



Regular Board of Education Meeting

Date	Time	Location
November 16, 2022	7:00 PM	Media Center, Berlin Community School

Board of Education

Mrs. Jocelyn Lewis, President	Mrs. Jeannine Foster	Mrs. Kristen Simone
Mrs. Rebecca Holland, Vice-President	Mrs. Lisa Kehoe	Mrs. Brandy Titus
Mrs. Susan Embrey	Mrs. Alison Moyer	Mr. Joshua Zagorski

Board Solicitor	Superintendent	Interim Business Administrator
Dan Long, Esq	Dr. Joseph Campisi	Mr. John Scavelli

Mission Statement

The mission of the Berlin Community School, in an active partnership between school and community, is to provide effective and comprehensive educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence and responsible citizenship. This will foster the pursuit of lifelong learning while achieving proficiency in the New Jersey Student Learning Standards and meet the challenges of an evolving global society.

REGULAR MEETING MINUTES

I. PUBLIC SESSION

- A. **Meeting Called to Order by Board President Jocelyn Lewis at 7:00 p.m.**
- B. **Statement of Open Meeting Compliance**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website (www.bcsberlin.org), and Borough Hall.

- C. **Flag Salute**
- D. **Roll Call**

Board Member	Present	Absent
Susan Embrey	X	
Jeannine Foster	X	



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Rebecca Holland		X
Lisa Kehoe	X	
Jocelyn Lewis	X	
Alison Moyer	X	
Kristen Simone	X	
Brandy Titus	X	
Joshua Zagorski	X	

Anyone who wishes to speak during the public comment portion of the meeting is reminded to sign in at the podium at this time.

E. STUDENT RECOGNITION presented by Middle School Principal, Therese Bonmati

- Students of the Month:

5th Grade	6th Grade	7th Grade	8th Grade
Alexander (A.J.) Davis	Gian Spadaro	Victoria Bhasin	Wesley Davis

- Superintendent’s Award: Evan Brugh

- Student Government Report: Kit Hildebrand

President	Vice President	Secretary	Treasurer
Samantha Haughey	Kit Hildebrand	Joseph Field	Julian Dubray

Motion to open Public Participation - **The sign-in sheet for participation in the public comment portion was collected and there were none listed for action items.**

Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Titus	Mrs. Embrey	8	0	Passed

F. PUBLIC PARTICIPATION (Action Items Only) - None

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public. Any person wishing to participate in the public Board meeting must register prior to the conclusion of the presentations section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the



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presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.

All public participation is governed by [District Bylaw 0167](#).

Motion to close Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Simone	Mrs. Embrey	8	0	Passed

II. APPROVAL OF MINUTES

#	Meeting Date	Type of Minutes	Attach
1.	October 26, 2022	Public	M-1
2.	October 26, 2022	Executive (Closed) Session	Emailed to BOE

Motion to approve the board meeting minutes #1-2 of October 26, 2022					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey			X		
Jeannine Foster					X
Lisa Kehoe	X		X		
Alison Moyer			X		
Kristen Simone		X	X		
Brandy Titus			X		
Joshua Zagorski					X
Rebecca Holland (Absent)					
Jocelyn Lewis			X		
Result of Motion			Passed 6-0-2		

III. PRESENTATION(S)

Fall Sports Teams Recognition - Boys Soccer,
Field Hockey, and Girls Soccer

Mrs. Therese Bonmati & Fall Sports Coaches

Strategic Plan Update

Dr. Joseph Campisi, Superintendent

[Berlin Community School Renovations](#) - Referendum Vote on
December 13, 2022

Mr. John Scavelli, Interim Business Administrator



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IV. CORRESPONDENCE - None

V. SUPERINTENDENT'S REPORT presented by Dr. Joseph Campisi

#	Action Items	Attach
1.	Enrollment Report	SR-1
2.	Student Attendance Report	SR-2
3.	Staff Attendance Report	SR-3
4.	Code of Conduct Report	SR-4
5.	Accept the monthly HIB Report	SR-5
6.	Elementary Principal's Report	SR-6
7.	Middle School Principal's Report	SR-7
8.	Special Education Report	SR-8
9.	PALS/CER Report	SR-9
10.	Health Office Report	SR-10

Motion to approve reports #1-10 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey			X		
Jeannine Foster			X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone			X		
Brandy Titus	X		X		
Joshua Zagorski			X		
Rebecca Holland (Absent)					
Jocelyn Lewis			X		
Result of Motion			Passed 8-0		



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VI. FACILITIES - report presented by Chairperson, Brandy Titus

Drills						
#	Type	Date	Time	Duration	Temp	Police
1.	Fire Drill	11/2/2022	1:40pm	4 minutes	69 degrees	Yes

Emergency Scenario will be on the December Agenda

#	Action Items
2.	Use of Facilities EA-3

Motion to approve Facilities Drills and Action Items #1-2 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey			X		
Jeannine Foster			X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone	X		X		
Brandy Titus			X		
Joshua Zagorski			X		
Rebecca Holland (Absent)					
Jocelyn Lewis			X		
Result of Motion			Passed 8-0		

VII. FINANCE - report presented by Chairperson, Lisa Kehoe

#	Action Items	Attach
1.	Business Administrator's Report	FI-1
2.	Cash Reconciliation Report for October 2022	FI-2
3.	Report of the Board Secretary for October 2022	FI-3
4.	Monthly Certifications of the Board Secretary and Board of Education for October 2022	FI-4
5.	Appropriation Transfers for October 2022	FI-5.a FI-5.b



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6.	Cafeteria Report for October 2022	FL-6
7.	Approval of Bills for November 2022	FL-7
8.	Student Activity Report for October 2022	FL-8

Motion to approve Finance Action Items #1-8 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey		X	X		
Jeannine Foster			X		
Lisa Kehoe			X		
Alison Moyer			X		
Kristen Simone			X		
Brandy Titus	X		X		
Joshua Zagorski			X		
Rebecca Holland (Absent)					
Jocelyn Lewis			X		
Result of Motion			Passed 8-0		

VIII. CURRICULUM - report presented by Chairperson, Joshua Zagorski

#	Action Items	Attach
1.	2021-2022 HIB Self-Assessment	CI-1

Motion to approve Curriculum Action Item #1 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey			X		
Jeannine Foster			X		
Lisa Kehoe	X		X		
Alison Moyer			X		
Kristen Simone		X	X		
Brandy Titus			X		
Joshua Zagorski			X		
Rebecca Holland (Absent)					
Jocelyn Lewis			X		
Result of Motion			Passed 8-0		



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IX. POLICY - report presented by Chairperson, Sue Embrey and there are no action items.

X. AD HOC COMMITTEE - CULTURAL PROFICIENCY & EQUITY STAKEHOLDER GROUP - Kristen Simone reported that the group met on November 1, 2022 and heard from a guest speaker from Rowan University.

XI. PERSONNEL - report presented by Chairperson, Kristen Simone

Detention Coverage (Saturday and/or After School)				
#	Name	Assignment	Stipend	Effective Dates
1.	Marilou Liedtka	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
2.	Dali Kilpatrick	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
3.	Leslie Banister	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
4.	Andrew Snyder	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
5.	Trey Jaworski	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
6.	Brent Woods	Detention Coverage	\$48/hour	9/1/2022 - 6/30/2023
7.	Christina Weber	Boiler - Black Seal Coverage	OT Hourly Rate	9/1/2022 - 6/30/2023

Afterschool Professional Development/Training					
#	Name	Reason	Hours (Not to Exceed)	Compensation	Date(s)
8.	Jennifer Zingaro	Interactive Board Training	2	\$49	TBD
9.	Jennifer Parks	Interactive Board Training	2	\$49	TBD
10.	Renee Murphy	Interactive Board Training	2	\$49	TBD
11.	Beth Snyder	Interactive Board Training	2	\$49	TBD
12.	Marilou Liedtka	Interactive Board Training	2	\$49	TBD
13.	Trey Jaworksi	Interactive Board Training	2	\$49	TBD
14.	Debra Ciala	Interactive Board Training	2	\$49	TBD
15.	Erin Woods	Interactive Board Training	2	\$49	TBD



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16.	Erin Rodriguez	Interactive Board Training	2	\$49	TBD
17.	Tracie Vitale	Interactive Board Training	2	\$49	TBD
18.	Lisa Dorris	Interactive Board Training	2	\$49	TBD
19.	Kelly Suarez	Interactive Board Training	2	\$49	TBD
20.	Ed Goodman	Interactive Board Training	2	\$49	TBD
21.	Andrea Scordo	Interactive Board Training	2	\$49	TBD
22.	Marie Majuri	Interactive Board Training	2	\$49	TBD
23.	Daria Fiorentino	Interactive Board Training	2	\$49	TBD

Field Experience/Practicum					
#	Student Name	Teacher	Organization	Days Per Week	Term
24.	Daniel Faris	Anne Kessler	Camden County College	5	Fall/Winter 2022
25.	Janine Vargas	Carolyn Martino	Grand Canyon University	5	January 2023 - May 2023

Schedule "B" Position				
#	Name	Position	Stipend	School Year
26.	Peter Amendolia	Extra Duty	\$960	2022 - 2023

Leave(s) of Absence					
#	Staff	Position	Salary	Type	Effective Dates
27.	Brigid Domin	ES Teacher	(22-23) \$65,660	Unpaid	10/23/2022 - 1/23/2023
28.	Brielle Macaluso	Teacher	(22-23) \$61,360	Unpaid	2/4/2023 - 4/21/2023

Substitute Teacher Pay Adjustment				
#	Position	Pay Rate	Mark Up	Total
29.	Daily Substitute Teacher or Building Perm	\$140	25%	\$175
30.	Long Term Substitute (Days 1-19)	\$140	25%	\$175



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31.	Long Term Substitute (Day 20-29)*	\$175	25%	\$218.75
32.	Long Term Substitute (Day 40+)*	\$310	25%	\$387.50

**Not an increase*

Mandatory Training Reimbursement		
#	Staff Member	Pay Rate
33.	Margaret Gibson	not to exceed \$10,000

Substitute Services Report				
#	Service	Time Frame	Fill Rate	Attach
34.	Kelly Educational Staffing	10/1/2022 - 10/31/2022	58.77%	PR-1

Motion to approve Personnel Action Items #1-34 as recommended by the Superintendent					
Board Member	Motion	Second	Yes	No	Abstain
Susan Embrey			X		
Jeannine Foster			X		
Lisa Kehoe		X	X		
Alison Moyer			X		
Kristen Simone			X		
Brandy Titus	X		X		
Joshua Zagorski			X		
Rebecca Holland (Absent)					
Jocelyn Lewis			X, #1-23, 25-34		X, #24
Result of Motion			Passed 7-0-1 or 8-0		

Motion to open Public Participation				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Embrey	Mrs. Titus	8	0	Passed

XII. PUBLIC PARTICIPATION - None

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Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Embrey	Mrs. Titus	8	0	Passed

XIII. NEW BUSINESS - Mrs. Simone mentioned the Torch Award needs to be corrected. Dr. Campisi informed the Board that the Torch Award is currently being corrected for the missing student names.

XIV. OLD BUSINESS - None

Motion to enter into executive session at 8:09 p.m. (it was noted that action will not be taken afterwards)				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Embrey	Mrs. Titus	8	0	Passed

XV. NON-PUBLIC EXECUTIVE SESSION

WHEREAS, in accordance with the NJ Open Public Meetings Act, the Berlin Borough School District Board of Education desires to discuss certain matters which are exempted from the public; and

WHEREAS, the Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as permissible; and

NOW THEREFORE BE IT RESOLVED that the Berlin Borough School District Board of Education will enter into closed session for approximately 25 minutes for said purposes pertaining to:

	Negotiations	x	Personnel (1)	x	Legal (1)		Individual Privacy
	Security		Student Matters		Litigation		Investment/Property Acquisition



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Motion to return to open session at 8:44 p.m. (Mrs. Moyer left the meeting during executive session at 8:23 p.m.)				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Titus	Mrs. Embrey	7	0	Passed

XVI. MEETING ADJOURNED at 8:45 p.m.

Motion to adjourn the meeting				
Motion	Second	All in Favor	All Opposed	Result of Motion
Mrs. Titus	Mrs. Embrey	7	0	Passed

BERLIN BOROUGH BOARD OF EDUCATION

John Scavelli

John Scavelli, Board Secretary

The next Board of Education Meeting is scheduled for December 21, 2022 at 7:00 p.m.