



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: October 20, 2011
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order 7:00 pm – Mr. Schneider chaired the meeting.

B. Statement of Open Meeting Compliance - Allen Dzwilewski

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present

Kristine Height
Juan Perez
Dennis Quinn
Steve Schneider
Fran Viscome
Linda Welte

Absent

Eileen German
Joe Mammarella
Nick Guerere

Others in attendance: Superintendent, Tony Trongone, Business Administrator, Frank Domin, Solicitor, Allen Dzwilewski

E. Student Recognition

1. Students of the month:
 - Deklin Parker, Grade 5
 - Jessica Miller, Grade 6
 - Andrew Thomas, Grade 7
 - Gary Dunnet, Grade 8

2. Student body representative update: Evan Maloney (President), Caitlin Porter (Secretary)
 - a) Pumpkin Carving night on October 26th, Jazz band will be performing
 - b) Field Hockey and soccer playoffs are next week.
 - c) Halloween dance on Friday, October 21st.



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F. Presentations – none

G. Public Participation – Agenda Items Only

Motion: Mr. Perez, seconded by Mrs. Viscome to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

No one came forward

H. Approval of Minutes

Motion: Mr. Quinn, seconded by Mrs. Welte to approve Minutes for:

Roll Call – unanimous yes. Motion passed

1. September 22, 2011 Regular Meeting and Executive Session.

I. Correspondence - none for this meeting

J. Facilities

Motion: Mr. Quinn, seconded by Mrs. Welte to approve Facilities items 1-3:

Roll Call – unanimous yes. Motion passed

1. Business Administrator's Report: Frank Domin
2. Safety Grand Award
3. Comprehensive Maintenance Plan (M-1).
Motion to approve the Comprehensive Maintenance Plan and the M-1 form by Resolution for Submission to the County Office in compliance with Department of Education requirements.

K. Finance: Mr. Frank Domin

MOTION: Mr. Quinn, seconded by Mrs. Welte to approve Finance items 1-10.

Call Vote – unanimous yes, except Mrs. Welte rescued on #6 Bill list PO#1200386

1. Treasurer's Report.
Ratify and affirm Treasurer's Report for August 31, 2011.



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2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for August 31, 2011.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers.
Motion to approve transfers for the month of August 31, 2011.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for September 30, 2011.
6. Approval of Bills.
Recommend bills to be paid as of October 20, 2011, in the amount of \$234,178.44.
7. Student Activity Report.
Motion to approve Student Activity Report for August 31, 2011.
8. Vendor Services Contract. Motion to approve a Vendor Services Contract between the Berlin Borough School District and Maureen Lynch (vendor,) to provide counseling services to Berlin Community School 'at risk' population. Contract term September 1, 2011 through June 30, 2012; not to exceed a total of 264 (two hundred sixty four) days of service at payment of \$57.00 per hour issued on a monthly basis, not to exceed \$15,048.00.
9. Vendor Services Contract. Motion to approve contract with Eden Autism Services to provide in-home extended school day services 6 hours per week at \$40.00 per hour, and 2 hours per month consultation services at \$110.00 per hour.
10. SEMI Waiver Request. Motion to authorize the Business Administrator to request a waiver to opt out of the (SEMI) Special Education Medicaid Initiative due to the low Medicaid enrollment in accordance with 6A:23A-5.3.

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

Motion: Mr. Perez, seconded by Mrs. Height to approve Superintendent's items A&B.

Call Vote – unanimous yes. Motion passed

A. For Your Information

1. NJQSAC Update - Superintendent Trongone reviewed the districts timelines; the County Team will be in district beginning November 9th.

B. Program Reports

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

Motion: Mrs. Viscome, seconded by Mrs. Welte to approve Superintendent's items C.

Roll Call – unanimous yes. Motion passed



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C. Superintendent's Monthly Report

October 2011 Monthly Report of the Superintendent's Office

D. Policy

Motion: Mrs. Viscome, seconded by Mrs. Height to approve Policy items 1 & 2.

Roll Call – unanimous yes. Motion passed

1. First Reading.

2361: Acceptable Use of Computer Network Computers and Resources Policy

2361: Acceptable Use of Computer Network Computers and Resources Regulations

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.

2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries.

0142: Board Member Qualifications, Prohibited Acts, and Code of Ethics.

E. Administration

Motion: Mr. Perez, seconded by Mrs. Welte to approve Superintendents item E: 1-2.

Voice Vote – unanimous yes - Motion passed

1. 2011-2012 Wrestling Schedule

2. Memorandum of Agreement between Berlin Borough Police Department and Berlin Borough School District.

F. Personnel

Motion: Mrs. Viscome, seconded by Mr. Quinn to approve Personnel item 1.

Roll Call – unanimous yes - Motion passed

1. Personnel Report.

Motion to approve the attached Personnel Report.

G. Public Participation – No One came forward

H. Unfinished Business – none for this meeting

III. NONPUBLIC EXECUTIVE SESSION - None for this meeting

V. NEW BUSINESS



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- A. Calendar Change – November 17, 2011 from full day to early dismissal (parent conferences).
- B. Motion: Per review and approval of Garrison Architects to approve change orders #5, \$3,200 and #6, \$3,500 partial roof replacement contract.
- C. Superintendent, Mr. Trongone used the mini-dell computers to let the Board preview the math program that is being used – FasttMath

VI. MEETING ADJOURNED

Motion: Mrs. Viscome, seconded by Mrs. Welte to adjourn meeting at 8:26pm.

Next Meeting:	November 17, 2011
Location:	Media Center
Time:	7:00 p.m.

Attest: