



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: March 22, 2012
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance – Board Solicitor, Steve Bacigalupo

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present

Joe Mammarella
Eileen German
Nick Guerere
Kristine Height
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Absent

Others in attendance: Tony Trongone, Superintendent, Frank Domin, Business Administrator, Board Solicitor Steve Bacigalupo.



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E. Student Recognition – Superintendent Tony Trongone, individually congratulated each of the students and invited them to read a brief autobiography that they had prepared.

1. Student of the month December 2012:

Grade 6: Siddeeq Hightower

Students of the month February, 2012:

Grade 5: Philip Varner

Grade 6: AJ Shaw

Grade 7: Anthony DeLeo

Grade 8: Brent Campenella

2. Student report – student body representative: Evan Maloney (President)
Caitlin Porter (Secretary)

Tomorrow, March 23rd is a school dance, the theme is March madness. Also, the 8th grade art class is going to the Metropolitan Museum of Art.

The Senior citizens luncheon is on April 3rd.

There is an early dismissal on April 5th and spring break begins on April 6th and ends on April 13th.

F. Presentations

1. SGP: Student Growth Percentiles, Mr. Trongone presented an analysis of current test scores and explained how these will be tied into the new teacher evaluations process.

G. Public Participation – Agenda Items Only

No one came forward

H. Approval of Minutes

Motion: Mr. Quinn, seconded by Mrs. Viscome to approve Minutes for:

1. February 16, 2012 Regular Board of Education Meeting and Executive Session

Roll Call – 8 yes, 1 abstention, Mr. Quinn. Motion passed

I. Correspondence - None

J. Facilities

Motion: Mr. Guerere, seconded by Mrs. Welte to approve Facilities item #1:

1. Business Administrator's Report: Frank Domin

Voice Vote – unanimous yes. Motion passed



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K. Finance: Mr. Frank Domin

MOTION: Mrs. Welte, seconded by Mr. Perez to approve Finance items K 1- 13.

Roll Call – unanimous yes. Motion passed

1. Treasurer’s Report.
Ratify and affirm Treasurer’s Report for (N/A).
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for (N/A).
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of January 31, 2012.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for February 29, 2012.
6. Approval of Bills.
Recommend bills to be paid as of March 22, 2012, in the amount of \$237,653.53.
7. Student Activity Report.
Motion to approve Student Activity Report for January 31, 2012.
8. 2012-2013 School District Budget. Motion to approve the 2012-2013 Budget.
BE IT RESOLVED that the Berlin Borough School District Board of Education does hereby approve the 2012-2013 budget for submission to the Executive County Superintendent of Schools in the grand total amount of \$11,490,366 which includes a General Fund total of \$10,278,503, a Special Revenue Fund total of \$449,476., and a Debt Service Total of \$762,387; and also includes a General Fund local tax levy of \$6,336,341; and a Debt Service local tax levy of \$615,088; and BE IT RESOLVED that this budget will include a Withdrawal from Capital Reserve of \$231,000 for partial roof replacement.
9. T & L Transportation contract. Motion to approve the transportation contract with T & L Transportation at the State approved CPI of 1.89% for \$167,080.00.

Route 1A & B	\$ 33,416.00
Route 2A & B	\$ 33,416.00
Route 3A & B	\$ 33,416.00
Route 4A & B	\$ 33,416.00
Route 5A & B	<u>\$ 33,416.00</u>
Total:	\$167,080.00
10. Transportation Contracts. Motion to approve the following contracts with T & L Transportation at the state approved CPI of 1.89%:

Sport Transportation:	\$11,829.06
OLMC:	\$ 1,002.49
11. Summer 2011 Payment Application. Motion to approve payment application #5 \$28,103.20. Final payment of retainage partial roof project summer 2011 as recommended by Garrison Architects.



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12. Three-Year Comprehensive Maintenance Plan. Motion to approve the Three-Year Comprehensive Maintenance Plan.
13. Summer Roof Project. Motion to authorize Garrison Architects to submit the required approvals and advertisement for bids for Summer Roof Project 2012.
This is a new Capital Project that will receive no State Funding.

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

Motion: Mrs. Viscome, seconded by Mrs. Height to approve Superintendent's items A&B.

Call Vote – unanimous yes. Motion passed

A. For Your Information

1. Kindergarten Registration Update
2. 3rd Annual Sue Cardamone Scholarship Run:
May 17th, 2012 at 7:00 p.m. at Berlin Woods Neighborhood
3. BCSHA Annual Fashion Show
4. Character Education Award – Rider University
5. Education Funding Report – Changes in State Aid
6. Private School Enrollment

B. Program Reports

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

Motion: Mr. Perez, seconded by Mrs. Height to approve Superintendent's item C.

Roll Call – unanimous yes. Motion passed

1. Motion to approve the attached Superintendent's Report.



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D. Policy

Motion: Mrs. Height, seconded by Mrs. Welte to approve Superintendent's Policy First & Second Reading.

Roll Call – unanimous yes. Motion passed

1. First Reading.
Policy 1631: Resident Requirement for Persons Holding School District Office, Employment, Or Position
Policy 2431: Athletic Competition
Policy 3324: Right of Privacy
Policy 4324: Right of Privacy
Policy 5117: Interdistrict Public School Choice
Policy 5600: Pupil Discipline Code of Conduct
Policy 7510: Use of School Facilities
Policy 8613: Waiver of Pupil Transportation
Policy 9270: Home Schooling and Equivalent Education

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing .
3. Larc School Nutrition Program. Motion to approve resolution as follows: BE IT RESOLVED that The Berlin Borough Board of Education does not require the Larc School to charge students for reduced and/or paid meals for the 2012/2013 school year.

E. Administration

Motion: Mr. Perez, seconded by Mrs. German to approve Superintendent's item E-1.

Roll Call – unanimous yes. Motion passed

1. Girls' Softball Schedule. Motion to approve the 2012 Girls' Softball Schedule.

F. Personnel

Motion: Mr. Perez, seconded by Mrs. German to approve Personnel item 1:

Roll Call – unanimous yes - Motion passed

1. Personnel Report.
Motion to approve the attached Personnel Report.



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G. Public Participation – All Issues

No one came forward

III. NONPUBLIC EXECUTIVE SESSION

8:40 pm

Motion: Mrs. Viscome, seconded by Mr. Quinn to enter into Non Public Executive Session:

Voice Vote – unanimous yes. Motion passed

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Roll Call

Present

**Joe Mammarella
Eileen German
Nick Guerere
Kristine Height
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte**

Absent

Mr. Trongone reviewed the monthly HIB report.

IV. RETURN TO PUBLIC SESSION

Motion: Mrs. Viscome, seconded by Mr. Quinn to return to Public Session at 8:55 pm.

Voice Vote – unanimous yes. Motion passed



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VI. NEW BUSINESS

Rachel's Challenge – Board members commended the special evening program that was brought to the School.

Discussion on how moving and inspiring a program it was.

Motion: Mrs. Welte, seconded by Mr. Guerere to approve the following New Business item:

Call Vote – unanimous yes. Motion passed

1. Meeting time - Motion to change the April meeting time from 6:30 p.m. to 6:00 p.m. for Superintendents evaluation training. Regular meeting to start at 7 pm.

VII. MEETING ADJOURNED

Motion: Mrs. Welte, seconded by Mr. Quinn to adjourn meeting at 9:01pm.

Call Vote – unanimous yes. Motion passed

Next Meeting: April 26, 2012
Location: Media Center
Time: Regular Meeting 7:00 p.m. (Board training 6-7 PM)

Attest: