



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: September 16, 2010
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION 7:00 pm

A. Meeting Called to Order – Mr. Mammarella presiding

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Comcast Channel 19 & on the Fios Channel .

C. Flag Salute

D. Roll Call – Others in attendance: Interim Superintendent – Tim Bell, New Superintendent Tony Trongone, Business Administrator, Frank Domin.

Present:

Joe Mammarella
Eileen German
Nick Guerere
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome

Absent:

Dan MacDonnell - military leave
Linda Welte

E. Student Recognition

1. Students of the Month (none at this time).
2. Student Body Representative Report (none at this time).

F. Presentations

G. Public Participation – Agenda Items Only

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.



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Motion: Mrs. Viscome, seconded by Mr. Quinn to open the meeting to the public.

Voice Vote – unanimous yes. Motion passed

Joel Inman – Questions on student activity fees for extracurricular vs additional educational programs.

Rob Boal – concerned that the money spent on extracurricular activities would be better spent in the classroom on educational programs.

Sheri Marcontuono – Does not want to pay \$15 for something that my child is not using.

William Earl – Expressed concerned about the length of time that his child is on the bus.

Denise Gock – Expressed concerned about the safety of our children walking to school.

Kathleen Healy – crossing guard on Franklin & Clementon Road requests that the students be educated on proper crossing techniques.

Motion: Mr. Quinn, seconded by Mr. Perez to close the public portion of the meeting at 8:08 pm:

Voice Vote – unanimous yes. Motion passed

H. Approval of Minutes

Motion: Mrs. Viscome, seconded by Mr. Guerere to approve Minutes for:

1. August 19, 2010 Regular Meeting and Executive Session *(Attachment H.1)*

Roll Call – unanimous yes. Motion passed

I. Correspondence – None for this meeting

J. Facilities

Motion: Mrs. German, seconded by Mr. Schneider to approve facilities item 1.

1. Business Administrator's Report: Frank Domin *(Attachment J.1)*

Roll Call – unanimous yes. Motion passed



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K. Finance: Mr. Frank Domin

Motion: Mr. Guerere, seconded by Mr. Schneider to approve the following Finance items 1-12:

Roll Call – unanimous yes. Motion passed

- 1. Treasurer’s Report. *(Attachment K.1)*
Ratify and affirm Treasurer’s Report July 31, 2010.
- 2. Report of the Board Secretary. *(Attachment K.2)*
Ratify and affirm Board Secretary Report for July 31, 2010.
- 3. Monthly Budgetary Certification. *(Attachment K.3)*
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
- 4. Transfers. *(Attachment K.4)*
Motion to approve transfers for the month of July 31, 2010.
- 5. Cafeteria Report. *(Attachment K.5)*
Ratify and affirm Cafeteria Report for (n/a).
- 6. Approval of Bills. *(Attachment K.6)*
Recommend bills to be paid as of 9/16/2010, in the amount of \$222,382.36.
- 7. Student Activity Report. *(Attachment K.7)*
Motion to approve Student Activity Report for July 31, 2010.
- 8. Motion to apply for NCLB funds. Motion to apply for the No Child Left Behind Act Consolidated Grant entitlement funds for FY 10 in the following amounts:

TITLE I Part A Basic, Concentration, Targeted & Efig.	\$63,588.
TITLE I Part A Neglected	0.
TITLE I Part D Delinquent	0.
<i>TITLE I Total</i>	<i>\$63,588.</i>
TITLE II Part A	\$ 22,706.
TITLE II Part D	0.
TITLE III	0.
TITLE III – Immigrant	0.
TITLE IV	0.
Total Allocation	\$ 86,294.

- 9. Motion to refinance school bonds. Motion to authorize the Business Administrator upon recommendation of Bond Counsel, Parker McCay, to seek lowest current interest rates and refinance 2003 school bonds. *(Attachment K.9)*
- 10. Motion to approve vending service contract. Motion to approve cafeteria vending machine service contract with Have-A-Vend Company, Inc., from 8/15/10 to 8/14/11 per quoted agreement.
- 11. Motion to approve pricing bid. Motion to approve the Camden County Cooperative Pricing Bid A-23/A-30 for copy and computer paper to Office Basics, W.B. Mason, RIS Paper Company, Quill Corp., and Paper Mart through August 2011.
- 12. Motion to approve bank signatures. Motion to approve Resolution #1, 9-16, Bank Signatures.



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II. SUPERINTENDENT’S REPORT: Mr. Timothy Bell

Motion: Mr. Perez, seconded by Mr. Quinn to approve Superintendents reports items A,B & C.

Voice Vote – unanimous yes. Motion passed

A. For Your Information

1. Adequate Yearly Progress (AYP) status under NCLB accountability Requirements (2010). (Attachment S-A.1)

B. Program Reports

1. Principal’s Report: Mr. Havers (Attachment S-B.1)
2. Special Education Report: Mrs. Hall (Attachment S-B.2)
3. CER Report: Mr. Louis (Attachment S-B.3)
4. Health Office Report: Mrs. Shallow (Attachment S-B.4)
5. Food Service Update: Ms. Frohlich (Attachment S-B.5)

C. Superintendent’s Monthly Report

(Attachment S-C)

Mr. Bell and Mr. Trongone provided the Board with an update of their superintendent transition.

Motion: Mr. Schneider, seconded by Mr. Guerere to approve Superintendents report item D.

Voice Vote – unanimous yes. Motion passed

D. Policy

1. First Reading.
2. Second Reading/Public Hearing. Motion to adopt the following policies:
 - a. Policy 2436 Activity Participation Fee Program (Attachment D.2.a)
 - b. Policy 5111 Eligibility of Resident/Nonresident Pupils (Attachment D.2.b)
 - c. Policy 6360 Political Contributions (Attachment D.2.c)
 - d. Policy 6422 Budget Transfers (Attachment D.2.d)
 - e. Policy 6740 Reserve Accounts (Attachment D.2.e)
 - f. Policy 8420 Emergency and Crisis Situations. (Attachment D.2.f)

E. Administration – nothing for this meeting

F. Personnel

Motion: Mrs. German, seconded by Mrs. Viscome to approve the Superintendent’s Monthly Reports F.

Roll Call – unanimous yes. Motion passed

1. Personnel Report. (Attachment S-F)
Motion to approve the attached Personnel Report.



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G. Public Participation – All Issues

Motion: Mrs. Viscome, seconded by Mr. Schneider to open the meeting to the public.

Voice Vote – unanimous yes. Motion passed

No one came forward

Motion: Mrs. Viscome, seconded by Mr. Perez to close the meeting to the public.

Voice Vote – unanimous yes. Motion passed

H. Unfinished Business – none for this meeting

III. NONPUBLIC EXECUTIVE SESSION 8:44 pm

Motion: Mrs. Viscome, seconded by Mr. Schneider to enter into executive session.

Voice Vote – unanimous yes. Motion passed

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel and negotiations. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 15 minutes.

Present:

Joe Mammarella
Eileen German
Nick Guerere
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome

Absent:

Dan MacDonnell - military leave
Linda Welte

Job Descriptions, goals and expectations of Administration.
Negotiation updates.

IV. RETURN TO PUBLIC SESSION 9:27 pm

Motion: Mr. Quinn, seconded by Mr. Perez to return to regular session.

Voice Vote – unanimous yes. Motion passed



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V. NEW BUSINESS

Goals and Evaluation committee has met with the New Superintendent and the action plan will be shared with the board prior to the next meeting.

VI. MEETING ADJOURNED

Motion: Mrs. Viscome, seconded by Mrs. German to adjourn the meeting at 9:28 pm.

Next Meeting: October 21, 2010
Location: Media Center
Time: 7:00 p.m.

Attest: