



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: January 19, 2012
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present

Joe Mammarella – arrived 7:23 pm
Eileen German
Nick Guerere
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Absent

Kristine Height

E. Student Recognition

- | | |
|---|--|
| 1. Students of the month November: | Grade 5: Alyssa Middleton
Grade 6: Kevin Gillespie
Grade 7: Destini Costello
Grade 8: Anastasia Schneider |
| Students of the month December: | Grade 5: Matthew Chaves
Grade 6: Siddeeq Hightower
Grade 7: Dominick Fonte
Grade 8: Austin Pelosi |



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2. Student report – student body representative: Jesse Kirk
Sean Alexander
3. Soccer Team Championship Jacket Presentations: Coach Andy Snyder and Barbara Caruso

7:23pm Mr. Mammarella arrived

F. Presentations

NONE FOR THIS MEETING

G. Public Participation – Agenda Items Only

Motion: Mr. Guerere, seconded by Mrs. Viscome to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

No one came forward

Motion: Mrs. Welte, seconded by Mrs. Viscome to close the meeting to the public.

Call Vote – unanimous yes. Motion passed

H. Approval of Minutes

Motion: Mr. Guerere, seconded by Mr. Quinn to approve Minutes for:

1. November 17, 2011 Regular Meeting and Executive Session

Roll Call – 6 yes, 2 abstentions. Mrs. German, and Mrs. Welte. Motion passed

I. Correspondence

Motion: Mr. Perez, seconded by Mrs. German to approve Facilities item #1:

1. Local VFW *“Thank You”* letter.

Voice Vote – unanimous yes. Motion passed

J. Facilities

Motion: Mr. Perez, seconded by Mrs. German to approve Facilities item #1:

1. Business Administrator’s Report: Frank Domin



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Voice Vote – unanimous yes. Motion passed

Discussion: Law S-3148 (P.L.2011, C.202) Move School Board Election to November General Election.

K. Finance: Mr. Frank Domin

MOTION: Mr. Schneider, seconded by Mrs. German to approve Finance items K 1-8.

Roll Call – unanimous yes. Motion passed

1. Treasurer's Report.
Ratify and affirm Treasurer's Report for month ending October 31, 2011.
Ratify and affirm Treasurer's Report for month ending November 30, 2011.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for October 31, 2011.
Ratify and affirm Board Secretary Report for November 30, 2011.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification: October 31, 2011.
 - a. Certification of Board Secretary
 - b. Certification of Board of EducationMotion to approve monthly budgetary certification: November 30, 2011.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of October 31, 2011.
Motion to approve transfers for the month of November 30, 2011.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for November 30, 2011.
Ratify and affirm Cafeteria Report for December 31, 2011.
6. Approval of Bills.
Recommend bills to be paid as of 12/14/2011, in the amount of \$233,681.81.
Recommend bills to be paid as of 1/13/2011, in the amount of \$206,541.10.
7. Student Activity Report.
Motion to approve Student Activity Report for October 31, 2011.
Motion to approve Student Activity Report for November 30, 2011.
8. Resolution #2, 1-12 to Amend NJSBAIG ByLaws
WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and
WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and
WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed Amendments within one hundred (180) days of the hearing on the amendments:
NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Berlin Borough Board of



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Education held on the 19th day of January 2012, the Board does hereby approve the proposed Amendments to the NJSBAIG Bylaws.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

Motion: Mr. Guerere, seconded by Mrs. Viscome to approve Superintendent’s items A&B.

Call Vote – unanimous yes. Motion passed

A. For Your Information

1. New teacher evaluations (EE4NJ)
2. Scheduling
3. Draft of 2012-2013 calendar
4. Attendance Improvement Plan
5. Kindergarten Registration: March 6 – 7, 2012.

B. Program Reports

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis - **discussion creating interest again for CER Basketball**
4. Health Office Report November 2011: Mrs. Shallow
Health Office Report December 2011: Mrs. Shallow
5. NutriServe Food Service Update, November 2011
NutriServe Food Service Update, December 2011

C. Superintendent’s Monthly Report

Motion: Mr. Quinn, seconded by Mrs. Welte to approve Superintendent’s item C.

Roll Call – unanimous yes. Motion passed

1. January 2012 Superintendent’s Report

Violence and Vandilism Report presented two year comparison reflects a 2/3 reduction which is a testament to the programs that are in place.

D. Policy

Motion: Mr. Guerere, seconded by Mrs. German to approve Superintendent’s Policy First & Second Reading.

Roll Call – 8 yes, except Mrs. Viscome abstained on Policy 9180 & 9181 – Motion Passed



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1. First Reading.
Policy #0168: Recording Board Meetings
Policy #6424: Emergency Contracts
Policy #6472: Tuition Assistance
Policy #8505: School Nutrition
Policy #9180: School Volunteers
Policy #9181: Volunteer Athletic Coaches

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.
P5519: Dating Violence at School.

E. Administration

Motion: Mrs. German, seconded by Mr. Quinn to approve Superintendent's item E 1-6.

Roll Call – unanimous yes. Motion passed

1. NJQSAC Statement of Assurance (SOA) Resolution.
Revised NJQSAC STATEMENT OF ASSURANCE RESOLUTION:
WHEREAS, as of October 20, 2011,
the Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements; **WHEREAS**, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of October 20, 2011 and WHEREAS, the New Jersey Department of Education issued a broadcast dated October 12, 2011, revising and clarifying the documents initially distributed and WHEREAS, the New Jersey Department of Education clarified the Statement of assurances further by District Broadcast on November 4, 2011 and WHEREAS, due to the revisions, the original resolution must be revised to comply with the up to date Statement of Assurance, NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.
2. NJQSAC District Performance Review (DPR) Resolution.
Revised NJQSAC DISTRICT PERFORMANCE REVIEW RESOLUTION:
WHEREAS, as of October 20, 2011, the
Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum District Performance Review and have determined that all items of the District Performance Review have been satisfactorily completed in accordance with applicable requirements; **WHEREAS**, that the Board of Education hereby affirms the accuracy of the School District's District Performance Review as of October 20, 2011 and WHEREAS, the New Jersey Department of Education issued a broadcast dated October 12, 2011, revising and clarifying the documents initially distributed and WHEREAS, the New Jersey Department of Education clarified the District Performance Review further by District Broadcast on November 4, 2011 and WHEREAS, due to



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the revisions, the original resolution must be revised to comply with the up to date District Performance Review , NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised Berlin Borough School District's District Performance Review .

3. Resolution #1,1-12 NJQSAC Checklist.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached NJQSAC (New Jersey Quality Single Accountability Continuum) checklist and approved the submission of the attached checklists to the County Executive Superintendent.

4. Wrestling Schedule Change.

Additional match scheduled for February 1, 2012 – BCS vs. Voorhees at Eastern High School.

5. School Security Drill Form.

Motion to accept the bi-annual (December 31, 2011) School Security Drill form.

6. Professional Development Training.

Motion to approve the proposed Professional Development proposal, Math Grades 5-8, to be held May 16 and May 23, 2012.

F. Personnel

Motion: Mrs. Viscome, seconded by Mr. Guerere to approve Personnel item 1:

Roll Call – unanimous yes - Motion passed

1. Personnel Report.

Motion to approve the attached Personnel Report.

G. Public Participation –

Motion: Mr. Quinn, seconded by Mr. Perez to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

No one came forward

Motion: Mr. Perez, seconded by Mrs. Viscome to close the meeting to the public.

Call Vote – unanimous yes. Motion passed

H. Unfinished Business

Camden County School Boards Association meeting - Mrs. Welte updated the Board concerning Congressman Andrews presentation on Education & School Boards.



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III. NONPUBLIC EXECUTIVE SESSION

8:38 pm

Motion: Mrs. Welte, seconded by Mr. Perez to enter into Non Public Executive Session:

Voice Vote – unanimous yes. Motion passed

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to: student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Present

**Joe Mammarella
Eileen German
Nick Guerere
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte**

Absent

Kristine Height

Harassment, Intimidation and Bullying (HIB) Report reviewed by Superintendent and the Board.

IV. RETURN TO PUBLIC SESSION

Motion: Mrs. Welte, seconded by Mr. Perez to return to Public Session at 9:15 pm.

Roll Call – unanimous yes. Motion passed

V. NEW BUSINESS

Motion: Mr. Guerere, seconded by Mrs. German to approve the following New Business item:

Call Vote – unanimous yes. Motion passed

A. Motion to approve Resolution #3, 1-12.

Resolution #3, 1-12 School Board Recognition Month

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2012 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and



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WHEREAS, The Berlin Borough Board of Education is one of 587 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
WHEREAS, The Berlin Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it
RESOLVED, That the Berlin Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2012 as SCHOOL BOARD RECOGNITION MONTH; and be it further
RESOLVED, That the Berlin Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion: Mr. Quinn, seconded by Mrs. Welte to approve Resolution # 1, 1-12 To move School Board Election and budget vote to November General Election in accordance with Public Law 2011, C202.

Roll Call – 7 yes, Mr. Perez abstained - Motion passed

RESOLUTION #1, 1-12

Establishing the Election of Members of the Berlin Borough Board of Education
As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 (Senate Bill 3148) authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a majority vote of a quorum of the local board of education; and

WHEREAS, P.L. 2011, c. 202 (S-3148) requires that the change in election date remain in effect for four years; and



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WHEREAS, P.L. 2011, c. 202 (S-3148) eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are selected at the General Election; and

WHEREAS, P.L. 2011, c.202 (S-3148) requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, The Berlin Borough Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, The Berlin Borough Board of Education believes that more citizens will participate in the selection of its members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, The Berlin Borough Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November. Now therefore be it

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the Berlin Borough Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), this change will remain in effect at least through November 2015;

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Berlin Borough Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place on January 3, 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), members of the Berlin Borough Board of Education whose terms would have expired by May 1, 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to Governor Christopher Christie, Lieutenant Governor/Secretary of State Kimberly M. Guadagno; Richard E. Constable, III, Acting Commissioner, Department of Community Affairs; Robert F. Giles, Director, Division



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of Elections, Department of State; Camden County Clerk; the Camden County Board of Elections; Christopher Cerf, Acting Commissioner of Education; the Division of Finance, New Jersey Department of Education; and Executive County Superintendent for Camden County; and be it further

RESOLVED, That a copy of this resolution be provided to the New Jersey School Boards Association.

V. MEETING ADJOURNED

Motion: Mr. Guerere, seconded by Mr. Quinn to adjourn meeting at 9:17pm.

Call Vote – unanimous yes. Motion passed

Next Meeting: February 16, 2012
Location: Media Center
Time: 7:00 p.m.