4. Boys' Basketball Schedule. Motion to approve the 2012-2013 boys' Basketball Schedule.
5. Wrestling Schedule. Motion to approve the 2012-2013 Wrestling Schedule.
6. New Principal Evaluation. Motion to approve New Principal Evaluation - Multidimensional Principal Performance Rubric.
7. New Teacher Evaluation. Motion to approve Danielson Model new teacher evaluation system.
8. Special Education Annual Public Report of Local District Performance.



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F. Personnel

MOTION: Mrs. Viscome, seconded by Mr. Quinn to approve Personnel items 1.

Roll Call – unanimous yes - Motion passed

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Public Participation

No one came forward

III. NONPUBLIC EXECUTIVE SESSION – None for this meeting

IV. NEW BUSINESS

Motion: Mr. Quinn, seconded by Mrs. Viscome to approve New Business A & B.

Roll Call – unanimous yes - Motion passed

- A. Change in calendar
- B. NJQSAC Statement of Assurance (SOA) Resolution - WHEREAS, as of November 15, 2012, the Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements; WHEREAS, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of November 15, 2012, NOW, HEREOF, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.

Retiring Board Member – Steve Schneider The Board expressed their gratitude for the hard work and dedication during two terms (6 years) of service to the students and families of Berlin.

VII. MEETING ADJOURNED

Next Meeting: January 10, 2013 (Reorganization)
Location: Media Center
Time: 7:00 p.m.