



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: March 24, 2011
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order 7:04 pm

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Joe Mammarella
Eileen German
Nick Guerere
Dan MacDonnell
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Other in attendance – Superintendent, Anthony Trongone, Business Administrator, Frank Domin, Board Solicitor Allan Dzwilewski.

E. Student Recognition

1. Students of the month:

Grade 5:	Sadee Gock
Grade 6:	Victoria Bettelli
Grade 7:	Austin Pelosi
Grade 8:	Kelsey Castner



Berlin Borough School District Regular Meeting of the Board of Education

2. Student report – student body representative: Sophia Valeri
Lillian Chen

Good Evening, I'm Lillian Chen, school council secretary and I'm Sophia Valeri, school council treasurer.

Berlin Community School has many things going on:

The play, Alice in Wonderland Jr. had 4 sold out performances. On behalf of the cast of Alice in Wonderland, Mrs. Kessler wishes to thank the Board of Education, Mr. Trongone, Mr. Havers, Mrs. Martello and the community for their support. It is appreciated.

The dance theme was St. Patty's day and college basketball. Two cans were needed to enter and they went to the Comfort Challenge. Money from the raffles is going to Japan for earthquake and tsunami victims.

- Our spirit week will be on May 16-20th
- This week, the 22nd, the 8th graders picked their classes for Eastern High School.
- Approximately a total of 3,600 cans from the Comfort Can Challenge, Student government and Future Act dance and Biggest Loser Contest were collected. The cans were sent to GIFT a food bank in Berlin and St. Paul's a food bank in Camden. Mrs. Comfort thanks the staff, students and families for their generosity.

F. Presentations

1. Field Hockey Team "Thank You" to the Board of Education. – Coach Bolger & 8th Grade team members presented.
2. Wrestling Championship Recognition: Fred Mase, Grade 8 - Coach Mike Ford honored Community School, 3 year carrier - 50 wins and 2 losses.

Motion: Mr. Guerere, seconded by Mrs. Welte to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

G. Public Participation – Agenda Items Only

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

No one came forward

H. Approval of Minutes

Motion: Mrs. German, seconded by Mr. Guerere to approve Minutes for:

Roll Call – unanimous yes. Motion passed



**Berlin Borough School District
Regular Meeting of the Board of Education**

1. February 17, 2011 Regular Meeting and Executive Session *(Attachment H.1)*
2. March 3, 2011 Special Budget Meeting *(Attachment H.2)*

I. Correspondence - none for this meeting

J. Facilities

Motion: Mr. MacDonnell, seconded by Mrs. German to approve Facilities item 1.

Call Vote – unanimous yes. Motion passed

1. Business Administrator’s Report: Frank Domin *(Attachment J.1)*

Motion: Mr. Schneider, seconded by Mr. Guerere to approve the following Finance items 1-11:

Roll Call – unanimous yes. Motion passed

K. Finance: Mr. Frank Domin

1. Treasurer’s Report. *(Attachment K.1)*
Ratify and affirm Treasurer’s Report for January 31, 2011.
2. Report of the Board Secretary. *(Attachment K.2)*
Ratify and affirm Board Secretary Report for January 31, 2011.
3. Monthly Budgetary Certification. *(Attachment K.3)*
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers. *(Attachment K.4)*
Motion to approve transfers for the month of January 31, 2011.
5. Cafeteria Report. *(Attachment K.5)*
Ratify and affirm Cafeteria Report for February 28, 2011.
6. Approval of Bills. *(Attachment K.6)*
Recommend bills to be paid as of 03/24/2011, in the amount of \$255,179.00.
7. Student Activity Report. *(Attachment K.7)*
Motion to approve Student Activity Report for February 28, 2011.
8. T & L Transportation Contract. Motion to approve the transportation contract with T&L Transportation at the State approved CPI of 2% for \$ 163,980.80.

Route 1A & B	\$ 32,796.16
Route 2A & B	\$ 32,796.16
Route 3A & B	\$ 32,796.16
Route 4A & B	\$ 32,796.16
Route 5A & B	<u>\$ 32,796.16</u>



**Berlin Borough School District
Regular Meeting of the Board of Education**

- | | |
|--------|--------------|
| Total: | \$163,980.80 |
|--------|--------------|
9. Transportation Contracts. Motion to approve the following contracts with T&L Transportation at the state approved CPI of 2%.
- | | |
|----------------------|-------------|
| Sport Transportation | \$11,609.64 |
| OLMC | \$ 983.89 |
10. Resolution #1, 3-11. Motion to approve Resolution #1, 3-11, Transfer to Capital Outlay for roof repairs. *(Attachment K.10)*
11. Extension of Cooperative Purchasing Bid. Motion to approve six (6) month extension of Camden County Cooperative Purchasing Bid A-23 of office paper, computer paper, etc., through August 31, 2011.

Motion: Mr. Schneider, seconded by Mr. MacDonnell to approve Superintendents reports items A & B.

Voice Vote – unanimous yes. Motion passed

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. 2nd Annual Sue Cardamone Scholarship Run
Berlin Woods – June 1, 2011 – 7:00 p.m.
2. Kindergarten Registration Update
3. Jazz Band News *(Attachment S-A.3)*
4. BCSHA Annual Fashion Show

B. Program Reports

1. Elementary School Report: Mr. Havers *(Attachment S-B.1)*
2. Special Education Report: Mrs. Hall *(Attachment S-B.2)*
3. CER Report: Mr. Louis *(Attachment S-B.3)*
4. Health Office Report: Mrs. Shallow *(Attachment S-B.4)*
5. NutriServe Food Service Update *(Attachment S-B.5)*

C. Superintendent’s Monthly Report

Motion: Mrs. Viscome, seconded by Mrs. Welte to approve Superintendents reports items C.

Voice Vote – unanimous yes. Motion passed

(Attachment S-C)

D. Policy

Motion: Mrs. German, seconded by Mr. MacDonnell, to approve Superintendents Policy item D, First and Second Reading.

Voice Vote – unanimous yes. Motion passed



**Berlin Borough School District
Regular Meeting of the Board of Education**

1. First Reading.

Policy Batch 192

(Attachment S.D.1)

Policy 1230: Superintendent's Duties

Policy 1522: School-Level Planning

Policy 2132: School District Goals and Objectives

Policy 2414: Programs and Services for Pupils in High Poverty and in High Need School Districts

Policy 2440: Summer Session

Policy 2461: Special Education/Receiving Schools

Policy 5561: Use of Physical Restraint

Policy 6150: Tuition Income

Policy 6220: Budget Preparation

Policy 6311: Contracts for Goods or Services Funded by Federal Grants

Policy 6820: Financial Reports

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.

Policy 3432: Sick Leave Teaching Staff

(Attachment S.D.2a)

Policy 4432: Sick Leave Support Staff

(Attachment S.D.2b)

Motion: Mr. Guerere, seconded by Mr. Schneider to approve Superintendents items E & F.

Voice Vote – unanimous yes. Motion passed – except Perez & Schneider recourse on Personnel baseball coach only.

E. Administration

1. Revised School Calendar – due to snow closings.

(Attachment E-1)

2. Girls Softball Schedule

(Attachment E-2)

3. Boys Baseball Schedule

(Attachment E-3)

F. Personnel

1. Personnel Report.

(Attachment S-F)

Motion to approve the attached Personnel Report.

Motion: Mr. Guerere, seconded by Mrs. Welte to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

G. Public Participation – All Issues

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.



Berlin Borough School District Regular Meeting of the Board of Education

Public comment – commented that this budget year is so much better than last year and questioned if full day Kindergarten was still in the budget. YES

H. Unfinished Business - none

I. New Business –

Mr. Quinn – School Softball & Baseball field’s numbers 3 & 4 – concerns for deteriorations of fields and safety of the students because of the erosion. There have been two injuries. Board discussion on who is responsible for maintaining the fields.

Motion – Mr. MacDonnell, seconded by Mr. Perez to approve payment of \$2,175 for field maintenance. Safety grant money will first be utilized.

Motion: Mrs. Viscome, seconded by Mrs. Welte to enter into executive session.

Voice Vote – unanimous yes. Motion passed

III. NONPUBLIC EXECUTIVE SESSION 8:20pm

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes. No action to be taken as a result.

Roll Call

Joe Mammarella
Eileen German
Nick Guerere
Dan MacDonnell
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Other in attendance – Superintendent, Anthony Trongone, Business Administrator, Frank Domin, Board Solicitor Allan Dzwilewski.

Personnel issue update grievance.



**Berlin Borough School District
Regular Meeting of the Board of Education**

IV. RETURN TO PUBLIC SESSION

Motion: Mr. Quinn, seconded by **Mr. MacDonnell** to return to Public Session and adjourn the meeting at 8:40 pm.

V. NEW BUSINESS

VI. MEETING ADJOURNED

Motion: Mr. Quinn, seconded by Mr. MacDonnell to adjourn meeting at 8:41pm.

Next Meeting: April 14, 2011
Location: Media Center
Time: 7:00 p.m.