



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** September 22, 2011  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**MINUTES**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Record Breeze and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**Present**

Joe Mammarella - arrived 7:30  
Nick Guerere  
Kristine Height  
Dennis Quinn  
Steve Schneider  
Linda Welte

**Absent**

Eileen German  
Juan Perez  
Fran Viscome

**Others in attendance:** Superintendent Tony Trongone, Business Administrator Frank Domin, Board Solicitor Allen Dzwilewski, Dean of Students/CER Coordinator Kevin Louis.

**E. Student Recognition**

1. Student body representatives for 2011-2012 were introduced:  
Evan Maloney- President  
Jessie Kirk- VP  
Sean Alexander- Treasurer  
Caitlin Porter- Secretary



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2. Student Body Representatives Report:

We are looking into getting a class project together. Our welcome back to school dance is September 30<sup>th</sup>. We had our homeroom representative elections and are looking forward to making our 2011-2012 school year a good one.

Boys soccer has 3 wins and 1 loss.  
Girls soccer playing tough with 3 losses.  
Field hockey has their first game tomorrow.

**F. Public Participation – Agenda Items Only**

**No one came forward**

**G. Approval of Minutes**

**Motion:** Mrs. Welte, seconded by Mr. Quinn to approve Minutes for:

1. August 2011 Regular Meeting and Executive Session

**Roll Call** – 3 yes, Mr. Guerere and Mrs. Height abstained. Motion passed

**H. Correspondence**

1. Camden County School Board Meeting October 4, 2011. – Mrs. Welte and Mr. Guerere will attend.
2. Borough Zoning Notice – Cell antenna upgrade on Water Tower

**I. Facilities**

1. Business Administrator’s Report: Frank Domin

**J. Finance: Mr. Frank Domin**

**MOTION:** Mrs. Welte, seconded by Mr. Quinn to approve Finance items 1-8 and 10-11.

**5 yes for all except motion # 6 CK# 33315 Mr. Quinn recused - Motion Passed**

1. Treasurer’s Report.  
Ratify and affirm Treasurer’s Report for July 29, 2011.
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for July 29, 2011.
3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. Certification of Board Secretary
  - b. Certification of Board of Education
4. Transfers.  
Motion to approve transfers for the month of July 29, 2011.



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5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for (N/A).
6. Approval of Bills.  
Recommend bills to be paid as of September 22, 2011, in the amount of \$321,326,26.
7. Student Activity Report.  
Motion to approve Student Activity Report for July, 2011.
8. Motion to approve pricing bid. Motion to approve the Camden County Cooperative Pricing Bid A-23/A-30 for copy and computer paper to Office Basics, W.B. Mason, RIS Paper Company, Quill Corp., and Paper Mart through August 2012.
9. Motion to approve bank signatures. Motion to approve Resolution #1, 9-16, Bank Signatures.
10. IDEA Entitlement Grant. Motion to approve submission of the Individuals with Disabilities Education Improvement Act (IDEA) Part B for 2011/2012 school year in the following amounts:  
Basic: \$192,883.00  
PreSchool: \$8,701.00
11. Motion to approve roof payment. Per architect's review, (invoice,) motion to approve roof project payment of application #3, \$104,728.00, pending transfer of funds.

**7:30 Mr. Mammarella arrived**

**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information**

1. EVVR– Electronic Violence, Vandalism, Weapons and Substance Abuse Report presentation by Mr. Louis. Kevin Louis, Jim Winklespecht, Frankie Harris addressed the Board on the positives of the Character Education Program and Anti-bullying measures that have been implemented.
2. Preliminary NJASK Results  
Superintendent Trongone reviewed the grade level scores and Principal Havers reviewed the plan of action for improvement. Board discussion followed.

**B. Program Reports**

**Motion:** Mrs. Welte, seconded by Mr. Schneider to approve Superintendent's Program Reports.

**Roll Call** – unanimous yes. Motion passed

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mr. Louis
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update



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**C. Superintendent's Monthly Report**

**Motion:** Mr. Quinn, seconded by Mr. Schneider to approve Superintendent's Monthly Report.

**Roll Call** – unanimous yes. Motion passed

**D. Policy**

**Motion:** Mr. Mammarella, seconded by Mrs. Welte to approve Policy for First Reading.

**Roll Call** – unanimous yes - Motion passed

1. First Reading.  
2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries.  
0142: Board Member Qualifications, Prohibited Acts, and Code of Ethics.
2. Second Reading/Public Hearing - **None for this meeting**

**E. Administration**

**Motion:** Mrs. Welte, seconded by Mr. Schneider to approve Superintendents item E: 1.

**Voice Vote** – unanimous yes - Motion passed

1. Southern NJ Perinatal Cooperative.  
Motion to accept the Shared Services Agreement between The Southern NJ Perinatal Cooperative and the Berlin Borough Board of Education, to provide Nursing services to non-public schools within the district.

**F. Personnel**

**Motion:** Mrs. Height, seconded by Mr. Quinn to approve Personnel item 1.

**Roll Call** – unanimous yes - Motion passed

1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**No one came forward**



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**H. Unfinished Business – None**

**III. NONPUBLIC EXECUTIVE SESSION – None for this meeting**

**IV. NEW BUSINESS**

Mr. Mammerella, seconded by Mrs. Welte to approve Board member, Superintendent, Business Administrator one day attendance and travel to the Atlantic City NJ School Boards Convention October 24,25, 2011 in accordance with OMB reimbursement guidelines.

Mrs. Welte commended how the School commemorated 9-11 in such a positive way.

**V. MEETING ADJOURNED**

Motion: Mrs. Welte, seconded by Mrs. Height to adjourn meeting at 9:12pm.

**Call Vote – unanimous yes. Motion passed**

Next Meeting:	October 20, 2011
Location:	Media Center
Time:	7:00 p.m.