



**Berlin Borough School District  
Special Meeting of the Board of Education**

**May 11, 2010  
Special Meeting  
5:30 P.M.**

**Meeting Location:  
Board Conference Room  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009**

**SPECIAL MEETING BOARD SUPERINTENDENT EVALUATION  
MINUTES**

**I. PUBLIC SESSION**

**A. Meeting Called To Order - Nick Guerere**

**B. Statement of Open Meeting Compliance**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time and place published in the Record Breeze and posted in The Berlin Community School, the Berlin Community School Website ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall and Channel 19 or 38.

The Berlin Borough Board of Education will hold a special meeting on May 11, 2010 at 5:30 PM. The meeting will be held in the Community School business office conference room. The meeting is called to continue the Board Self Evaluation process and Superintendent evaluation process and will be facilitated by the New Jersey School Boards Association. The evaluation process will be held in executive session and no other action will be brought before the Board.

**C. Flag Salute**

**D. Roll Call**

**Present:**

Joe Mammarella - arrived 5:48  
Eileen German  
Nick Guerere  
Juan Perez  
Steve Schneider  
Fran Viscome  
Linda Welte

**Absent:**

Dan MacDonnell - **military leave United States Navy supporting our troops in Iraq**  
Dennis Quinn



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**Others in attendance:**

Dr. James Lavender Superintendent  
Frank Domin, Business Administrator  
NJSBA Representative, MaryAnn Friedman

**E. Public Participation – Agenda Items Only (Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No one from the public was in attendance.

**Presentations**

**NJSBA Training**

**New Jersey School Board – Board Self Evaluation and Superintendent Evaluation Workshop for Board Members.**

Each Board Member previously completed a separate self evaluation and evaluation of the Board as a whole. The individual evaluations were combined and graphed and will be presented to the Board for review and discussion.

The following topics were analyzed on an individual basis and for the Board as a Whole, Planning, Policy, Instructional Program, Finance, Board Operations, Board Performance, Board/Superintendent Relationships, Board/Staff Relationships, Board and Community. The Workshop provides the Board with an annual progress report that now can be measured against previous years goals and objectives.

**7:10 PM**

**F. NONPUBLIC EXECUTIVE SESSION**



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In accordance with the NJ Open Public Meetings Act, The Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to: **Litigation, Personnel, and Contracts**. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of **60** minutes.

The Board went into Executive session to discuss the Superintendents evaluation. **Dr. Lavender and Mr. Domin left the meeting.** Dennis Quinn was appointed to keep the minutes of closed session.

**Superintendents evaluation reviewed.**

**Roll Call**

**Present:**  
7 members present

**Absent:**  
Dan MacDonnell - **military leave United States Navy supporting our troops in Iraq**  
Dennis Quinn

**Motion:** Mr. Guerere, seconded by Mrs. Welte to return to public session and to Adjourn the meeting.

**Call vote** – unanimous yes

**II MEETING ADJOURNED**

**7:36 PM**

**Next Meeting:** Thursday, May 20, 2010  
**Location:** Media Center  
**Time:** 7:00 p.m. Regular Meeting

**Attest:**

**Attest:**