



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



Regular Meeting of the Board of Education

| Date | Time | Location |
|--------------------------------------|-------------------------|-------------------------------|
| May 26, 2021 | 7:00 PM | BCS Cafeteria |
| Board of Education | | |
| Mrs. Jocelyn Lewis, President | Mrs. Jenine Del Palazzo | Mrs. Kristen Simone |
| Mrs. Rebecca Holland, Vice-President | Mr. Jeffrey Greenberg | Mrs. Brandy Titus |
| Mrs. Susan Embrey | Mrs. Lisa Kehoe | Mr. Joshua Zagorski |
| Board Solicitor | Superintendent | Business Administrator |
| Daniel Long, Esq | Dr. Joseph Campisi | Mr. Robert O'Brien |

Mission Statement

The mission of the Berlin Community School, in an active partnership between school and community, is to provide effective and comprehensive educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence and responsible citizenship. This will foster the pursuit of lifelong learnings while achieving proficiency in the New Jersey Student Learning Standards and meet the challenges of an evolving global society.

REGULAR MEETING AGENDA/MINUTES

I. PUBLIC SESSION

- A. Meeting Called to Order at 7:02 pm**
- B. Statement of Open Meeting Compliance**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org.) Borough Hall.

- C. Flag Salute**
- D. Roll Call**

| Board Member | Present | Absent | If late, time of arrival |
|--------------------------|----------------|---------------|---------------------------------|
| Jenine Del Palazzo | X | | |
| Susan Embrey | X | | |
| Jeffrey Greenberg | X | | |
| Lisa Kehoe | X | | |
| Kristen Simone | X | | |
| Brandy Titus | X | | |
| Joshua Zagorski | X | | |
| Rebecca Holland, VP | X | | |
| Jocelyn Lewis, President | X | | |



**Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009**



E. STUDENT RECOGNITION

1 Students of the Month:

| 5th Grade | 6th Grade | 7th Grade | 8th Grade |
|--------------|----------------|-----------------|-----------------|
| Trent Iacono | William Kaelin | Julianna Ballak | Erin Lesniewski |

2 Superintendent’s Award: Terry Bradley-Cook

3 Student Government Report:

| President | Vice President | Secretary | Treasurer |
|-------------|----------------|------------|------------|
| Tadgh Beale | Jack Bracchi | Ian Norris | Catie Krug |

4. Ian Morris provided an update on the follow student government activities:

- a. End of the year activities
- b. 8th grade dance
- c. 8th grade trip
- d. Cap and gown measurements
- e. 8th grade class t-shirts

The Sign-In sheet for participation in the public comment portion of the meeting will be collected at this time.

F. PUBLIC PARTICIPATION (Action Items Only)

| Motion to open Public Participation - 7:12 | | | | |
|--|-------------|--------------|-------------|------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| Mrs. Titus | Mrs. Embrey | 9 | 0 | Pass 9-0 |

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

Any person wishing to participate in the public Board meeting must register prior to the conclusion of the presentations section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting. All public participation is governed by [District Bylaw 0167](#).



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



Motion to close Public Participation - 7:13 **There were no public comments to be heard**

| Motion | Second | All in Favor | All Opposed | Result of Motion |
|-------------|--------------|--------------|-------------|------------------|
| Mrs. Simone | Mrs. Holland | 9 | 0 | Pass 9-0 |

II. APPROVAL OF MINUTES

Motion for the Berlin Borough Board of Education to approve the minutes of the following meeting(s):

| # | Meeting Date | Type of Minutes | Attach |
|----|----------------|---|---------------------|
| 1. | April 28, 2021 | Public Budget Hearing & Public Session | M-1 |
| 2. | April 28, 2021 | Executive (Closed) Session | N/A |
| 3. | May 5, 2021 | Special Meeting - Public Session - Strategic Planning | M-2 |
| 4. | May 24, 2021 | Special Meeting - Public Session - LRI Grant | M-3 |

| Board Member | Motion | Second | Yes | No | Abstain |
|--------------------|--------|--------|----------|----|---------|
| Jenine Del Palazzo | | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | X | X | | |
| Kristen Simone | X | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

III. CORRESPONDENCE - None at this time.

IV. SUPERINTENDENT'S REPORT

- A.** Superintendent Report: Dr. Joseph Campisi, Superintendent
1. A Java with Joe was held and another will be scheduled soon with a special guest.
 2. Our 8th grade dinner dance has been scheduled for Wednesday, June 2 @ the Valleybrook Country Club. Number of students that have rsvp'd that they are going is
 3. Our 8th grade trip to Hershey Park has been finalized for Friday, June 4. The number of students that have confirmed that they are going is
 4. Our 3rd and final District Stakeholder Strategic Planning Committee meeting was held and the administrative team is working on the action plans.
 5. We have been working with Camden County Ed Services to secure a Mental Health clinician to be onsite for at least 2 days a week for next school year to help our students with any concerns or anxiety they may have when we come back in September.
 6. A special Board meeting was held on Monday for approval to submit the Local Recreation Improvement Grant application to the State of New Jersey.
 7. Tonight a message will go out at approximately 8:30 that has links to our Monthly Principal's reports, the



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



Curriculum newsletter, Summer PALS schedule of events and the link to sign-up for our CER Fall programs.

8. The final rosters and teaching staff for the Summer Academy should go out by the end of next week.
9. We began interviews today in our search for the new MS principal vacancy which begins on July 1 as Mrs. Mawson moves to the Elementary School Principal position.
10. Tomorrow a message will go out asking if we have any stakeholders that are interested in being considered to become part of the District Re-opening Committee. We are looking for 6-7 additional members because it is an important time for us to plan for the opening of the '21-22 school year. The BCS Reopening Committee to begin meeting in June. As we await further guidance from the Governor regarding schools, we need to plan for a full reopening along with contingency plans. Our goal is to proactively plan then adjust (if need be) as we receive updated guidance from the Governor.

B. Motion to approve reports #1-10 upon the recommendation of the Superintendent:

| # | Action Items | Attach |
|----|----------------------------------|-----------------------|
| 1 | Enrollment Report | SR-1 |
| 2 | Student Attendance Report | SR-2 |
| 3 | Staff Attendance Report | SR-3 |
| 4 | Code of Conduct Report | SR-4 |
| 5 | Accept the monthly HIB Report | SR-5 |
| 6 | Elementary Principal's Report | SR-6 |
| 7 | Middle School Principal's Report | SR-7 |
| 8 | Special Education Report | SR-8 |
| 9 | PALS/CER Report | SR-9 |
| 10 | Health Office Report | SR-10 |

| Board Member | Motion | Second | Yes | No | Abstain |
|--------------------|----------|----------|----------|----|---------|
| Jenine Del Palazzo | X | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | X | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



V. FACILITIES

- A. Facilities Report: Ms. Brandy Titus, Chair
- B. Motion to approve Facilities action items #1-4 upon the recommendation of the Superintendent:

| Drills | | | | | | |
|--------|----------------|-----------|----------|----------|------|--------|
| | Type | Date | Time | Duration | Temp | Police |
| 1. | Fire Drill | 5/14/2021 | 10:30 am | 5 mins | n/a | Yes |
| 2. | Active Shooter | 5/17/2021 | 1:40 pm | 8 mins | n/a | Yes |

| Facilities Use | | |
|----------------|----------------------|----------------------|
| 3 | PALS Summer Schedule | FA-1 |
| 4 | Fall CER Programs | FA-2 |

Mrs. Lewis asked if extra chairs will be made available for the tents outside.
Dr. Campisi answered.

| Board Member | Motion | Second | Yes | No | Abstain |
|--------------------|----------|----------|----------|----|---------|
| Jenine Del Palazzo | X | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | X | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

VI. FINANCE

- A. Finance Report: Ms. Lisa Kehoe, Chair
- B. Motion to approve Finance action items #1-16 upon the recommendation of the Superintendent:

| # | Action Items | Attach |
|----|---|----------------------|
| 1. | Business Administrator's Report | FI-1 |
| 2. | Cash Reconciliation Report for April 2021 | FI-2 |
| 3. | Report of the Board Secretary for April 2021 | FI-3 |
| 4. | Monthly Certifications of the Board Secretary and Board of Education for April 2021 | FI-4 |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| | | |
|-----|--|-----------------------|
| 5. | Appropriation Transfers for February April 2021 | FI-5 |
| 6. | Cafeteria Report for April 2021 | FI-6 |
| 7. | Approval of Bills for April 2021 | FI-7 |
| 8. | Student Activity Report for April 2021 | FI-8 |
| 9. | Approve Tax Payment Schedule for 2021-2022 | FI-9 |
| 10. | Approve District Payment (ACH) Schedule for 2021-2022 | FI-10 |
| 11. | Approve 2021-2022 contract with Bayada Home Health Care, Inc. for nursing services at \$55/hour (No Increase) | |
| 12. | Approve general services contract with Camden County Educational Services Commission for the 2021-2022 school year | |
| 13. | Approve professional services agreement with Gloucester County Special Services School District for the 2020-2021 school year | |
| 14. | Approve 2020-2021 School Related Activities Transportation Contract (Renewal) with Hillman Bus Service, Inc. in the amount of \$378.80 for Sports (4 hour minimum) and \$73.93 for Activities. (This represents an increase of 1.28% which is within the allowable CPI of 1.70%) | |
| 15. | Approve 2021-2022 Student Transportation Contract (Renewal) with Hillman Bus Service, Inc. in the amount of \$342,054.00. (This represents an increase of 1.69% which is within the allowable CPI of 1.69%) | |
| 16. | Approve 2021-2022 School Related Activities Transportation Contract (Renewal) with Hillman Bus Service, Inc. in the amount of \$385.20 for Sports (4 hour minimum) and \$75.18 for Activities. (This represents an increase of 1.69% which is within the allowable CPI of 1.69%) | |

Resolution 5-26-21-1

BE IT RESOLVED, the Berlin Borough Board of Education approves Nutri Serve Food Management Inc. to operate the District's Food Service program for a period of 1 year for the 2021-2022 school year. Included are two remaining one-year renewal options. The management fee is \$22,549.87. (This represents an increase of 1.00% which is within the allowable CPI of 1.00%)

Roll Call on Items #1-16:

| Board Member | Motion | Second | Yes | No | Abstain |
|---------------------|---------------|---------------|------------|-----------|----------------|
| Jenine Del Palazzo | | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | X | X | | |
| Kristen Simone | X | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| | | | | | |
|------------------|--|--|---|--|-------------------------------|
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | *Item 11, 14,15,16 |
| Result of Motion | | | Items 1-10, 12, 13 Pass 9-0 Items 11, 14-16 Pass 8-0 | | |

Roll Call on Res. 5-26-21-1:

| Board Member | Motion | Second | Yes | No | Abstain |
|---------------------|---------------|---------------|------------|-----------|----------------|
| Jenine Del Palazzo | | X | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | X | | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

VII. CURRICULUM

- A. Curriculum Report: Mr. Joshua Zagorski, Chair
- B. Motion to approve Curriculum action item #1 upon the recommendation of the Superintendent:

| Curriculum & Resources/Materials | | |
|---|----------------------------------|----------------------|
| 1. | Updated Science Curriculum (K-8) | CI-1 |

| Board Member | Motion | Second | Yes | No | Abstain |
|---------------------|---------------|---------------|------------|-----------|----------------|
| Jenine Del Palazzo | | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | X | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | X | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

VIII. AD HOC COMMITTEE - CULTURAL PROFICIENCY & EQUITY STAKEHOLDER GROUP

- A. Policy Report: Ms. Kristen Simone, Board of Education Representative
 - 1. The May 18th meeting was postponed. Next meeting is scheduled for June 1st.



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



IX. POLICY

- A. Policy Report: Mr. Jeffrey Greenberg, Chair
- B. Motion to approve Policy actions item #1 upon the recommendation of the Superintendent:

| Policies & Regulations | | | | | | | |
|------------------------|------|--|-----|-----|-----|-----|-----|
| # | No. | Title | Pol | Reg | 1st | 2nd | Rev |
| 1. | 5111 | Eligibility of Resident/Nonresident Students | x | | | | x |

*2nd reading is the official adoption of the policy/regulation

| Board Member | Motion | Second | Yes | No | Abstain |
|--------------------|----------|----------|----------|----|---------|
| Jenine Del Palazzo | X | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | X | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

X. PERSONNEL

- A. Personnel Report: Mrs. Jenine Del Palazzo, Chair
- B. Motion to approve Personnel action items #1-48 upon the recommendation of the Superintendent:

| |
|-------------------------------------|
| 2021-2022 Salary Corrections |
|-------------------------------------|

| Certificated | | | | | | | |
|--------------|------------------|--------------------|---------------------|----------|------------------|-----|--------------|
| # | Job Category | Projected Position | Name | DOH | Year | FTE | 21-22 Salary |
| 1 | Creative Arts | Computers | Sherry-Nasto, Grace | 2/2/1998 | MA - Step 14 | 1.0 | \$91,528.00 |
| 2 | Child Study Team | Psychologist | Gauntt, Amanda | 9/1/2010 | MA+30 - Step 10 | 1.0 | \$68,568.00 |
| 3 | Middle | 7th Gr. - ELA | Califano, Emma | 1/2/2021 | BA - Step 2-3 | 1.0 | \$55,675.00 |
| 4 | Child Study Team | Psychologist | Bolognese, Alexa | 1/2/2021 | MA+30 - Step 2-3 | 1.0 | \$61,718.00 |
| 5 | Elementary | 3rd Gr. Teacher | Woods, Erin | 9/1/2008 | MA - Step 11A | 1.0 | \$69,908.00 |

| Non-Certificated | | | | | | | |
|------------------|--------------|--------------------|------------------|----------|------|-----|--------------|
| # | Job Category | Projected Position | Name | DOH | Year | FTE | 21-22 Salary |
| 6 | Secretary | MS Secretary | Weber, Christina | 7/1/2019 | 2 | 1.0 | \$40,800.00 |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| # | Job Category | Projected Position | Name | DOH | Year | 21-22 Hourly | FTE | 21-22 Salary |
|---|----------------------------------|----------------------------------|-------------------|------------|------|--------------|------|--------------|
| 7 | Classroom Instructional Aide 1-1 | Classroom Instructional Aide 1-1 | Bain, Deborah | 10/26/1999 | 23 | \$20.60 | 1.0 | \$23,175.00 |
| 8 | Classroom Instructional Aide 1-1 | Classroom Instructional Aide 1-1 | Kalberer, Therese | 9/30/2010 | 12 | \$18.61 | 0.71 | \$19,262.00 |
| 9 | Classroom Instructional Aide 1-1 | Classroom Instructional Aide 1-1 | Wahl, Kathleen | 9/28/2001 | 21 | \$20.60 | 1.0 | \$23,175.00 |

| New Hires | | | | | | |
|-----------|--------------------|---------------------------|---------------|--------|--------------------|----------------|
| # | Name | Position | Step | Salary | Reason for Vacancy | Effective Date |
| 10 | Timothy Trout | Music Teacher | Step 1, MA+30 | 61,218 | retirement | 9/1/2021 |
| 11 | Marisa Schuenemann | Special Education Teacher | Step 1, BA | 55,175 | student needs | 9/1/2021 |

| Retirements/Resignations/Leaves of Absence | | | | | | |
|--|----------------|------------|-------------|----------|------------|----------------|
| # | Name | Position | Step | Salary | Reason | Effective Date |
| 12 | Vernon Potts | Custodian | n/a | \$33,519 | retirement | 8/1/2021 |
| 13 | Kristen Eckert | ES Teacher | BA - Step 6 | \$57,175 | maternity | 11/10/2021 |

| # | SCHEDULE B | | | |
|----|------------------------|--|---------|----------------------|
| | Name | Coach/Advisor | Stipend | Effective Dates |
| 14 | John Meo | Baseball Assistant | \$2,275 | 9/1/2021 - 6/30/2022 |
| 15 | Brent Woods | Baseball Head Coach | \$3,464 | 9/1/2021 - 6/30/2022 |
| 16 | Andrew Viereck | Basketball Assistant (Girls) | \$2,482 | 9/1/2021 - 6/30/2022 |
| 17 | Andrew Snyder | Basketball Head Coach (Boys) | \$3,852 | 9/1/2021 - 6/30/2022 |
| 18 | Barbara Shelton-Caruso | Basketball Head Coach (Girls) | \$3,852 | 9/1/2021 - 6/30/2022 |
| 19 | Stephanie Jacobson | Cheerleading Head Coach | \$3,852 | 9/1/2021 - 6/30/2022 |
| 20 | Amber Snyder | Dances/Plays Certified Staff - Chaperone | \$155 | 9/1/2021 - 6/30/2022 |
| 21 | Marilou Liedtka | Dances/Plays Certified Staff - Chaperone | \$155 | 9/1/2021 - 6/30/2022 |
| 22 | Anne Kessler | Dir. Musical Theater | \$1,215 | 9/1/2021 - 6/30/2022 |
| 23 | Anne Kessler | Dir. Vocal Music | \$1,215 | 9/1/2021 - 6/30/2022 |
| 24 | Stephanie Jacobson | Field Hockey Coach | \$3,464 | 9/1/2021 - 6/30/2022 |
| 25 | John Meo | Homework Club (hourly) | \$47 | 9/1/2021 - 6/30/2022 |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| | | | | |
|----|------------------------|----------------------------|---------|----------------------|
| 26 | Allison Kaiser | Homework Club (hourly) | \$47 | 9/1/2021 - 6/30/2022 |
| 27 | Marilou Liedtka | Homework Club (hourly) | \$47 | 9/1/2021 - 6/30/2022 |
| 28 | Barbara Shelton-Caruso | Peer Mediation | \$1,867 | 9/1/2021 - 6/30/2022 |
| 29 | Lori Benchoff | Safety Patrol | \$1,867 | 9/1/2021 - 6/30/2022 |
| 30 | Barbara Shelton-Caruso | Soccer Assistant (Boys) | \$2,275 | 9/1/2021 - 6/30/2022 |
| 31 | Andrew Snyder | Soccer Head Coach (Boys) | \$3,464 | 9/1/2021 - 6/30/2022 |
| 32 | Mike Ford | Soccer Head Coach (Girls) | \$3,464 | 9/1/2021 - 6/30/2022 |
| 33 | Amber Snyder | Softball Assistant | \$2,275 | 9/1/2021 - 6/30/2022 |
| 34 | Barbara Shelton-Caruso | Softball Head Coach | \$3,464 | 9/1/2021 - 6/30/2022 |
| 35 | Dali Kilpatrick | Student Government Advisor | \$3,716 | 9/1/2021 - 6/30/2022 |
| 36 | Luke Weichmann | Yearbook Advisor | \$2,663 | 9/1/2021 - 6/30/2022 |

Seasonal Sports will meet a minimum of four (4) days per week while in season (during five (5) day weeks).

**The position is not fully approved until a signed and executed contract is given to the Business Office.*

***If the activity or sport is canceled, no payment will occur. If the activity is stopped prior to the end of the season or year, or is delayed the stipend will be prorated.*

| Summer Academy | | | | | | |
|-----------------------|------------------|------------------------|---------------|---------------|-----------|----------------------|
| # | Name | Grades | Hours per Day | Days per Week | Pay Rate | Effective Dates |
| 37 | Michael Ford | STEAM | 6 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |
| 38 | Luke Weichmann | STEAM | 6 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |
| 39 | Allison Kaiser | ELA (Grade 5) | 6 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |
| 40 | John Meo | Math Grade 6 (pm only) | 3 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |
| 41 | Carolyn Martino | Grade 2 | 6 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |
| 42 | Daria Fiorentino | Grade 4 | 6 | 3 | \$50/hour | 7/1/2021 - 8/20/2021 |

| # | ESY Date Correction | |
|----|----------------------------|----------|
| | Start | End |
| 43 | 7/5/2021 | 8/5/2021 |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| Shared Services | | | | |
|-----------------|-------------------|-------------------|------------------------|----------------------|
| # | Name | Position | Cost to Berlin Borough | Attach |
| 44 | Kristin Braidwood | Supervisor of CST | \$41,760 | PR-1 |
| 45 | Michelle Sabia | LDT-C | \$72,786 | PR-2 |

| Program (S.Y.) 2021-2022* | | | | |
|---------------------------|----------------------------------|------------------------------------|----------|----------------------|
| # | Name | Provider | Cost | Attach |
| 46 | Student Mental Health & Wellness | Camden County Educational Services | \$44,800 | PR-3 |

**Funded through ESSR I & II grants*

| Substitute Summer Tutors/Teachers (on an as-needed basis) | | | | |
|---|----------------------------|----------------------|----------------|----------------------|
| # | Service | Time Frame | Quantity | Attach |
| 47 | Kelly Educational Staffing | 7/1/2021 - 8/31/2021 | As needed only | PR-4 |

| Substitute Services Report | | | | |
|----------------------------|----------------------------|--------------------|-----------|----------------------|
| # | Service | Time Frame | Fill Rate | Attach |
| 48 | Kelly Educational Staffing | 4/1/2021-4/30/2021 | 80.57% | PR-5 |

Resolution 5-26-21-2

BE IT RESOLVED, the Berlin Borough Board of Education gives the Superintendent the authority to hire additional staff for the BCS Summer Academy program from the list of staff members that applied for a position within the program.

WHEREAS, the Superintendent may increase staff if student sign-up requires an additional section at any grade level.

WHEREAS, the Superintendent is also given the authority to remove staff that do not meet the requirements for instruction or if the number of students in a section falls below 10 students.

| Roll Call on Items #1-48 | | | | | |
|--------------------------|--------|--------|-----|----|---------|
| Board Member | Motion | Second | Yes | No | Abstain |
| Jenine Del Palazzo | | | X | | |
| Susan Embrey | | | X | | |
| Jeffrey Greenberg | | X | X | | |
| Lisa Kehoe | | | X | | |
| Kristen Simone | X | | X | | |
| Brandy Titus | | | X | | |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| | | | | | |
|------------------|--|--|----------|--|--|
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

Roll Call on Res. 5-26-2021-1

| Board Member | Motion | Second | Yes | No | Abstain |
|---------------------|---------------|---------------|------------|-----------|----------------|
| Jenine Del Palazzo | X | | X | | |
| Susan Embrey | | X | X | | |
| Jeffrey Greenberg | | | X | | |
| Lisa Kehoe | | | X | | |
| Kristen Simone | | | X | | |
| Brandy Titus | | | X | | |
| Joshua Zagorski | | | X | | |
| Rebecca Holland | | | X | | |
| Jocelyn Lewis | | | X | | |
| Result of Motion | | | Pass 9-0 | | |

XI. PUBLIC PARTICIPATION

| Motion to open Public Participation - There were no participants signed in for public comment. | | | | |
|---|---------------|---------------------|--------------------|-------------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| N/A | N/A | | | |

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

Any person wishing to participate in the public Board meeting must register prior to the conclusion of the presentation section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting. All public participation is governed by [District Bylaw 0167](#).



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



| Motion to close Public Participation | | | | |
|--------------------------------------|--------|--------------|-------------|------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| N/A | N/A | | | |

XII. NEW BUSINESS - None at this time.

XIII. OLD BUSINESS - None at this time.

XIV. NON-PUBLIC EXECUTIVE SESSION

| Motion to enter Non-Public Executive Session - 7:26 | | | | |
|---|-------------|--------------|-------------|------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| Mrs. Titus | Mrs. Embrey | 9 | 0 | Pass 9-0 |

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for approximately 30 minutes.

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes pertaining to:

| | | | | |
|--------------|----------|-----------------|------------|---------------------------------|
| Negotiations | X | Personnel (1) | Legal | Individual Privacy |
| Security | | Student Matters | Litigation | Investment/Property Acquisition |

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board. No action will be taken following the executive session.

| Motion to close Non-Public Executive Session and return to Open Session - 8:28 | | | | |
|--|-------------|--------------|-------------|------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| Mrs. Titus | Mrs. Embrey | 9 | 0 | Pass 9-0 |

XV. MEETING ADJOURNED

| Motion to adjourn at 8:29 | | | | |
|---------------------------|-------------|--------------|-------------|------------------|
| Motion | Second | All in Favor | All Opposed | Result of Motion |
| Mrs. Titus | Mrs. Embrey | 9 | 0 | Pass 9-0 |



Berlin Borough School District
215 South Franklin Ave
Berlin, NJ 08009



BERLIN BOROUGH BOARD OF EDUCATION

Robert O'Brien

Robert O'Brien, Board Secretary

The next regular meeting is scheduled for June 23, 2021 at 7:00pm in the Berlin Community School cafeteria.