



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: January 20, 2011
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

Minutes

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present:

Joe Mammarella
Eileen German
Dan MacDonnell
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Absent:

Nick Guerere

Mr. Mammarella welcomed Mr. MacDonnell back after his one year tour of duty in Iraq.

E. Student Recognition – postponed to February meeting.

2. Student report – student body representative: Samantha Starkey and June Diep updated the Board on current and upcoming events.

F. Presentations – None



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G. Public Participation – Agenda Items Only

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

No One Came Forward

H. Approval of Minutes

Motion: Mrs. Viscome, seconded by Mr. MacDonnell to approve Minutes for:
November 18, 2010 Regular Meeting and Executive Session

(Attachment H.1)

Roll Call – 7 yes, Mr. MacDonnell abstained – Motion passed

I. Correspondence

Motion: Mr. Quinn, seconded by Mrs. German to approve the following Correspondence:

Call Vote – unanimous yes. Motion passed
School Board Candidates package.

J. Facilities

Motion: Mr. Perez, seconded by Mrs. Welte to approve Facilities item 1.

Roll Call – unanimous yes. Motion passed

1. Business Administrator’s Report: Frank Domin

(Attachment J.1)

Discussion on school choice vouchers and possible effects on the school budget.

Roof Bids - 12 bids were opened and are being reviewed for the February meeting.

Budget update – timelines provided.

K. Finance: Mr. Frank Domin

Motion: Mr. MacDonnell seconded by Mr. Schneider to approve the following Finance items 1-11:

Roll Call – unanimous yes. Motion passed

1. Treasurer’s Report.

Ratify and affirm Treasurer’s Report for month ending October 29, 2010.

(Attachment K.1)

Ratify and affirm Treasurer’s Report for month ending November 30, 2010.

(Attachment K.1.a)

2. Report of the Board Secretary.

Ratify and affirm Board Secretary Report for October 29, 2010.

(Attachment K.2)

Ratify and affirm Board Secretary Report for November 30, 2010

(Attachment K.2.a)



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3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification. *(Attachment K.3)*
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of October 28, 2010 *(Attachment K.4)*
Motion to approve transfers for the month of November 9, 2010 *(Attachment K.4.a)*
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for November 30, 2010. *(Attachment K.5)*
Ratify and affirm Cafeteria Report for December 31, 2010. *(Attachment K.5.a)*
6. Approval of Bills.
Recommend bills to be paid as of 12/15/2010, in the amount of \$240,916.22. *(Attachment K.6)*
Recommend bills to be paid as of 1/20/2011, in the amount of \$244,190.12. *(Attachment K.6.a)*
7. Student Activity Report.
Motion to approve Student Activity Report for October, 2010. *(Attachment K.7)*
Motion to approve Student Activity Report for November, 2010. *(Attachment K.7.a)*
8. Grant Transfer. Motion to approve submission of budget modification for NCLB Title IIA
As follows:

Transfer Out:		
BCS Staff Development:	1-20-270-200-500-01-00	\$1,000.00
Transfer In:		
Supplies:	1-20-250-200-610-01-00	\$1,000.00
9. Vendor Services Contract. Motion to approve a Vendor Services Contract between the Berlin Borough School District and Maureen Lynch (vendor,) to provide counseling services to Berlin Community School 'at risk' population. Contract term January 3, 2011 through June 30, 2011; not to exceed a total of 60 (sixty) days of service, at approximately 3 (three) hours per day. Payment of \$57.00 per hour issued on a monthly basis, not to exceed \$10,260.00.
10. Bank Depository Signatures. Motion to approve Resolution #1, 1-11, update signatures for bank depositories.
11. State Unemployment Fund. Motion to approve Resolution #2, 1-11 (Join State Unemployment Fund) to change from a reimbursable unemployment account to contributory financing option. Effective January 1, 2011.

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

Motion: Mr. Quinn, seconded by Mrs. German to approve Superintendents reports items A & B.

Voice Vote – unanimous yes. Motion passed

Board member commended new school website for ease of navigation.

A. For Your Information

1. Kindergarten Registration to be held Tuesday and Wednesday, March 22nd and 23rd.
2. Pen and Paw Online.



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3. Superintendent and District Goals and Objectives Update.
4. Tri-County School Boards Meeting – February 1, 2011.

B. Program Reports

1. Elementary School Report: Mr. Havers *(Attachment S-B.1)*
2. Special Education Report: Mrs. Hall *(Attachment S-B.2)*
3. CER Report December 2010: Mr. Louis *(Attachment S-B.3)*
CER Report January 2011: Mr. Louis *(Attachment S-B.3.a)*
4. Health Office Report November 2010: Mrs. Shallow *(Attachment S-B.4)*
Health Office Report December 2010: Mrs. Shallow *(Attachment S-B.4.a)*
5. NutriServe Food Service Update: November 2010 *(Attachment S-B.5)*
NutriServe Food Service Update: December 2010 *(Attachment S-B.5.a)*

C. Superintendent's Monthly Report

(Attachment S-C)

Motion: Mrs. German, seconded by Mr. Perez to approve Superintendents reports items C.

Voice Vote – unanimous yes. Motion passed

Discussion: Bullying was this weeks student Character Education curriculum large group presentation.

D. Policy

Motion: Mrs. Welte, seconded by Mr. MacDonnell, to approve Superintendents Policy item D, First and Second Reading.

Voice Vote – unanimous yes. Motion passed

1. First Reading.

Policy 1110: Organizational Chart *(Attachment D.1)*
Policy Alert #191: *(Attachment D.2)*

Policy 1140: Affirmative Action Program
Policy 1523: Comprehensive Equity Plan
Policy 1530: Equal Employment Opportunities
Policy 1550: Affirmative Action Program for Employment and Contract Practices
Policy 2260: Affirmative Action Program for School and Classroom Practices
Policy 2415.01: Academic Standards, Academic Assessments, and Accountability
Policy 2415.04: Title I – District-wide Parental Involvement
Policy 2423: Bilingual and ESL Education
Policy 6360: Political Contributions
Policy 6362: Contributions to Board Members and Contract Awards
Policy 8420: Emergency and Crisis Situations
Policy 8740: Bonding



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Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.

Policy 0142.1 Nepotism	(Attachment S.D.2.1)
Policy 2415.03 Highly Qualified Teachers	(Attachment S.D.2.2)
Policy 3126 Induction Program for Provisional Teachers	(Attachment S.D.2.3)
Policy 3240 Professional Development	(Attachment S.D.2.4)
Policy 3431.3 New Jersey Family Leave Insurance Program	(Attachment S.D.2.5)
Policy 5338 Diabetes Management	(Attachment S.D.2.6)
Policy 5512.01 Harassment, Intimidation, and Bullying	(Attachment S.D.2.7)
Policy 6111 Special Education Medicaid Initiative	(Attachment S.D.2.8)
Policy 6471 School District Travel	(Attachment S.D.2.9)
Policy 8461 Reporting Violence, Vandalism, Alcohol and Other Drug Abuse	(Attachment S.D.2.10)

E. Administration

Motion: Mr. Perez, seconded by Mrs. Viscome to approve Superintendents items E & F.

Voice Vote – unanimous yes. Motion passed

1. Academic Club. Motion to approve the creation of a 3rd/4th Grade Academic Club to help struggling students at risk of not being proficient on the NJASK.
2. Wrestling Schedule. Motion to approve the 2010-2011 Wrestling Schedule. (Attachment E.2)
3. 2011-2012 Calendar. 2011-2012 Academic calendar first draft. (Attachment E.3)

F. Personnel

1. Personnel Report. (Attachment S-F)
Motion to approve the attached Personnel Report.

G. Public Participation – All Issues

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No one came forward

H. Unfinished Business - None



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III. NONPUBLIC EXECUTIVE SESSION 8:17 pm

Motion: Mrs. Viscome, seconded by Mrs. Welte to enter into executive session.

Voice Vote – unanimous yes. Motion passed

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to negotiations and other legal issues. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes action will not be taken as a result.

Roll Call

Present:

Joe Mammarella
Eileen German
Dan MacDonnell
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Absent:

Nick Guerere

- Negotiation update
- Legal Update – Litigation concerning State Wide Special Education random monitoring of special education students. Berlin was picked as one of twenty districts.

Motion: Mrs. Welte , seconded by Mr. MacDonnell to return to regular session.

Voice Vote – unanimous yes. Motion passed

IV. RETURN TO PUBLIC SESSION – 9:05 pm

V. NEW BUSINESS

Motion: Mrs. Welte, seconded by Mrs. Viscome to approve the following New Business item.

Voice Vote – unanimous yes. Motion passed

1. Motion to approve a rescheduling of the March Board of Education Meeting from March 17, 2011 to Thursday, March 24, 2011, due to a conflict with the annual Fashion Show fundraiser.

VI. MEETING ADJOURNED

Motion: Mrs. Welte, seconded by Mr. MacDonnell to adjourn the meeting at 9:06 pm.

Next Meeting: February 17, 2011
Location: Media Center
Time: 7:00 p.m.