



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: May 19, 2011
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

Present	Absent
Joe Mammarella	
Eileen German	
Nick Guerere	
Dan MacDonnell	
Juan Perez	
Dennis Quinn	
Steve Schneider	
Fran Viscome	
Linda Welte - arrived 8:00 pm	

Other in attendance – Superintendent, Anthony Trongone, Business Administrator, Frank Domin, Board Solicitor Allan Dzwilewski.

E. Student Recognition - Superintendent Trongone invited each of the students of the month to read a brief autobiography that they had prepared.



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1. Students of the month:

Grade 5:	Amanda Spratt
Grade 6:	Armen Mardikian
Grade 7:	Maria Ventura
Grade 8:	Stephanie Harvey

2. Student report – student body president, Samantha Starkey gave the Board a current events update.

3. BCS Jazz Band – Superintendent Trongone presented certificates to each of the students.

4. Claire Probst, **Conserve Wildlife Foundation of NJ's Species on the Edge Art and Essay Contest County Winner** - Read her winning essay (Attachment E.4)

F. Presentations

1. Gifted and Talented Program: Mr. Hill's 6th, 7th and 8th grade presented each of their various class projects.

8:00 PM - Mrs. Welte arrived

G. First Public Participation – Agenda Items Only

Motion: Mr. MacDonnell, seconded by Mr. Schneider to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

The following individuals spoke in support of a teacher that was not renewed:

Rich Winkler

Michelle Goshaw

A letter was read from a prior student

Trish Williams read a letter that was emailed to the Board members from Margie Duca.

Donna Heaton

Various students individually came forward to support their history teacher.

Motion: Mr. Quinn, seconded by Mrs. Welte to close the meeting to the public.



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H. Approval of Minutes

Motion: Mrs. Viscome, seconded by Mr. Guerere to approve Minutes for:

Roll Call – 8 yes, Mr. Quinn abstained. Motion passed

1. Motion to ratify the actions taken at the Board reorganization meeting on May 5, 2011.
2. April 14, 2011 Regular Meeting and Executive Session *(Attachment H.2)*
3. May 5, 2011 Reorganization – as amended *(Attachment H.3)*

I. Correspondence – none for this meeting

J. Facilities

Motion: Mr. MacDonnell, seconded by Mr. Guerere to approve Facilities item 1 & Finance items 1-9.

Call Vote – unanimous yes. Motion passed

1. Business Administrator’s Report: Frank Domin *(Attachment J.1)*

K. Finance: Mr. Frank Domin

1. Treasurer’s Report. *(Attachment K.1)*
Ratify and affirm Treasurer’s Report for March 31, 2011.
2. Report of the Board Secretary. *(Attachment K.2)*
Ratify and affirm Board Secretary Report for March 31, 2011.
3. Monthly Budgetary Certification. *(Attachment K.3)*
Motion to approve monthly budgetary certification.
 - a. Certification of Board Secretary
 - b. Certification of Board of Education
4. Transfers. *(Attachment K.4)*
Motion to approve transfers for the month of March 31, 2011.
5. Cafeteria Report. *(Attachment K.5)*
Ratify and affirm Cafeteria Report for April 30, 2011.
6. Approval of Bills. *(Attachment K.6)*
Recommend bills to be paid as of May 19, 2011, in the amount of \$121,864.10.
7. Student Activity Report. *(Attachment K.7)*
Motion to approve Student Activity Report for March 31, 2011.
8. Professional Services Contracts. Motion to approve professional services contracts
July 1, 2011 to June 30, 2012:
 - A. Rehab Connection: Part time up to 6 hours per week at \$76.00/hour.



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B. Heartland Rehabilitation Services: OT 14-17 hours per week at \$76.50/hour.

9. Nutri-Serve Food Management. Motion to renew (in accordance with bids opened 03/13/2009,) Nutri-Serve Food Management Company to provide food service management for the 2011-2012 school year with an annual management fee of \$14,025.00. The FSMC guarantees a profit/**guaranteed return of no less than \$324.00**, including the administrative management fee. In the event that program costs exceed total revenues (from all sources,) the FSMC shall be responsible for any losses (shortfalls,) only up to one hundred percent (100%) of the FSMC fee.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

Motion: Mr. Guerere, seconded by Mrs. German to approve Superintendents reports items A & B.

Voice Vote – unanimous yes. Motion passed

A. For Your Information

1. District Performance Review (QSAC Indicators) *(Attachment S.A.1)*
2. Camden County Association of School Administrators
Scholarship Recipient: Eric Hertzberg

B. Program Reports

1. Elementary School Report: Mr. Havers *(Attachment S-B.1)*
2. Special Education Report: Mrs. Hall *(Attachment S-B.2)*
3. CER Report: Mr. Louis *(Attachment S-B.3)*
4. Health Office Report: Mrs. Shallow *(Attachment S-B.4)*
5. NutriServe Food Service Update *(Attachment S-B.5)*

C. Superintendent’s Monthly Report *(Attachment S-C)*

Motion: Mrs. Viscome, seconded by Mrs. German to approve Superintendents report item C.

Voice Vote – unanimous yes. Motion passed

D. Policy - none for this month

1. First Reading – none for this month

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing - none for this month



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E. Administration

Motion: Mr. Guerere, seconded by Mr. Schneider to approve Superintendents item E - 1.

Voice Vote – unanimous yes.

1. Golf Camp. Motion to approve a Berlin CER Golf Camp. (Attachment E.1)

F. Personnel

Motion: Mrs. Viscome, seconded by Mrs. Welte to approve Superintendents item F (1-2).

Voice Vote – unanimous yes.

1. Personnel Report. (Attachment S-F)
Motion to approve the attached Personnel Report.
2. Staff Renewals 2011-2012 (Attachment S.F.2)
Motion to approve the attached Staff Renewals for the 2011-2012 School Year.

G. Public Participation – All Issues

Motion: Mr. Guerere, seconded by Mr. MacDonnell to open the meeting to the public.

Call Vote – unanimous yes. Motion passed

No One Came Forward

H. Unfinished Business –

Discussion on repairs of the Boroughs lightening Alarm system on the school roof.

III. NONPUBLIC EXECUTIVE SESSION – None for this meeting



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IV. NEW BUSINESS

Discussion and presentation.

1. Adoption of new textbooks for Mathematics.

V. MEETING ADJOURNED

Motion: Mr. Perez, seconded by Mrs. German to adjourn meeting at 9:10pm.

Next Meeting: June 23, 2011
Location: Media Center
Time: 7:00 p.m.

Attest: