



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: April 14, 2011
Time: 6:30 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

Board of Education Meeting Time Change

The Berlin Borough Board of Education will begin the regular monthly meeting 30 minutes early at 6:30 PM on Thursday April 14, 2011. Meetings are held in the Community School Media center, 215 S Franklin Ave., Berlin NJ. Frank J. Domin Jr., Board Secretary

C. Flag Salute

D. Roll Call

Present

Joe Mammarella

Eileen German

Dan MacDonnell

Juan Perez

Steve Schneider

Fran Viscome

Linda Welte

Absent

Dennis Quinn

Nick Guerere - arrived 6:50

E. Student Recognition

1. Students of the month: Francesca Ferri, Grade 5
Zachary Kane, Grade 6
Parnel Ahamed, Grade 7
Alyssa Ogg, Grade 8



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2. *Student report*

Student body representatives: Sophia Valeri
Samantha Starkey

Future Act and Student Government had raffles and raised over \$360 for earthquake victims at the last school dance. Money is being donated to the Camden County Chapters of the American Red Cross.

Read-A-Thon is concluding this week.

Spirit Week is going to be June 13 – 17th.

Baseball and Softball

6:50 pm Mr. Guerere arrived

F. Presentations: Preschool Program, Milissa Oltman and Lisa Neptune

MD (Multiple Disabilities Class Program,) Patricia McMillan

MAP, Kristen Martello

7:30 pm Mr. MacDonnell left the meeting

G. Public Participation – Agenda Items Only

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

No One Came Forward

H. Approval of Minutes

1. Motion: Mrs. German, seconded by Mrs. Viscome to approve the minutes for the March 24, 2011 Regular Meeting and Executive Session *(Attachment H.1)*

2. March 24, 2011 Special Meeting – Public Hearing Budget

Roll Call - unanimous yes. Motion passed

I. Correspondence

Motion: Mrs. Welte, seconded by Mrs. Viscome to approve Correspondence items 1-4.



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Call Vote - Unanimous yes - Motion passed

1. Conserve Wildlife Foundation: 2011 Species on the Edge Art & Essay Contest(Attachment I.1)
Honorable Mention: Jack McGrath
County Runner-Up: Katie Maloney
County Winner: Claire Probst

2. Swartz Simon Edelstein & Celso LLC: **McGovern v. Rutgers** (Attachment I.2)
3. BCS Jazz Band News (Attachment I.3)
4. BCS Announced as **Courier-Post's Best of "One of the Best"** Winners (Attachment I.4)

J. Facilities

Motion: Mrs. Welte seconded by Mrs. Viscome to approve Facilities item 1.

Call Vote - Unanimous yes - Motion passed

1. Business Administrator's Report: Frank Domin (Attachment J.1)

K. Finance: Mr. Frank Domin

Motion: Mr. Guerer, seconded by Mrs. German to approve the following Finance items 1-11:

Roll Call – unanimous yes. Motion passed

Roll Call

1. Treasurer's Report. (Attachment K.1)
Ratify and affirm Treasurer's Report for February 28, 2011
2. Report of the Board Secretary. (Attachment K.2)
Ratify and affirm Board Secretary Report for February 28, 2011.
3. Monthly Budgetary Certification. (Attachment K.3)
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers. (Attachment K.4)
Motion to approve transfers for the month of February, 2011.
5. Cafeteria Report. (Attachment K.5)
Ratify and affirm Cafeteria Report for March 31, 2011.
6. Approval of Bills. (Attachment K.6)
Recommend bills to be paid as of April 14, 2011, in the amount of \$275,400.29.
7. Student Activity Report. (Attachment K.7)
Motion to approve Student Activity Report for February, 2011.
8. Transportation Contract. Motion to approve the transportation contract with T&L Transportation



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at the State approved increase of 1.23%, for \$162,742.90:

Route 1 A & B:	\$ 32,548.58
Route 2 A & B:	\$ 32,548.58
Route 3 A & B:	\$ 32,548.58
Route 4 A & B:	\$ 32,548.58
Route 5 A & B:	<u>\$ 32,548.58</u>
	\$162,472.90

9. Transportation Contract. Motion to approve the following contracts with T&L Transportation at the State approved increase of 1.23%:
Sport Transportation \$ 11,522.00
OLMC \$ 3,298.46
10. Safety Grant Application. Motion to authorize the Business Administrator to submit the 2011 New Jersey School Boards Association Insurance Group – BACCEIC Subfund Safety Grant Application for \$3,937.00.
11. Special Meeting. Motion to approve a special meeting of the Board of Education on Thursday May 5, 2011 at 6:30 p.m. for the purpose of Board Reorganization.

Motion: Mr. Schneider, seconded by Mr. Guerere to approve Superintendents reports items A & B.

Voice Vote – unanimous yes. Motion passed

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. Budget News
2. Special Meeting - reorganization meeting (6:30 p.m.)
3. Hygiene Group *(Attachment A.3)*

B. Program Reports

1. Elementary School Report: Mr. Havers *(Attachment S-B.1)*
2. Special Education Report: Mrs. Hall *(Attachment S-B.2)*
3. CER Report: Mr. Louis *(Attachment S-B.3)*
4. Health Office Report: Mrs. Shallow *(Attachment S-B.4)*
5. NutriServe Food Service Update *(Attachment S-B.5)*

C. Superintendent’s Monthly Report *(Attachment S-C)*

Motion: Mrs. Viscome, seconded by Mr. Perez to approve Superintendents reports items C.

Voice Vote – unanimous yes. Motion passed



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D. Policy

Motion: Mrs. Viscome, seconded by Mrs. German, to approve Superintendents Policy item D, First and Second Reading.

Voice Vote – unanimous yes. Motion passed

1. First Reading.

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.

(Attachment D.2)

Policy Batch 192

Policy 1230: Superintendent's Duties

Policy 1522: School-Level Planning

Policy 2132: School District Goals and Objectives

Policy 2414: Programs and Services for Pupils in High Poverty and in High Need School Districts

Policy 2440: Summer Session

Policy 2461: Special Education/Receiving Schools

Policy 5561: Use of Physical Restraint

Policy 6150: Tuition Income

Policy 6220: Budget Preparation

Policy 6311: Contracts for Goods or Services Funded by Federal Grants

Policy 6820: Financial Reports

Motion: Mrs. German, seconded by Mr. Perez to approve Superintendents items E & F.

Voice Vote – unanimous yes. Motion passed

E. Administration

1. Update on proposed Tenure Review Procedures

(Attachment E.1)

F. Personnel

1. Personnel Report.

(Attachment S-F)

Motion to approve the attached Personnel Report.



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G. Public Participation – All Issues

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No One Came Forward

H. Unfinished Business – None

I. New Business – None

J. Old Business –

A. CER

B. Questions about use of courtyard & green house.

Motion: Mrs. Welte, seconded by Mrs. German to enter into executive session.

Voice Vote – unanimous yes. Motion passed
(Mr. Quinn & Mr. MacDonnell absent)

III. NONPUBLIC EXECUTIVE SESSION – 8:27 pm

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, to discuss Superintendents annual evaluation. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 15 minutes with no action taken.

Present
Joe Mammarella
Eileen German
Dan MacDonnell
Juan Perez
Steve Schneider
Fran Viscome
Linda Welte

Absent
Dennis Quinn
Dan MacDonnell



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IV. RETURN TO PUBLIC SESSION

Motion: Mrs. Welte seconded by Mrs. German return to Public Session and adjourn the meeting at 8:45 pm.

VI. MEETING ADJOURNED

Next Meeting: May 5, 2011 (Reorganization)
Location: Media Center
Time: **6:30 p.m.**

ATTEST